

SGSU

**AUTUMN
ELECTIONS
PACK**



CONTENTS

KEY DATES

ROLES AVAILABLE

BEING ON THE EXECUTIVE

BEING A YEAR REP

RULES & REGULATIONS

NOMINATIONS WEEK

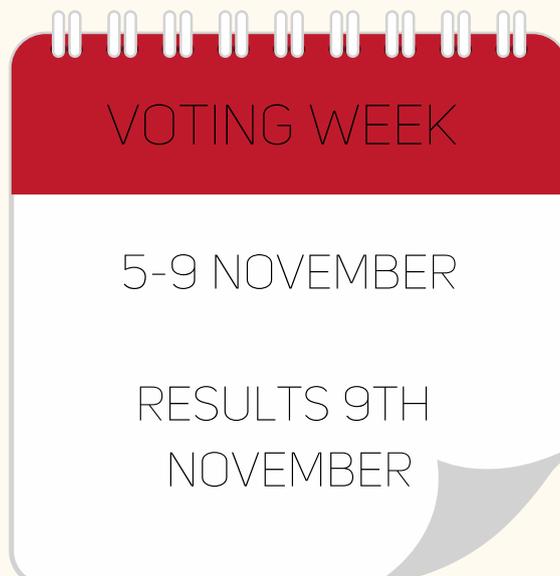
CAMPAIGN WEEK

HUSTINGS

TO DO LIST

ELECTION CONTRACT

KEY DATES



ROLES

AVAILABLE

- Year 1 Reps (Across all Courses)
- Technical Officers
- Sports Officers
- Communication Officers
- Intercalating BSC
- Physician's Associate Year 2
- Healthcare Science Year 2
- Paramedic Science Year 2
- Therapeutic Radiography Year 2
- Therapeutic Radiography Year 3
- Diagnostic Radiography Year 2
- Diagnostic Radiography Year 3
- Occupational Therapy Year 2
- Physiotherapy Year 3
- NUS Delegates (Male + Female)

BEING ON EXECUTIVE

What does it mean to be a Students' Union Executive Member?

The students' Union Executive team consists of various roles all of which come under the 4 zones of which each senior Executive member works with, these are:

- Events Zone, President (Events, Charities, Technical Officers, Democracy)
- Communications Zone, General Secretary (Representation, Communication, Trustees, Chair)
- Participation Zone, Vice President of Finance and Student Activities (Heritage, Community Projects, Sports, Societies)
- Representation Zone, Vice President of Education and Welfare (Campaigns, Environment and Ethics, Equality and Diversity, International)

As an Executive member you work with your team to achieve goals and targets which you have promised the students in your manifesto, this gives you the freedom to identify which areas are of your interest which you would like to make changes in.

All Executive members attend their respective zone meetings, i.e. Representation Officers attending Senate, and also attend the Executive meetings which happen every two weeks! At these meetings you have the chance to update fellow members and students on your progress, question decisions made by others and give input into future decisions. You are also exposed to many challenging scenarios which you will have to overcome as a team throughout the year.

Benefits of being an Executive Officer are vast, including personal development, being in such a team develops leadership, communication, management along with a whole host of other skills. Sitting on the awards committee shows you the great milestones your fellow students have achieved throughout the year and your input helps determine which students are most deserving of the prestigious Students' Union Awards.

BEING A YEAR REP

Being a Year Representative

Despite being a Healthcare focused institution, here at St. George's we have over 6000 students who all consist of various year groups and courses. To accommodate for the needs of all of our students, a more specific and focused channel is required. This is achieved through the year representatives.

Who do you work with?

You are the direct point of contact for all of the students within your cohort, so above everyone else you work with your fellow students. You also work alongside senior academics (such as course directors for your course), the Student Union Executive team (i.e. via Senate) and other representatives from other cohorts to develop and maintain high standards of teaching and learning throughout your year term.

Benefits

There are many advantages to becoming a year representative including personal development. Working in a team which consists of members from various backgrounds and responsibilities, alongside students means you develop skills such as communication, management, interpersonal, teamwork and leadership. You are also given the opportunity and platform to champion your year and follow through your goals.

As a year representative you get free access to all Student Union Bar events.

Above all else, the time and effort you put in is always noticed and appreciated by your cohort.

RULES & REGULATIONS

Manifesto and Nominations

- Your Manifesto may be to up 600 words and on one A4 page for all Year Representative and Executive Officer Positions.
- You cannot submit more than one position in an election.
- A hardcopy of the nominations form must be submitted to the Students' Union President Muhammad Omar Hijazi. The form includes proposers, seconders, photo, manifesto and posters. Failure to submit this in both hardcopy form and online will result in your nomination being null and void.
- You may submit up to 4x A3 posters.

Campaigning

- Campaigning must not commence until campaigning week starts, **00:01 Monday 29th October**
- All campaigns must be fair, positive and respectful.
- Each candidate can have no more than 4x A3 posters with an official Students' Union stamp.
- Candidates may not:
 - Use email lists (such as course/year lists)
 - Use year representative administered pages
 - Actively campaign in library, computer room, Students' Union Office or Commercial space (except bar)
 - Disrupt lectures or student teaching programmes
- Candidates may email team/society lists given there is permission by captain/president of team/society.
- Candidates may give shout outs in lectures and teaching programmes, if given permission by lecturer/lead of session
- Student Union Trustees, Executives, non-student staff and businesses must not endorse candidates.
- For further information please see President, Muhammad Omar Hijazi, or the constitution.

NOMINATIONS WEEK

Nominations Week is 22nd to 26th October 2018.

Below is advice for things you should start considering within the given time frame.

- Decide whether or not you are running for a position
- Who you are running with
- Preparing your manifesto
- Approach current/past officers in the position you are considering
- Complete and submit both online and hard copy of nominations form by 3pm Friday 26th October 2018.
- Make sure all necessary steps have been followed!

Online nominations will not be approved until a hardcopy is submitted



CAMPAIGN WEEK

29-2ND NOVEMBER

You MUST NOT begin campaigning until 00:01 on the 29 October
Breaching this rule will lead to your nomination being withdrawn.

Once campaigning starts: BE CREATIVE!

You can:

Run around and spread the word to all your friends and the student
body to vote for you!

Create FB/Twitter groups to propagate your message.

You cannot:

Campaign in the library, computer rooms, SU Shop, SU Office,
University open space, or anywhere in the NHS Trust.

Disrupt lectures or student teaching programmes. If you wish to do
shoutouts, please contact the pre and proceeding lecturers first to
obtain their consent.

Make sure you read the rules and regulations on fair campaigning as
a candidate will be held responsible for any action undertaken with
the intention of furthering their campaign, even if this was not
explicitly organised by the candidate.

In the interest of fairness (and keeping the planet alive) you may print
up to 50 double-sided A5 posters. Flyers cannot be left out on tables
(passive campaigning) but may be handed out.

HUSTINGS

Hustings gives candidates the opportunity to address potential voters. Candidates give presentations, 2 minutes each, after which they are asked questions from the student body. Questions can be regarding your manifesto, points discussed in presentation or about your goals as a team.



TO DO LIST

- Read the constitution
- Fill in and return the nominations form and hardcopy of the manifesto to SU President
- Head to www.sgsu.org.uk/elections and choose the position you're running for, who you're running with and upload a photo and manifesto per team
- Email, your hustings presentation to, President@su.sgul.ac.uk
- Create posters, flyers and other campaign materials
- Read the equality and diversity HR policy and BE AWARE of the exceptional personal circumstances application.

CONTRACT

I/We,
am an/are ordinary member(s) of St. George's Students' Union and wish to stand for election as
..... for the year 2018-2019

Year which candidate/s is/are in.....

Proposed by (name).....

Signature

Seconded by (name).....

Signature.....



I will be a registered student at St. George's University of London, at the close of nominations and throughout the period and up to and including the election. I have read the complete job description for the post which I am applying to and will undertake these duties and fulfil the job description if elected. I understand that any breach of "Regulations of Elections" and/or direct instruction from Assistant Returning Officer (Muhammad Omar Hijazi, President) may result in sanctions against my campaign, including termination of my nomination for election.

Signature(s) of Candidate(s)

..... Date.....

FINAL NOTE TO STUDENTS

PLEASE BE SURE GO OVER THE NOMINATIONS PACK, CONFIRM YOU HAVE DONE EVERYTHING WITH THE CHECK LIST. BE SURE TO CAMPAIGN POSITIVELY AND REGARDLESS OF THE RESULT GIVE IT YOUR BEST SHOT! IF YOU ARE UNSUCCESSFUL THIS ELECTION PERIOD YOU CAN ALWAYS RUN AGAIN NEXT TIME!

GOOD LUCK!

MUHAMMAD OMAR HIJAZI,
STUDENTS' UNION
PRESIDENT

