**Constitution Template:**

# **Diwali Show Constitution**

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14. **Name**
    1. The Club/Society's name shall be Diwali Show

2.0 **Aims and Objectives**

* 1. The aim of the Club/Society shall be to perform an annual acting/dancing and musical show
  2. The aim shall be achieved by performing an annual acting/dancing and musical show

1. **Membership**
   1. Membership of the Club/Society will be open to all members of SGSU in accordance with SGSU Constitution and Policy.
   2. Members of the Club/Society shall act in accordance with SGSU Constitution and Policy.

4.0 **Subscriptions and Finance**

4.1 A membership fee is required from all Club/Society members. The Club/Society Officials shall determine this fee and are responsible for its collection.

* 1. The Club’s/Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

1. **Club/Society Officials**
   1. An elected committee will conduct the running of the Club/Society. Future committees will be elected by the current running committee.
   2. The committee shall ensure that the Club/Society abides by this Constitution.
   3. The committee will consist of the following officers who shall

be members of SGSU:

* Presidents x 2
* Acting Directors x 2
* Dance Directors x 2
* Music Directors x 2
* Treasurer
* Other elected officials
  1. The committee will serve for one academic year.

1. **Duties of Club/Society Officials**
   1. The Society President is responsible for:

* Organising meetings
* Delegating jobs to other officials
* Taking responsibility for any issues that arise
* Contact with the SU in relation to Diwali Show
  1. The Society Acting Directors are responsible for:
* Working alongside the president
* Ensuring all actors are selected fairly
* Ensuring all rooms related to acting are booked
* Ensure the script of the show is complete and in line with dance and music
* Running all acting rehearsals
  1. The Society Dance Directors are responsible for:
* Working alongside the president
* Ensuring choreographers and dancers are selected fairly
* Ensuring all rooms related to dance are booked
* Ensuring choreos are fully informed
* Making timetables for dance rehearsals
  1. The Society Music Directors are responsible for:
* Working alongside the president
* Ensuring all musicians are selected fairly
* Ensuring all rooms related to music are booked
* Making timetables for music rehearsals
  1. The Club/Society Treasurer is responsible for:
* Working alongside the president
* All matters related to the finances of the show

7.0 **Meetings**

7.1 The Society Committee shall meet regularly during term time.

7.2 Regular Committee meetings are required to discuss all Club/Society matters. Minutes shall be made available to SGSU for ratification.

8.0 **Voting**

8.1 This will take place for the election of Officials and any other issue that the Club/Society deems of importance.

* 1. AGM votes for all members shall be responsible for selecting future committees.
  2. The results of any election shall be passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity.

9.0 **Changes to the Club/Society Constitution**

* 1. Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Club/Society.
  2. Any changes shall be deemed provisional until passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

1. **Clubs/Societies Complaints Procedure**
   1. Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.
2. **SGSU Commitments**
   1. The Club/Society shall adhere to SGSU Constitution and Policy

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1. **Discipline**
   1. Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.
2. **Declaration**

**I declare that the Diwali Show Society shall abide by this**

**Constitution, drawn up on this 8th April 2017**

**Sagar Sharma and Anushri Khetani - Club/Society Presidents**

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the**

**Diwali Show - Club/Society is hereby recognized by SGSU**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU Sports/Societies Officer**

Sign, Print and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU General Secretary**