**SGSU Cheerleading and Gymnastics Club Constitution**

**Contents**

1. Name
2. Aims and objectives
3. Membership
4. Subscriptions and finance
5. Club/Society officials
6. Duties of club/society officials
7. Meetings
8. Voting
9. Constitutional changes
10. Complaints procedure
11. SGSU commitments
12. Discipline
13. Declaration

**1.0 Name**

1.1 SGSU Cheerleading and Gymnastics Club

**2.0 Aims and objectives**

The aim of the club shall be to practice cheerleading and gymnastics, and increase fitness levels. The club will attend at least one competition yearly. The aim shall be achieved by holding try-outs to form a squad, then training at least twice a week.

**3.0 Membership**

3.1 Membership of the club will be open to all members of SGSU in accordance with SGSU constitution and policy.

3.2 Members of the Club shall act in accordance with SGSU Constitution and Policy.

**4.0 Subscriptions and finance**

4.1 A membership fee is required from all club members. The committee shall determine this fee and are responsible for its collection.

4.2 The clubs financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

**5.0 Club/Society officials**

5.1 An elected committee will conduct the running of the club.

5.2 The committee shall ensure that the club abides by this Constitution.

5.3 The committee will serve for one academic year.

5.4 The committee will consist of the following officers who shall be members of SGSU:

* Captain
* Vice-Captain
* Treasurer
* Secretary
* Two Social Secretaries
* Tour Secretary
* Fitness and Gymnastics secretary

**6.0 Duties of Club Officials**

6.1 The Captain is responsible for:

* Organising try-outs and forming the squad
* Naming dates for practices and training
* Finding a coach and communicating with him/her
* Representing the club
* Moving the squad forward to reach its full potential
* Leading the training sessions

6.2 The Vice-Captain is responsible for:

* Taking on any tasks the captain is unable to do
* Venue planning and booking

6.3 The Treasurer is responsible for:

* Collecting membership money
* Keep a record of all spending
* Contacting potential sponsors and organising sponsorship
* Applying for grants and funding
* Organising fundraising activities

6.4 The Secretary is responsible for:

* Notifying members of meetings and practice dates by updating the calendar
* Correspondence between any parts of the club
* Booking rooms for committee and general meetings
* Organising and writing minutes for committee meetings and making them accessible to the entire squad
* Designing and ordering merchandise for the Squad
* Ordering uniforms and accessories
* Designing and ordering tour merchandise
* Updating the Squad’s Facebook pages and website
* Creating posters and videos for promotional purposes

6.5 The Social Secretaries are responsible for:

* Organising regular socials and notifying members of them
* Promoting team building
* Polling the squad termly to determine the desired frequency of socials

6.6 The Tour Secretary is responsible for:

* Organising and running social tour

6.7 The Fitness and Gymnastics Secretary is responsible for:

* Running a weekly fitness or gymnastics session
* Finding and liaising with a gymnastic coach to organise gymnastics training
* Running warm up and cool down sessions at all full team practices

**7.0 Meetings**

7.1 The Club Committee shall meet regularly during term time.

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| 7.2 | Regular committee meetings are required to discuss all club matters. Minutes shall be |
|  | made available to SGSU for ratification. |
| **8.0 Voting** |  |
| 8.1 | This will take place for the election of officials and any other issue that the club deems of |
|  | importance. |
| 8.2 | Only club members are entitled to vote. |
| 8.3 | The results of any election will be passed on to the Sports/Society Officer and the |
|  | General Secretary of SGSU at the earliest opportunity. |

**9.0 Changes to the Club Constitution**

9.1 Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the club.

9.2 Any changes shall be deemed provisional until passed to the sports/societies officer and the general secretary of SGSU at the earliest opportunity and subsequently ratified.

**10.0 Club Complaints Procedure**

10.1 Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

10.2 If any member of the club believes that a committee member is not fulfilling their responsibilities, the committee member may be subject to a formal warning by the rest of the committee. A vote of no confidence may follow if no improvement is made.

**11.0 SGSU Commitments**

11.1 The club shall adhere to SGSU Constitution and Policy.

**12.0** **Discipline**

12.1 Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.

**13.0 Declaration**

I declare that the SGSU Cheerleading and Gymnastics Club shall abide by this constitution, drawn up on this 20th day of the eleventh month, 2017.

I declare that this constitution has been ratified by SGSU and the St Georges Cheerleading Club is hereby recognised by SGSU

SGSU Sports/Societies Officer



Sign print and date

SGSU General Secretary



Sign print and date