**Medtec Constitution:**

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1.0              **Name**

1.01          The Society's name shall be Medtec.

2.0       **Aims and Objectives**

1.01          The aim of the Society shall be to promote awareness of current and emerging technology in medicine, whilst helping students gain access to opportunities in technology and entrepreneurship.

1.02          The aim shall be achieved by running conferences, talks and workshops. We will use the well established network already built by other Medical technology societies across the country, as well as forging links with new partners.

2.0              **Membership**

2.01          Membership of the Society will be open to all members of SGSU in accordance with SGSU Constitution and Policy.

2.02          Members of the Society shall act in accordance with SGSU Constitution and Policy.

4.0       **Subscriptions and Finance**

4.1       A membership fee is required from all Society members. The Society Officials shall determine this fee and are responsible for its collection. The fee will be set at 50p.

1.2              The Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

5.0        **Club/Society Officials**

5.01                      An elected committee will conduct the running of the Society.

5.02          The committee shall ensure that the Society abides by this Constitution.

5.03                      The committee will consist of the following officers who shall

be members of SGSU:

·       Presidents (Natasha Pickles & Josephine Darvill-Mills)

·       Treasurer (Graham Garside)

·       Vice-President (Christy Moen)

·      Media officer (Andrew Meyerson)

·       Events coordinator (Nneka Okorocha)

· Events officer(Liz Pillai)

5.04                      The committee will serve for one academic year (Starting 2017).

6.0  **Duties of Club/Society Officials**

6.01          The Society Presidents are responsible for:

·       Ratifying events and conferences.

·       Proposing speakers.

·       Liaising with sibling Medtec societies.

6.02       The Vice-President will assist the presidents with their duties.

1.3              The Society Treasurer is responsible for:

·       Monitoring finances of the society.

·       Documenting income and expenditure.

·       Collecting membership fees and payments at events

1.4              The Society Secretary is responsible for:

·       Taking minutes at meetings.

·       Booking rooms for events.

·       Managing the society's correspondence and emails.

1.5              The Society Events coordinator is responsible for:

·       Organising events and conferences.

·      Liaising with the media officer on marketing and publicity.

·       Organising food and beverages for events.

1.6               The Society Media Officer is responsible for:

·       Monitoring social media output of the society.

·       Liaising with the secretary on marketing and publicity.

7.0       **Meetings**

7.1       The Society Committee shall meet 3 times per term.

7.2       Regular Committee meetings are required to discuss all Club/Society matters.  Minutes shall be made available to SGSU for ratification.

8.0       **Voting**

8.1       This will take place for the election of Officials and any other issue that the Society deems of importance.

1.2              Only Society members will be entitled to vote.

1.3              The results of any election shall be passed to the Societies Officer and the General Secretary of SGSU at the earliest opportunity.

9.0       **Changes to the Club/Society Constitution**

1.1              Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Society.

1.2              Any changes shall be deemed provisional until passed to the Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

10.0  **Clubs/Societies Complaints Procedure**

10.01      Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

11.0  **SGSU Commitments**

11.01      The Society shall adhere to SGSU Constitution and Policy

.

12.0  **Discipline**

12.01      Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.

13.0  **Declaration**

**I declare that the Medtec Society shall abide by this**

**Constitution, drawn up on this, the 7th day of the eight month, 2017.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Society  President**

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Society is hereby recognized by SGSU**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **SGSUSocieties Officer**

Sign, Print and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU General Secretary**

7.0       **Meetings**

7.1       The Club/Society Committee shall meet regularly during term time.

7.2       Regular Committee meetings are required to discuss all Club/Society matters.  Minutes shall be made available to SGSU for ratification.

8.0       **Voting**

8.1       This will take place for the election of Officials and any other issue that the Club/Society deems of importance.

1.2              Only Club/Society members will be entitled to vote.

1.3              The results of any election shall be passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity.

9.0       **Changes to the Club/Society Constitution**

1.1              Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Club/Society.

1.2              Any changes shall be deemed provisional until passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

10.0  **Clubs/Societies Complaints Procedure**

10.01      Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

11.0  **SGSU Commitments**

11.01      The Club/Society shall adhere to SGSU Constitution and Policy

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12.0  **Discipline**

12.01      Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.

13.0  **Declaration**

**I declare that the…………Club/Society shall abide by this**

**Constitution, drawn up on this …th day of the …th month, 20..**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club/Society  President**

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Club/Society is hereby recognized by SGSU**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **SGSU Sports/Societies Officer**

Sign, Print and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU General Secretary**