**St. George’s Students’ Union**

Meeting of the Council I



***1st September 2015***

***Lecture Theatre A***

**AGENDA**

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1. **Business**
	1. Apologies

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* 1. Matters arising

Last council’s minutes – PASSED by simple majority

* 1. AOB

None

1. **Representation Officer Report**

MD gave a verbal report to supplement their report.

Passed by simple majority.

1. **Treatment of rooms & Spaces issues**

Ideas for storage would be appreciated, we have been looking at the blue unit but we need new ideas.

Treatment of university rooms will be taken very seriously.

1. **Year Plan**

Year Plan updated until the end of October.

1. **Clubs and Societies Finance Committee and Budget**

Finance appeals deadline Friday 11th September 5pm. Please provide evidence.

1. **Minibus Test – 10th October 2015**

10 slots. Main society emails being offered.

They will be free unless a no show = £30.

Driving for 2 years, over 21, no points on the license.

Priority will be given to students staying longer or driving for more societies.

1. **Treasurer Training**

5th September. It’s not compulsory but there will be free food and it will be useful. It doesn’t need to be the treasurer that comes.

1. **Council Manual**

How to guide for new societies.

1. **Social Learning Space**

The rules of the SLS are that one day a week we can use the space outside the library.

If you want to book it please email vpeducation@su.sgul.ac.uk.

1. **Mailing list**

Please fill in the online form under clubs and societies home page to update the mailing list.

1. **RAG room**

It’s been cleared please keep it clear!

If you want a shelf please contact Secretary and if you have a shelf please sort it out.

1. **Year Reports**

No year report is a criteria for dissolution. Approximately 5 have been given in so please can all societies send one in.

1. **Interfaith forum**

The interfaith forum is for all religious societies. Please can all religious societies go to the forum and we are considering a constitution change.

1. **University Room bookings**

Top 4 has had a meeting with the head of University Room booking. We have come to the agreement that the university will book out a set of rooms to the SU and then the SU allocates them in a fair manner at council.

*Will the university still be able to override our bookings?*

I don’t know as it’s not my system.

*Why is it starting half way through the year?*

Because we only just had the meeting and neither of us have the admin power to cancel and rebook all the rooms. Although some societies will end up being affected before the others we want to get the system up as soon as possible.

*What about show dates etc which need planning for?*

The head of room booking is all for having show dates from the start and very much working round them. No one wants the shows to be affected.

*Can we not book additional rooms or dates?*

Yes there is nothing stopping us from requesting more rooms at other times.

1. **Room booking clashes**

All except from 5 which will be dealt with in more detail in the next week by email and meetings between those involved and the secretary. The room bookings will be entered into the online system for reference.

1. **AOB**
2. **Important Dates**
	1. Postgraduate Freshers’ Week – 1st-4th September
	2. Treasurer Training – 5th September
	3. Fresher’s Fayre – 21st September
	4. Fresher’s Fortnight – 21st September - 4th October
3. **Date of next meeting**

Tuesday 27th October 18:00 LTA

**Minutes of the Previous Meeting of Council**

**St. George’s Students’ Union**

8th Meeting of the SU Council

02/06/2015

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# Business

## Present

SMAC

Game Society

Christian Union

Fencing

Ladies Rugby

Links

Psychiatry Society

Dance Society

Senate Elect

Council Elect

Climbing Society

Vice-President Education and Welfare

Vice-President Finance and Student Activities

ISOC

Wu Shu Kwan

Student Minds

Steven Gilbert

Faith Beaver

## Apologies

## Minutes from the previous meeting

PASSED

## Matters arising

None

## AOB

None

# Council Elect report

AWE gave a summary of last exec meeting

* Financial improvement plan - needs to be passed at trustee board
* Minibus test - contact VP finance
* Sports ball - send feedback to VP finance/sports officer
* Elections - deadline for elections - informing people of how to run
* RAG prizes being sorted
* Cobras t shirts arrived
* Societies not passed but not rejected
* AGM 15th June in Monkton
* Constitutional changes - not ratified until being passed after AGM

Council Elect report: Passed by simple majority

# Representation Officers & Senate meetings

* RV explained the change in senate meetings to at least once every two months from than the current once a month, if ratified at AGM.
* RV explained the newly created 2-person role of representation officers and abolition of the senate and council elect roles if ratified at AGM.

# Changes to the Constitution

AWE outlined the changes to Heritage Officers

* Explained why Georges to Georges was removed
* Added in costume contests at SU events
* Include pram race in their role
* Add in Heritage steering group (HSG) and to present a report after each HSG
* To work with alumni office (change of wording)
* To become part of student participation zone - not appropriate for them to be in communication zone

International Officer change

* To work closely with ISS by sitting on ISS election committee and attendance at monthly meetings in order to bridge the gap between the SU & ISS to improve international student experience
* Put on more events for international students: multicultural dinner, Chinese new year dinner

NL outlined the T-year rep changes

* NL gave history of why it needed to be changed – as all reps in same stream
* NL said that from now on two t year reps from MBBS4 would be elected and two from MBBS5 would be elected and 2 would be randomly allocated to stream A and 2 to stream B

*Why aren't reps elected after they are streamed?*

CR said timing of streaming and elections did not coincide

*Could a single election be held as the quality of candidate may be diminished by enforced streams?*

NL said she would look into it

RV said you have to be careful of the overlap of presidents

# Financial Improvement Plan

CR presented the Financial Improvement Plan

Ladies rugby asked whether societies would ever have their own bank accounts

CR said no as it is too much of an administrative burden and the auditors wouldn't like it

Student minds asked who would take control of enforcing the FIP

CR said the trustee board

Student minds asked how they would enforce it since they are from afar

CR said it is likely they would ask Dean of Students to oversee regularly

AWE asked if the AV/tech levy covered SU tech and SGUL tech

CR said it only covered SU tech

# Important Dates

AGM 15TH June Monckton 6pm

# Date of Next Meeting

**FIND OUT WHAT YOUR EXEC HAVE BEEN DOING FOR YOU – REPRESENTATION OFFICER REPORT**

**Exec Update 01/09/15**

Completed in Previous Two Weeks:

* Discovery of a pot of money to maintain Rob Lowe, could be used to:
	+ Replacing blue mats
	+ Fixing rowing machines
* All cards for the music room have been wiped except from a few who bought access
	+ Given music room access forms to socs + tech for management
* Getting the dignity scheme up and running
	+ More information can be found here: http://www.sgul.ac.uk/images/about/corporate\_docs/ed/1dignity-advisors-scheme.pdf
* Room bookings now should be organised for most societies
* Clearing of RAG Room – societies now have their own shelves
* Organisation for all PG/UG fresher events
	+ Introduction of a new event “Zoo After Dark”, Delamar Academy (Make Up School) will help us out free of charge for facepainting + Mad Hatters Tea Party.
* Looking into organising non drinking events for international students at halls early in the term
* Contact list for sports teams almost complete
* Completion of Rob Lowe Timetable
* Planning for the newsletter to be sent out on the 1st September
* RAG Quiz organisation
* Reorganisation of all handover forms (ever), to make sure societies contact details are up to date
* Planning to do a scouting of the allotment to see what can be done with it
* Updated international student page of the welfare handbook
* Multicultural dinner planning
* Trustees had their first meeting with the trustee board, which included training, an events report by Dheemal, discussion of the FIP and a proposal for a new trustee board member who is external.

To Complete in Next Two Weeks

* Looking into prices for coaches to sports trials
* Updating societies webpages, giving admin access and creating new society webpages
* PG Freshers
* Freshers/Societies/Welfare Handbooks being finalised and sent out
* All relevant boards on 2nd Floor Hunter to be updated (Societies/Sports/International/General SU)

Societies Presented

***Protest & Activism Forum***

* What they aimed to do:

Be a forum to motivate at the university to promote and engage discussion about activism and encourage students to be more involved in local and global demonstrations.

* Outcome:
	+ Neither Accepted Nor Rejected
	+ Reasons for this:
		- There were concerns about compliance with university policies.

***Anime Society***

* What they aimed to do:
	+ Be a community dedicated to the discussion and consumption of anime
* Outcome:
	+ Rejected
	+ Reasons for this:
		- Did not propose a clear and detailed budget

Other Discussion

***Year Plan***

* The SU year plan was updated until the end October 2015 for exec events

 ***#SGULtips***

* The library is running a campaign for older students to post tips for freshers, ideas for this could be:
	+ Good places to eat
	+ Revision tips

 ***Shop Stock***

* The shop is looking into ordering new stock for the freshers period: vpfinance@sgul.ac.uk

***Newsletter***

* We’re looking for the newsletter to be more informative and useful this year: media@su.sgul.ac.uk