Revue Society Constitution

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**1. Name**

1.1 The Society’s name shall be The Revue

**2. Aims and Objectives**

2.1 The aims of the Society shall be to foster and develop the comedic spirit inherent in a student of St. George’s to encourage teamwork and commitment towards a common goal, and to produce several high quality comedy shows throughout the year.

2.2 The aims shall be achieved by the performance of comedy shows, at both St George’s and elsewhere. These shows shall be written by the cast, along with anyone else who has the desire to write comedy, regardless of their skills or previous experience.

**3. Membership**

3.1 Membership of the society will be open to all members of SGSU and affiliate members in accordance with the SGSU Constitution and Policy

3.2 Members of the Society shall act in accordance with SGSU Constitution and Policy

**4. Subscriptions and Finance**

4.1 A membership fee is required from all society members. The Society Officials shall determine this fee and are responsible for its collection

4.2 The Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy

**5. Club/Society Officials**

5.1 A committee will be nominated by current officials on the day of the annual general meeting (AGM) and ratified by members at aforementioned meeting.

5.2 Appointed committee will conduct the running of the society

5.3 The committee shall ensure that the society abides by this constitution

5.4 The committee will consist of the following officers who shall be members of SGSU:

* Director(s)
* Producer
* Musical Director

5.5 The committee will serve for one year, following their election.

**6. Duties of Club/Society Officials**

6.1 The Director(s) is/are responsible for:

* Ensuring that the society abides by SGSU Constitution and Policy
* Liaising with SGSU for any reason
* Ensuring that shows are written to a high standard, by organizing regular writing sessions
* Ensuring that shows are performed to a high standard, by organizing rehearsals and liaising with the Entertainments Officers where necessary
* Selecting the cast for a show through an auditions process
* Liaising with the point of contact for the UH Revue
* Responsible for the continuation, review and development of Revue traditions including but not limited to: impromptu curries, Barry, Producer’s Punch and Arthur’s seat
* General promotion for the Revue and its aims and objectives
* Recognising the achievements and dedication of any member with an SU Award nomination

6.2 The Producer is responsible for:

* Ensuring arrangements are in place to allow a show to be performed: booking of rehearsal/performance space etc.
* Organising smooth running of shows; backstage crew members, props teams staging, lighting, sound effects and costume teams
* Organising all social and official events
* Organising promotion and ticketing material
* Liaising with all parties relevant to a performance at the Edinburgh Fringe Festival
* Acting as the Society Treasurer, and to liaise with SGSU regarding any financial matter
* Recognising the achievements and dedication of any member with an SU Award nomination

6.3 The Musical Director is responsible for:

* Sourcing backing tracks for and script/tablature music for use with songs
* Organising the band for a performance where necessary, including organizing rehearsals and auditions
* Recognising the achievements and dedication of any member with an SU Award nomination

**7. Meetings**

7.1 The Society Committee shall meet regularly during term time

7.2 The society shall hold an AGM after the last performance of the year

7.3 Regular Committee meetings are required to discuss all society matters. Minutes shall be made available for SGSU for ratification.

**8. Voting**

8.1 This will take place for any issue that the society deems of importance

8.2 Only society members will be entitled to vote

8.3 The result of any election shall be passed to the SGSU Societies Officer(s) and the General Secretary at the earliest opportunity

**9. Constitutional Changes**

9.1 Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the society

9.2 Any changes shall be deemed provisional until passed to the SGSU Societies Officer(s) and the General Secretary and subsequently ratified

**10. Complaints Procedure**

10.1 Any complaints shall be dealt with in accordance with SGSU Constitution and Policy

**11. SGSU Commitments**

11.1 The Society shall adhere to SGSU Constitution and Policy

**12. Discipline**

12.1 Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy

**13. Declaration**