

# **The Constitution of St George's Hospital Boat Club**

## **Names and Authority**

1. This constitution shall govern all the activities of St George's Hospital Boat Club

1.1. St George's Hospital Boat Club shall be known as "The Club".

1.1.1. Men and Women shall row and/or scull under the name "St George's Hospital Boat Club"

1.2. St George's, University of London shall be known as "SGUL"

1.3. St George's, University of London Student Union shall be known as "The Students' Union"

1.4. British Rowing shall be known as "BR"

1.5. The club shall be an affiliated group of The Students' Union, enjoying all the rights stipulated in The Constitution of of The Students' Union.

1.6. The Clubs General Meeting shall be the high decision making body of the club, and its decision shall not be overturned by any other body.

1.7. The day to day business of The Club shall be overseen by a committee ("The Committee") elected at a General Meeting of The Club.

1.7.1. The General Meeting may delegate some of its powers and functions to the Committee as stipulated in this Constitution, or as the need arises.

1.7.2. A resolution of The Club General Meeting shall be binding upon The Committee of The Club

1.8. The Liability of The Club, including The Committee, shall remain the responsibility of The Students' Union

## **Membership**

2. Membership shall be offered to all members of The Students' Union, as defined in the Constitution of The Students' Union, and subject to Section 17 below.

2.1. Membership shall begin when an eligible person signs a Member Declaration, and shall automatically cease should they not pay due Subscription Fees within one month of the due date.

2.2. Any Member's membership of The Club may be terminated by The Committee on the grounds of misconduct or for behaviour opposed to the Aims and Objectives of The Club. This decision may be appealed at a General Meeting of The Club, where the decision of the General Meeting as expressed in a simple majority vote will be final.

2.3. This Constitution shall be made freely available to all members of The Club by the Club Secretary.

## **Subscription Fees**

3. Membership will be subject to a Subscription Fee.

3.1. The Rates of Subscription for a period of Membership for The Club shall be determined by The Committee and be due by a date set by The Committee.

3.2. The Rates of Subscription and overall Financial Plan shall be expressed in writing with Appendix A.

3.3. The Committee may set different Rates of Subscription for different categories of Membership.

3.4. Coxes are subject to reduced subscription fees, in the amount determined by Committee.

## **Aims and Objectives**

4. The Aims and Objectives of The Club shall be to provide facilities and equipment for its Members to train and compete in rowing and associated sports, and to promote improvement and success in those sports.

4.1. The Club will aim to ensure that the talents and resources of all Members are utilised to the full and that no member receives less favourable treatment on the grounds of age, creed, disability, ethnicity, gender, marital status, sexual orientation, social class or is disadvantaged by conditions or due to requirements which cannot be shown to be relevant to performance.

4.2. If any member of The Club receives financial support from SGUL or The Students' Union, then the Member may apply to the President via the Vice-President to only pay part of their Subscriptions; the President may instruct the Treasurer to only charge part of the Subscriptions due from the Member.

## **General Meetings of The Club**

5. At a General Meeting, all resolutions not affecting this Constitution shall be adopted by majority vote.

5.1. Members shall have the right to vote on any resolution or in elections. With the exception of coaches, this right shall be limited to those members who have raced for The Club in a race other than United Hospital Bumps.

5.2. Members entitled to do so shall vote on whether to adopt a resolution by a show of hands; at the discretion of The Chair, a secret ballot may be used.

5.3. Voting in elections shall be by secret ballot only, except when only one Member stands for election to an office, when the chair may decide to allow voting by a show of hands.

5.4. The Committee may decide to allow voting by proxy, and when this is used, it shall be publicised by the Secretary with the date of the meeting.

5.5. In the event of any tied vote, the matter must be re-discussed until resolved.

5.6. The President of The Club shall chair all General Meetings. If the President is absent the Vice-President shall chair the General Meeting. If both are absent, a chair shall be eluted from amongst the Committee Members present.

5.7. The Chair of a General Meeting shall not hold a vote.

5.8. If, half an hour after the time appointed for the Meeting, a quorum is not present, the Meeting shall be adjourned until a time and place to be fixed by The Committee. No fewer than half the members of the club shall represent quorum.

5.9. An Annual General Meeting (AGM) shall be held every year, usually near the end of the summer term.

5.9.1. The date of the AGM shall be agreed by The Committee, and shall be given public notice no fewer than 14 days in advance. Non-receipt of notice of a General Meeting by any Member shall not invalidate the proceedings of a General Meetings.

5.9.2. Committee Members shall produce a report of the year to be distributed not fewer than 5 days before the meeting. Members shall be given the opportunity to ask questions of any Member of The Committee.

5.9.3. The treasurer shall give a brief statement of the accounts of The Club.

5.10. The Secretary shall prepare an Agenda for all General Meetings, and distribute it to Members not fewer than 5 days in advance.

5.11. Minutes of all General Meetings shall be taken by the Secretary and distributed to all Members of The Club.

5.12. Motions at a General Meeting may be proposed either;

5.12.1. during a Meeting by the President, the Vice-President or a Captain; or

5.12.2. by any Member of The Club, in which case the motion must be given in writing to the Secretary at least 7 days in advance.

5.13. An Extraordinary General Meeting (EGM) shall be called by the Secretary;

5.13.1. On receipt of a written request from the President or the Vice-President, or

5.13.2. On receipt of a written request from the Men's or Women's Captaincy, or

5.13.3. On receipt of a written request signed by not fewer than 8 Members of The Club who have raced for The Club apart from in the United Hospitals Bumps races.

## **Elections**

6. Elections for Committee offices shall be held at a General Meeting, usually the AGM.

6.1. Any Member may stand for any office of The Committee. The President shall usually be a Member of The Club Alumni. If the President is not a Member of The Club Alumni then they should have experience in rowing and/or sculling. Any candidate wishing to run for the position of Vice President must be proposed and seconded by any two previous or current Captains or Vice Presidents, must be a paid member of the boat club for two years and must have held a committee position for a minimum of one year.

6.2. There shall be no limit on the number of years that a Member may hold office.

6.3. All Members standing for election shall be given the opportunity to distribute a manifesto and make a speech immediately before the election. Candidates may demonstrate their experience, leadership skills, commitment to The Club, as well as leadership direction and their proposed strategy to achieve this. Members will be given the opportunity to question the candidates via the Chair.

6.4. Committee Members shall usually hold office for a period of approximately one year, until their elected successor takes office, except the President who shall normally hold office for a period of approximately five years, until their elected successor takes office.

6.5. Voting for the Men's and Women's Captaincy and Men's and Women's Vice-Captaincy shall be weighted, so that;

6.5.1. In the election of Men's Captaincy and Men's Vice-Captaincy, the votes of the men are worth two thirds of the actual vote, and the votes of the women are worth one third of the actual vote.

6.5.2. In the election of Women's Captaincy and Women's Vice-Captaincy, the votes of the Women are worth two thirds of the actual vote, and the votes of the men are worth one third of the actual vote.

6.6. In all elections, voting Members shall have the following options;

6.6.1. To place a vote of confidence in a single candidate or a group of candidates standing for office, or

6.6.2. To vote no confidence in the candidate(s), or

6.6.3. To abstain from voting.

6.7. If a Vote of no confidence is carried, then the Member currently holding office shall remain in office until a new election is held.

6.8. If for any other reason no Member is elected, the Member currently holding Office shall continue to do so until a Member is elected.

6.9. A newly elected Committee Member shall remain 'Committee Member-Elect' for a period of 3 weeks, during which time they may learn how to perform the duties of the person that they will replace. After this period, a newly elected Member shall take over the powers of office from their predecessor.

## **Committee**

7. The Committee shall be elected by Members of The Club at a General Meeting and shall consist of the offices of President, Vice President, Men's Captaincy, Women's Captaincy, Secretary, Treasurer, Men's Vice-Captaincy, Women's Vice-Captaincy, Social Secretary and Boatswain, Coxes Captain, Sponsorship Officer, and Alumni Officer.

7.1. The Committee may decide to co-opt up to three Members, but these members shall not have the right to vote at Committee meetings.

7.2. The Committee shall appoint a Committee Member to act as Welfare Officer in accordance with BR guidelines.

7.3. The Committee shall appoint a Committee Member to act as Safety Advisor whose duty it will be to understand the requirements of the BR Code of Practice for Water Safety. They should regularly advise The Committee on their prominent display, their observation and their implementation at all times.

7.4. The office of President may be held by one person only.

7.5. The office of Vice-President may be held by one person only.

7.6. The offices of Men's and Women's Captaincy may be held by a maximum of two people each.

7.7. The offices of Secretary and Treasurer may be held by one person each.

7.8. The offices of Men's and Women's Vice-Captaincy may be held by a maximum of two people each.

7.9. The offices of Social Secretary and Boatswain may be held by a maximum of four people each.

7.10. A General Meeting may hold a vote of 'no confidence' in any Committee Member(s). If passed, the Member(s) concerned must resign.

7.11 The office of Coxes Captain may be held by a maximum of one person.

7.12. The offices of Sponsorship and Alumni may be held by a maximum of one person each.

## **Committee Meetings**

8. The Committee shall meet at least once a month during the term time, or more often as required.

8.1. In a Committee Meeting, a quorum shall normally consist of either the President or Vice-President, and one representative from each Captaincy, and either the Secretary or Treasurer. In exceptional circumstances, with the prior written permission of either the President or Vice-President, the quorum may be reduced to exclude both.

8.2. The President shall chair all Committee Meetings; if the President is absent then the Vice-President may chair the meeting. If neither the President nor Vice-President are present, then one must nominate in writing in an advance a Chair from amongst the Members present. The Chair shall not normally vote, but will hold the casting vote in the event of a tied vote.

8.3. An agenda for the Meeting shall be drawn up by the Secretary and circulated at least 2 days before the Meeting.

8.4. The minutes of the Meeting may include those present, apologies for absence, any decisions made, any action to be taken, those to undertake such action and any deadlines. Minutes of a Committee Meetings shall be made available to all Members of the Committee within 3 days. Minutes shall be made available to any Member of The Club, and a copy retained for 15 years by the Secretary.

8.5. All previously tasked Committee Members should report verbally on progress made and tasks to complete.

8.6. Concerning voting at a Committee Meeting;

8.6.1. The President shall hold one vote, The Vice-President shall hold one vote, each Office of Captaincy shall hold two votes, the Secretary shall hold one vote, the Treasurer shall hold one vote, each Office of Vice-Captaincy shall hold one vote, the Office of Social Secretary shall hold one vote, and the Office of Boatswain shall hold one vote, the Office of Coxes Captain shall hold one vote, the office of Sponsorship shall hold one vote, and the office of Alumni shall hold one vote.

8.6.2. If an office is held by more than one person then that position's vote(s) shall be shared equally between them, except for the Offices of Captaincy, with each member holding one vote.

8.7. Safety shall be reviewed at all Committee Meetings.

8.8. If a Committee Member is unable to attend a Committee Meeting then they must send written apologies no later than 3 days before the meeting. Apologies sent after this time may be rejected by The Committee on an individual basis.

## **Duties of The Committee**

9. The Committee as a whole is responsible for organising the inherent activities and events of The Club, and upholding all aspects of The Constitution of The Club. It is also responsible for ensuring the funds of The Club are managed correctly and that financial reports are available to members on request.

9.1. The duties of the offices of The Committee may be decided at a Committee Meeting, and unless altered shall be as follows;

9.1.1. **President** To oversee all activities of The Committee, providing advice and guidance in order to achieve continuity in the running of The Club from year to year. To ensure that long term strategies (including financial planning) are continually developed, accurately up-dated and implemented. To liaise with the Captains of other clubs and represent The Club at external meetings. Also to see to

the overall success, progress and morale of The Club, uphold fairness in the running of The Club, and in the absence of The Committee undertake such executive action as may be necessary. Also to mediate any dispute between the Captains and Vice-President.

9.1.2. **Vice-President** To oversee all activities of all The Committee, providing advice and guidance in order to achieve continuity in the running of The Club from year to year. To ensure that long term strategies (including financial planning) are continually developed, accurately updated and implemented. To liaise with the Captains of other clubs and represent The Club at external meetings. Also to see the overall success, progress and morale of The Club, uphold fairness in the running of The Club. Also to mediate any dispute between the Captains.

9.1.3. **Captains.** To oversee all activities of The Committee other than the President and Vice-President, to liaise with the Captains of other clubs and represent The Club at external meetings. Also to see to the overall success, progress and morale of The Club, uphold fairness in the running of The Club, in the absence of The Committee undertake such executive action as may be necessary, select crews, organise a training schedule, organise coaching so as to allow crews to perform to their potential, decide what races are to be entered, encourage crews to be as successful as possible and perform other duties as required.

9.1.4. **Secretary.** To prepare an agenda for, and record minutes of every Committee and General Meeting, and arrange for their accessibility to to all members. Also to maintain a list of current Members, hold Members Declarations, produce and distribute a list of Member contact details, organise the ordering and distribution of kit, deal with mail addressed to the Club, maintain the Club's email account(s), oversee social media and sponsorship activities together with the Sponsorship Officer, ensure adequate communication within the club and externally, and perform other duties as required.

9.1.5. **Treasurer.** To request funds from The Students' Union of SGUL, keep a written and accurate record of all the financial transactions of The Club, advise The Committee on expenditure, organise insurance, collect subscriptions fees, racing fees and other monies, arrange affiliation to the BR, work with the Secretary to seek sponsorship of The Club's activities and perform other duties as required.

9.1.6. **Vice-Captains.** To work in association with the Captains. The exact role should be clearly defined by the August of the upcoming academic year between themselves and the Captains. Example roles include taking responsibility for a single crew either Intermediate or Novice (United Hospitals crew definition) or taking responsibility for land training. They should perform any other duties as required.

9.1.7. **Social Secretary(ies).** To organise and advertise the social functions of The Club, which should aim to make profit. Also to encourage good relationships with other clubs, and perform other duties as required.



9.1.8. **Boatswain(s).** To themselves maintain, or organise the repair and servicing of all The Club's rowing, coaching and safety equipment, immediately report any damage to all Captains, keep a lasting record of equipment maintenance, maintain an inventory of equipment, maintain contact with the University of London boatswain, disseminate knowledge regarding equipment to other Members of The Club, and perform other duties as required.

9.1.9 **Coxes Captain.** To oversee the training of novice coxes. To organise the coxes in the club and liaise with the captains to appoint coxes to boats for each week of training and to appoint coxes to crews for races. To ensure that coxes attend their allocated outings within the club. To encourage the recruitment of novice coxes to the club and ensure where feasible that all planned outings have coxes allocated. To liaise with coxes and boatswains and report any faulty coxing equipment promptly to the boatswains.

9.1.10. **Sponsorship Officer.** To coordinate club sponsorship. To approach new potential sponsor to achieve funding if necessary. To ensure that all current sponsorship terms and conditions are being met. To oversee together with the Secretary the media and communications of the boat club, including ensuring that the boat club's social media and website are up to date

9.1.11. **Alumni Officer.** To coordinate alumni engagement of the boat club. To work with the social secretaries to coordinate an alumni and boat club race day and dinner annually. They shall liaise with The Clubs Alumni association, including recruiting ex-Members into the association, and other duties and responsibilities that may arise in relation to The Clubs Alumni.

9.2. The Committee shall maintain and update a long term financial plan, including a strategy on savings and capital expenditure.

9.3. All Committee Members and additional appointed officers shall hand over all relevant materials to educate their successors in the running of The Club during the first three weeks after their election, and remain available to provide help thereafter.

9.4. Committee Member and additional appointed officers shall be answerable in the first instance to The Committee, who may collectively ask a Committee Member to resign. A Committee Meeting may pass a vote of "no-confidence" in any Committee Member, who shall immediately resign.

9.5. Non-attendance of three Committee Meetings when apologies for absence have not been accepted shall result in the Committee Member being asked to resign.

9.6. If a Member of The Committee resigns or is unable to fulfil their role then it shall be the responsibility of the rest of The Committee to perform their tasks until a replacement can be elected.

## **Power Of Decision**

10. Any matter not dealt with in this Constitution, or any question over the interpretation of it shall be dealt with by The Committee. A General Meeting of The Club shall have the authority to overrule any such decision.

## **Distribution of Profits**

11. Under no circumstances can any profit arising from Club funds be distributed to Members, except when a paid coach is a Member of The Club. Any profits earned shall be used to further the Aims and Objectives of The Club.

## **Safety**

12. No equipment may be used without the prior consent of a Captain.

## **The Club Racing Colours**

13. The Club's colours shall be green and gold, and shall be displayed on all Club racing kit.

13.1. All Club oars shall clearly display the red cross on a white background of the flag of St George.

13.2. The Club's tie shall be green with gold stripes separated by a thin white line, with the club emblem in gold shown in a repeated pattern on the green stripes, without any other markings.

## **Club Colours Awards**

14. The Club may award Colours in recognition of excellence in sport and service to The Club.

14.1. The President shall award "Half Club Colours" to any member; who has rowed for a season in a first VIII, including racing at three non-United Hospitals races, or who has trained in the Club for three seasons or more.

14.2. The President may award "Full Club Colours" to any Member who has achieved above and beyond Half Club Colours. The Member should be deemed to have given an outstanding service to The Club, The Members and The Committee over several years. A Member who is awarded "Full Club Colours" may wear the "Full Club Colours" tie.

14.3. The President may award “Special Contribution” to any Member who has gone above and beyond in one or more areas and is either not eligible for full colours or has already been awarded them.

14.4. The President shall award “Full Club Colours” to any member who has achieved above and beyond Half Club Colours. They should fulfil several of the following categories; 5 years of membership of The Club, 3 years in the 1st VIII, have held Committee positions and have gone above and beyond what is expected of them. These are recommendations of the high level of commitment expected however for those Members on two/three/four year courses it is up to the committee's discretion. An individual who is awarded “Honorary Life Membership” is entitled to receive and wear The Club tie.

14.5. Coxes shall be given the same consideration as rowers. If a Member coxes and rows in the same season, then the season may be counted twice.

14.6. Any dispute over the the award of Colours shall be settled by a majority vote of The Committee

14.7. For female Members of the Club the ‘tie’ may be replaced by another item.

14.8. The Committee may recommend a Member for The Students’ Union’s “St George’s Colours”.

## **Alteration and Termination Of This Constitution**

15. This Constitution shall not be altered, amended, or rescinded except by a motion at a General Meeting of The Club. Such a motion shall require the assent of at least 75% of Members present as the General Meeting.

## **Termination of The Club**

16. A Motion to terminate The Club must be accepted by a 75% majority of the Members present at a General Meeting convened specifically for that purpose.

## **Declaration**

17. Each Member upon joining shall sign the following declaration:

Name:

Upon acceptance into Membership of St George’s Hospital Boat Club, I understand that rowing and/or sculling and other related exercises and training sessions have inherent risks, and that they are undertaken at my own risk. I confirm that I do not suffer from any disability or medical condition which may render me unfit for strenuous exercise.

I also confirm that I am able to swim a minimum of 100 metres in light clothing and stay afloat for three minutes and understand that I will be asked to do so in a swimming pool.

I agree to abide by the rules of The Club as laid out in its Constitution or decided from time to time by The Committee.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

\*Should a medical condition exist, this will not necessarily preclude you from membership/participation, but this must be declared. Should you be in any doubt, advice should be sought from your family doctor.

## Appendix A: St George's Hospital Boat Club Financial Agreement

1. This document details the financial agreement between St George's Students Union (hereby referred to as the Union) and St George's Hospital Boat Club (hereby referred to as the Boat Club).
2. This financial agreement will last for 24 years, broken down into 3 cycles of 8 years. The Vice President of the Boat Club and Vice President for Finance and Student Activities of the Union are permitted to adjust monetary values by the July in the each year of each cycle to account for inflation and current costs.
3. After the 3 cycles have passed the Vice President of the Boat Club and Vice President for Finance and Student Activities of the Union must discuss re-implementing the agreement after necessary adaptation's to account for current situations and cost. This must be done by the April of the 8<sup>th</sup> year, ready to start a new 8 year 3 cycle plan in the next academic year.
4. This agreement will come into action from the academic year 2013-2014 and will commence on **year 3** of the cycle.
5. A member of the Boat Club is defined as a person who has rowed for at least ½ of 1 term; this is irrespective of whether they have raced for the Boat Club in that term. A term is defined using the dates provided by St George's University of London (hereby referred to as SGUL). The number of weeks within the term shall be taken from the MBBS and BMS Years 1 and 2 dates, whichever is the shortest.
6. If termly membership of the Boat Club drops below that of 2 full 8 person crews then this plan must be discussed immediately by the Vice President of the Boat Club and Vice President for Finance and Student Activities of the Union to come to a short term agreement that will continue to benefit both parties. As soon as termly membership of the Boat Club is back to 2 full 8 person crews or more then this plan must be reinstated from the correct year based on the start date of the cycle.
7. The Union must provide the Boat Club:
8. Each Year:
  - 8.1. An essential Maintenance budget to cover parts and launch fuel. This must be to the value of £1500.
  - 8.2. Insurance to cover boats and members, paying any excesses when necessary.
  - 8.3. The ability to rack all boats owned by the Boat Club at the chosen boat house (usually the University of London Boat House) and cover the costs of doing so.
  - 8.4. Continue to allow the Boat Club to be affiliated to British Rowing.
  - 8.5. All standard race entrance fees. The races include but are not limited to: Cambridge Winter Head, Fresher Sprints, Allom Cup, UH Winter Sprints, UH Head, Hammersmith Head, Kingston Head, Head of the River Race, Women's Head of the River Race, Bucs and UH Bumps
  - 8.6. The hiring of a Van to tow boats to races away from the Tideway.
  - 8.7. Cover the costs of accommodation at BUCS regatta.
  - 8.8. Allow discussion between the Vice President of the Boat Club and Vice President for Finance and Student Activities of the Union to make funds available early under extreme circumstances e.g sudden event requiring support. These funds should be taken from the biyearly £2000.
  - 8.9. This plan is included within the Vice President for Finance and Student Activities of the Union handover, therefore the incoming Vice President for Finance and Student Activities of the Union are aware of their responsibilities to the Boat Club and vice versa.
9. In addition on the following years the Union will:
  - 9.1. Year 1
    - 9.1.1. Purchase an 8 person boat for the Boat Club, assigned to the Women.
    - 9.1.2. Purchase a 4 person boat for the Boat Club, to be used by all.

9.1.3. Purchase a set of 8 blades for the Boat Club, to be assigned to the Men.

9.2. Year 2

9.2.1. Provide the ability for the Boat Club to make any necessary large purchases to the value of £2000. For instance a new cox box, launch parts or single scull.

9.3. Year 3

9.3.1. Purchase a set of 8 blades for the Boat Club, to be assigned to the Women.

9.4. Year 4

9.4.1. Provide the ability for the Boat Club to make any necessary large purchases to the value of £2000. For instance a new cox box, launch parts or single scull.

9.5. Year 5

9.5.1. Purchase an 8 person boat for the Boat Club, assigned to the Men.

9.5.2. Purchase a set of 8 blades for the Boat Club, assigned to the Men.

9.6. Year 6

9.6.1. Provide the ability for the Boat Club to make any necessary large purchases to the value of £2000. For instance a new cox box, launch parts or single scull.

9.7. Year 7

9.7.1. Purchase a set of 8 blades for the Boat Club, to be assigned to the Women.

9.8. Year 8

9.8.1. Provide the ability for the Boat Club to make any necessary large purchases to the value of £2000. For instance a new cox box, launch parts or single scull.

10. The Boat Club must provide the Union:

10.1. Each Year:

10.1.1. Subscriptions from each member of the Boat Club are payable. This has been set at £150 a year. This value can be split into £30/£70/£50 for the winter/spring/ summer terms. Subscriptions fees for coxes are currently set at £60/year, split into £20/term.

10.1.2. The Subscriptions are payable within 1 month of the first water training day of the term. If Subscriptions have not been paid in full by this date then the member will not be entitled to vote at the Boat Club AGM and their membership of the Boat Club will be suspended. This is at the discretion of the Vice President of the Boat Club and the Vice President for Finance and Student Activities of the Union.

10.2. In addition, the Boat Club must ensure that:

10.2.1. All boats and equipment are maintained to the highest of qualities and to the best of abilities.

10.2.2. Boats and equipment are properly transferred down the Boat Club, within the gender arm that it is assigned.

10.2.3. A boat should spend 8 years with the 1<sup>st</sup> Crew, 8 years with the 2<sup>nd</sup> crew and 4 years with the fresher crews. Whereby it will reach the end of its use.

10.2.4. A set of blades should spend 4 years with the 1<sup>st</sup> Crew, 4 years with the 2<sup>nd</sup> Crew and 4 years with the fresher crew. Whereby they will reach the end of use.

10.2.5. A person boats and fresher boats are not assigned to a gender arm within the Boat Club. Therefore, the captains must reach agreement on who is to use the boats at which times.

10.2.6. The 1<sup>st</sup> Crew boats should only be used by the respective 1<sup>st</sup> crews. The 2<sup>nd</sup> crew boats should be made available to any crew that needs it within reason to allow as many crews as possible to compete.

10.2.7. When a Boat or set of blades have reached the end of use 1 of 2 options can be made. 1. If in good condition it can be sold with the money received going back to the Union. This money should be reinvested within the Boat Club. 2. It can be disposed of in a safe manner by the Boat Club, to be organised by the Vice President of the Boat Club.

10.3. Discussion about all purchases should be made in August of the year in the cycle it is to be purchased. The Vice President of the Boat Club and Vice President for Finance and Student Activities of the Union along with the Boat Club committee shall decide on the purchase.