**MEETING OF SGSU COUNCIL - MINUTES**

**24th October 2017**

**6pm - LTA**

**APOLOGIES**

|  |  |
| --- | --- |
| Tooting show | Geriatrics |
| Diwali show | Paediatrics |
| Musical | Athena SWAN soc |
| SGUL Marrow | The Dragon |
| Street Doctors | Christian Union |
| UNICEF | KC Soc |
| SPACE | Ladies Basketball |
| Cardiology | Mens BAsketball |
| DAPS Vision | Polefit |
| Swimming | Widening access to medicine society |
| Tennis Club | Wine and Cheese |
| MedTech | STAR |

**PRESENT**

|  |  |  |
| --- | --- | --- |
| **YK** | Yuna Kishimoto | General Secretary |
| **VS** | Vafie Sheriff | VP Finance and Student Activities |
| **SK** | Sam Khavandi | President |
| **FH** | Francesca Harris | Chair |
| **NM** | Naya Medjedovic | TAD Society |
| **KA** | Khalid Aslami | ISOC |
| **AR** | Amelia Ram | Language society |
| **IS** | Imran Simreebeheea | ISOC |
| **TO** | Timi Omidiora | Karate |
| **PL** | Philip Longhurst | Men’s Hockey |
| **ND** | Nick Davis | Cheerleading |
| **LG** | Lizzie Gilbert | Mixed Hockey |
| **JC** | Josie Coffery | Mixed Hockey |
| **HH** | Harriet Hill | Ladies Hockey |
| **RH** | Ridwan Hujret | ISOC |
| **IG** | Iman Gasmi | ISOC |
| **IQ** | Ikhlas Qazi | ISOC |
| **FO** | Farhiya Omar | ISOC |
| **NH** | Nisa Hasziu | ISOC |
| **MT** | Mark Thomas | MedSIn |
| **CR** | Carlton Ray | Book club |
| **AR** | Ahsan Rashid | ISOC |
| **AH** | Azeem Hussain | Appsoft Soc |
| **AV** | Alberto Vitores | Boat club |
| **YH** | Yousuf Hayat | ISOC |
| **TA** | Talha Aziz | ISOC |
| **AD** | Alex Denley | Boat Club |
| **OR** | Oliver Ryan | Boat Club |
| **ME** | Martin Evans | Clinical Neuroscience |
| **AS** | A. Stracha | Oncology |
| **CB** | Craig Brooks | Athletics |
| **AvH** | Aveen Hamawandi | TBH |
| **AmS** | Amani Shamas | ISOC |
| **AA** | Anjuman Ali | Artsoc |
| **BO** | Bukola Ogunjinmi | Student Trustee |
| **GF** | Gannet Fahmy | Photosoc |
| **MH** | Mark Howe | Music soc |
| **EC** | Ele CLanley | Yoga Soc |
| **SS** | Sahana Somanathan | Democracy officer |
| **AbO** | Abdirahman Osman | ISOC |
| **MA** | Mary Abkir | FATSOC |
| **LY** | Lu Yao | Abacus |
| **CP** | Charlotte Perry | Physio soc |
| **SG** | Sam Guymer | IME |
| **US** | Umar Saline | ISOC |
| **ShS** | Shehram Shafigue | ISOC |
| **SuS** | Suleyman Hussein | ISOC |
| **SJ** | Shalu James | Dance society |
| **SaS** | Sagar Sharma | Diwali Show |
| **JY** | Jessica Yeh | Badminton |
| **TG** | Taylan Gumus | Henry Gray Anatomical Society |
| **OCM** | Olivia Craig Mcfeely | Fencing |
| **RB** | Rowan Barnett | PRIDE LGBTQ+ |
| **EO** | Ethan OSborn | Stagecraft |
| **AT** | Ashwarya Tha | Hindu Soc |
| **HH** | Hariett Hill | Ladies Hockey |
| **TG** | Thieshan Godlin | Tamil Society |
| **BG** | Bijen Gurung | Mens football |
| **IM** | Ian Mcclue | ACS |
| **AT** | Abbey Thomas | Ladies rugby |
| **EJ** | Ella Jameson | Ladies Rugby |
| **GB** | Gabriela Barzyk | IFEM Soc |
| **RK** | Raveena Kaurkhalsa | Sikh Society |
| **AN** | Arun Nahar | Punjabi society |
| **RG** | Roop Gill | SGSU FM |
| **SR** | Syed Regazi | ABSoc |
| **JD** | Jack Dickenson | Athletics |
| **AH** | Alan Hasanic | childreach |

**MINUTES** from the previous meeting were PASSED

**AGENDA POINTS**

|  |  |
| --- | --- |
| Exec report | VS gave a brief summary of the written report |
| Democracy Officers and Elections | SK explained the role of Democracy Officer  VS: I Propose we accept the constitutional changes proposed by Pride Soc  Seconded by OR  **Passed** by simple majority |
| Technical officers Constitutional Changes | EO explained the constitutional changes which included the addition of the formal complaints procedure.  PL: I propose we accept the constitutional changes to the technical offciers constitutional  Seconded by OR  **PASSED** by simple majority. |
| Athletic society Constitutional Changes | CB explained the constitutional changes which included the addition of a welfare officer  AD: I propose that we accept these changes  Seconded by PL  **Passed** by simple majority |
| Multifaith room | SK: firstly, like to apologies for coming down and coming out so late and it falls on both myself and the university. If you do have any questions please come and see me or e-mail me.  SK Presented a part of the survey with university response and the SU response to this.  Abdul: Number counting how will this be done  SK: motion sensor and no data restored. This should come in this week  Abdul: How will this change the proposal  SK: The data collected will go to the university council and we can put forward a case  Mark: what proportion of the student replied to that survey  SK: 249 responses  : more space may be needed will it be provided  SK: depends on the number. If more than 250, Rob Lowe is the only option or the bar which is obviously not right. Our task is to get right number  : in audible  SK: 250 in total  : what if there is more people  SK: there is a small overflow room  : what if there is a small increase in the current numbers  SK: we need  : no other room?  SK: Small overflow room.  VS: for now J1.2+3 where there are currently works. Additional room is J1.6 if currently there are too many people in these room. The only options that are available to fit that large number of students is Rob Lowe and the Bar. J1.1 can be offered as an additoioal room. If there is small number of overflow, we can use J1.6  Sayeed: J1.2+3 is filled up what do we do  SK: use Rob Lowe  Sayeed: Would the extra people have to walk to the sports hall half way through their prayers?  SK: We will have to take back and think about  Neesa: Timeline of events, what is happening between now and January. I have heard that November is when we need to leave. What are the timelines  SK: temp rooms in Jenner until March, when it goes to the council in Feburary, a decision on extra room requirement will be implemented  Neesa: inaudible  SK: works are on the facilities  Kalib: Is there a possibility that we can get this in writing. They say the survey was done by the SU and the university is saying that they don’t have anything to do with it. The survey was for the students voice and opinions. It is really upsetting to know the treatment we are getting.  SK: the survey was from the SU as it was made by us. There was miscommunication between us and those dealing with the survey.  Kalib: we expect something to be done as we have voiced our concerns and that these concerns should be taken to the principal. Why is the Principal now not available to talk about the results.  Sahana: The principal is not responsible for the SU and we need to take the results to her. Whether she responds to us is not her responsibility and we need to make it clearer to her. But at the same time she has responded looking at Sam’s PowerPoint although it might not be what we as a union want.  Kalib: I would disagree. Having attended a meeting with the university and the SU Gavin, Aileen and Derek was present. In this meeting there was some kind of agreement that was met. We cant say that the university has absolutely no responsibility  Sahana: The SU is separate from the university, their response to their survey and our response will be different. You bring your issues to us and we take it to the university.  Sayeed: we are not attacking the SU. What we want to know is did our opinions have any effect on the proposal.  Kalib: the prayer room issue is not new and for those who are not aware of the issues may think that we are being unreasonable.  Sahana: the university has responded and they have said what they want and it just may not be what you want  Bukola: ideally what would you like in terms of a prayer room  Kalib: enough space and the current space is not enough  Bukola: you need to find a room in the university. Is there a room that you would like to use. If you want to use a certain room why don’t you find a room and say, this is the type of room that we would like to use and take this to the university  SK: this year we were able to collect some data and we can actually present to the university with Stats  Sayeed: the open meeting, what effect did that have on the proposal. I feel that it’s more like the university has just given us what they want to instead of listening. You’re saying that if there are more people we can use J1.1  SK: There were some considerations taken into account by the university.  Redwan: J1.2+3 were the options that were sent out by e-mail. If the survey didn’t have an impact on anything what guarantee will there be with the motion sensors will be used appropriately  SK: can’t guarantee anything but it will provide us with more data and working towards guaranteeing something  Redwan: relationship between staff and students have been damaged. The motion sensors in place may not have been the smartest thing to do  SK: the survey was in an awkward period as it was the handover period in SU  Redwan: is there anything that you could do  SK: take it to Jenny  Neesa: Is there a way to see from the responses and suggestions the types of facilities that the students have asked for and then see the actual response to that request and also see the improvements that have been made in response to this  SK: student trustees have asked about different rooms and there are university responses which I can send out  Sayeed: when the minutes are up when will we get an answer to the questions that were not answered  SK: next meeting with Jenny in two weeks |
| Minibuses and coaches | VS: apologizing to sports team who were involved in the coach situation during Freshers week.  Any money spent travelling because of this you will be reimbursed by the Union for travels there and back  Steven Gilbert: How did you forget to do something that was so crucial to your job and how do we have faith in you to do  VS: we did send an e-mail to the coach companies and I assumed and I apologies for not chasing the invoice. I apologize  Ollie Ryan: How do you assure that it doesn’t happen next year.  VS: this was a case where we called them first, it will be in my handover and also during my handover period so that we have more time to sort it out with more time and not on the day  Minibus test:  Early November  Accepting ten, priority is given depending on what year, how many societies and how many drivers the societies have (if you have anyone leaving)  Solomon Stott: most in paramedic will be getting minibus license will we have to go through the same process as everyone else for the minibus tests  VS: complaint from university about parking and where they endangered a university staff and I will hold a training for entering that area as apparently quite hard |
| Bar Booking | SK: new partitions in bar and you can now book bar through Michelle. The form is online.  Ethan: in the past people have been in the bar on the weekends. Has the licensing changed or has something changed. In the past people have entered the tech office  SK: I think it is up to Richards decision and there has been no license changes  Solomon: Broken promise that it can be used as a training space which was promised last year, I assume that that is still carrying on  Olivia: Mcfeely: not allowed to practice fencing in the partitioned areas  SK: I can talk to Rich about the regulations |
| Room booking | YK: explained  VS: we confirmed at council and the rooms you guys booked the rooms were given and some rooms were given rooms that we were not able to give you.  We are dealing with the mii fires and all of the clashes have been sorted for Jenner rooms, Lecture theatres,  Those who have concerns about the boardrooms  Amani ISOC: Two weeks for Charity week, it was very last minute, we have a double booking on Saturday and we want to make sure that this has been resolved  Sagar: Diwali show and fashion show  VS: Priority has been given to shows  Solomon:  Alberto: There are clashes in rooms for minor things, not been any communication between you and the student body. E-mails getting through to the SU. Communication from the SU needs to be more on point  Clashes need to be communicated  The problems are the fact that there is no communication between you and we need you to even if it’s a small reply saying you have received the email or that you have actually booked the  The SU  Homed: It was very frustrating at the time although it was sorted at the time.  Ethan: streamlining the room booking system. I don’t understand the room booking. There are so many different ways to book a room.  VS: an e-mail explaining how the room booking system works with all the websites explained.  Respond to emails and  Muhammed: Meet and greet issue was sorted just before the event but the event on Thursday there was no one in the SU office. No confirmation, find another room or cancelling. Confirmation for the room booked that we have is crucial  Rup: Internal Room clashes  VS: priority to societies that initially booked a room at council  Ellie: How do we know what rooms we have confirmed  VS: Currently going through the room bookings that have been made.  I will show you how to check the room you have booked.  Solomon: To make clear that the university has taken control of the booking of Rob Lowe and also when the next room booking council is. 3rd October Fencing was in squash courts  VS: we are balancing student use and staff use. People drop me an e-mail but at current we are prioritizing society use.  Olivia: The excel spreadsheet says that we were put into the quash courts  VS: external and trust  Anabelle: clashes in the sport hall especially for the boat club  VS: I have sent an e-mail to everyone who is involved in the Rob Lowe  And if they were not part of the mailing list  VS: Print out the timetable and put it in the Rob Lowe  Alberto: That is a better idea  Ollie: Univeristy has not given consideration towards the student’s union. they need to make it clear that they are not going to use it. Not many people know what is going on. You need to take it to the university  VS: University has been completely been passed to us and the SU manage the Rob Lowe, the externals did not get this message and if they haven’t booked it through me it wouldn’t happen  Ollie: I understand, was a Sports Officer but I feel you need to go against the University more, everyone is fighting for the  Nick: Not our job to tell the external users that they cant use it and that it is now SU space. You need to be able to tell the external users  Steven: The external users are getting annoyed. The space is the SU recreational space and tell them that it is our space. The trust and University should not be able to use it. It’s not a complicated procedure and you should stand up against the use.  VS: I had wiped out all the external and Trust user slots and opened it up to the student body. If I am aware of it I am able to respond but if I don’t know about the situation I wont be able to  Anabelle: how do we regulate the use of Rob Lowe?  VS: the only people who can access it are students and staff  Anabelle: Will there be more security  VS: there needs to  Bukola: Concerned about the communication issue between the Top 4 which is causing problems  Who is dealing with the issues of the room booking  Who is dealing with the Rob Lowe issues  VS: I wasn’t aware of the extent of the clashes between external and the student users but now I am  Bukola: Are we stopping all the staff from using the Rob Lowe  SK: we need to discuss further with Steven and Derek  Bukola: when will we know  Vafie:  Bukola: even hiring someone to look after the Rob Lowe  VS:  Bukola: if we need a solution, we need a sacrifice. If the university  VS: haven’t done the basic proceudures so  Ollie: not just the external clashes but issues of facilities being taken away and nothing being taken away. What s the university putting in palce in place of the things that have been lost and the team training that used to take place before. The water cooler is rotting and the overall hygiene is also on the decline. Wat is the SU going to do but the issue is that it is a very big job to manage and it is not right for the university to just hand over the Rob Lowe to the SU. I think the SU  VS: we are getting rid of the commercial spaces in Rob Lowe which was presented at AGM nd everyone seemed to be ok with this. If sports team  Storage, safety of this equipment and the SU cannot manage the Rob Lowe. The uni has left it as it was better to take the tooting leisure over the Rob Lowe and Su who has less funds are findin it hard. We are slowly trying ot improve on this.  In terms of cleaning, I am not sure they are still active  Rob Lowe is a student union space  Rup: Radio society 🡪 need the space for the continuity of shows, we spend money on the licensing and equipment. We have lost our space to societies and we have had to turn away several students  Ethan: music room is for radio society and music practices. I am unhappy for the room to be booked for not the right purposes and I think for the sake of people who do need to use it and for the ake of the equipment that the room needs to be used for thte right purpose. It is a shame for it to used  Mark: Rob Lowe was managed by a large number of people and at present, this is only managed by you (Vafie) on top of your VP Finance role  VS: at present just me, maybe not increasing an exec role but increasing the number of people on the sports fficer team  Ollie: In the Rob Lowe you would need someone there all day and everyday of the week  Sahana: Is there no way for you to be there when there ar disputes  VS: I would be happy to be there but according to the timetable there are no clashes and the external users were informed about the new policy. When there is a clash I would be happy to sort it out and tell the externals in person that the policy and to read it  Rup: Music room is not just an open space and not to be used for  VS: We were not aware that the space was used for social use  Mark: Why doesn’t society have to pay to use the music room. How is this fair? Can we change that  VS: Would you like all societies to pay for te music room  Mark: They book up all the music room space on all the good times and those who do pay for it don’t get to use it.  Ethan: a job that is much more for three people. We already deal with the music room problems and I feel it is something that has to be taken forward.  Olivia: squash courts every time they come it is the same people that we are arguing with  Ollie: maybe talk to the uni about the room bookings and Rob Lowe. There are several issues about facilities actually being taken away from us and I appreciate we can go to tooting leisure center but that sometimes isn’t enough for team training. The maintenance has also declined. What is SU doing to solve this and I don’t think its right for the university to pull out of such a big thing.  : Men and women have access to both changing rooms  access to the office cupboard which has equipment  cupboard where we keep equipment is not big enough and needs to be sorted out  Nick: the uni let us use it? So we have to still take exams in the Rob Lowe  Sam: if it is under university property, the health and safety is still under university control to keep the place clean  VS: in terms of keeping the space clean but in terms of storage, I don’t know.  Sam: I feel like you are losing power and this is something you can take to the university |
| RAG room | RAG room clear out is happening and we need to clear this out with things that societies don’t need anymore. Will post on Facebook and send out e-mails. Thinking of making an itinerary list  Mark: Some socities had expensive things thrown out. How is this going to be avoided  : fair that they’ve abandoned it and not claimed it  Fran: I did it last year and I warned everyone and because they didn’t come collect it it was thrown out  Ethan: maybe once clear out has taken to AHR for a week or something so people can claim them |
| University challenge | YK: University challenge is fast approaching and I will be organizing the dates for Auditions to take place mid-November. |
| Pret a Manger | SK: explanation  Ethan: at AGM the new music room was proposed to be rebuilt away from the library  SK: not confirmed and we need to chase this up |
| WW8 | VS: what has happened and what the SU response is  Steven: will we be able to do WW8 again or completely ruined our reputation  VS: deffo something to keep going. How run, having meetings with families with the rules before the event  Phil: It should always be the families job and stewards are at the pubs  VS: SU and pub communication was lacking and the pub actually didn’t know we were coming  Anabelle: why was there a communication issue  VS: no email response, we assumed that it was sorted  Alberto: Communication seems to be the problem and there needs to be a system wehre there is double, triple checking and confirming to avoid this miscommunication  Ethan: Open discussion and communication is important. WW8 is heritage and would not want to see this event go. Important for anyone who wants this to carry on in future years we need to see as students about what we can do to prevent the events  Phil: are the heritage officers present  SK: no not tonight |
| SU Feedback | Mark: Top 4 not introduced yourself to paramedic year 1 GEPs Year 1 or PA year 1  Redwan: What you have done is kept the SU office to be welcoming and open  Alberto: Wanted to contact you with the other sports teams about the use of the Rob Lowe to sort this out as its not all on you and we want to help as it is something that we are affected by.  AP for VAfie to have a meeting with the sports team  Ollie: we need an agreement from the university about who can acess and who can’t  VS: issue is the external users who assume that their bookings  Ethan: Run-down of the booking systems is important for  Bukola: the letter for the Rob Lowe is going to be physical  VS: yes  Alberto: Need to get the information to societies about how to book the rooms  Alex Denely: when will the budget tracking be up and running  VS: I can check if Gill has said. We have finished the monthly budgeting so should be done by the end of the month  Olivia: RAG room has an access list  VS: They shouldn’t |

**AOB**

**DATE OF NEXT MEETING**

21st November 2017

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**Summary from (last council meeting was on 26th of September):**

**Exec 5th September**

* President: Sorting cleaning and security for Freshers, emails regarding circles
* VP Finance and SA: 20+ meetings with societies, MFQCR meetings and unfreezing society accounts
* VP Ed and Welfare: Postgrad/paramedic freshers, welfare handbook and NSS response
* Gensec: room bookings, creating e-mails for new societies and fixing the broken link for socities
* Events: freshers
* Sports Officers: mailing lists, handbook and backlog of emails
* Heritage Officers: WW8, duties and copies of yearbook to have a record
* Charities: met with the charitires, talked to beth and sorting out shots for discos
* Comms: Barcode printing, email replies and Freshers fayre
* Socs officers: Freshers Fayre, email sorting and meeting Vafie
* CPOs: CP meeting setting, external charity contact and other national volunteering awards
* Tech Officers: All events, development plans and selling equipment
* E&D officers: Back history month planning, Humasn of Georges launch and meeting Pride Soc
* International officers: meeting with International Committee and ERASMUS, multi-cultural dinner planning
* Campaigns: meetings with ACS and E&D to discuss BHM, consent awareness and self care week

**Exec 19th September**

* President: Finalising Freshers, circles meeting, cleaned minibus
* VP Finance and SA: CPs and Socs meetings, treasurer training, Rob Lowe logistical issues sorting and weekly finance tasks
* Gensec: Exec Board, room bookings, creating e-mails for new societies
* Events: fresher’s
* Sports Officers: Finished the sports section of handbook, add new captains to BUCs/LUSL
* Heritage Officers have been emailing pubs and organising WW8
* Charities: Updated facebook and Instagram, invited hospital charities to come to quiz and organising charity board
* Comms: webpages for new societies, meeting with Top 4 and adding constitutions
* Socs officers: Printed society info for the board, handover chase, treasurer training
* CPOs: CP meeting, CP evening organisation and updated security list
* Tech Officers: equipment sales, Bar AV sorting and stage hire for finale
* E&D officers: Back history month planning, contact with LGBTQ rep at SOAS and humans of Georges
* International officers: IMOG meeting, Multicultural dinner organisation and ISS meeting
* Campaigns: meetings with ACS and E&D to discuss BHM, Consent plans discussion, met with blood bank rep and ideas for pride month

**Exec** **17th October**

* President: Freshers, MFQCR meetings and setting up elections
* VP finance and SA: meeting societies, finishing Rob Lowe timetables helping with room booking issues
* VP Ed and welfare: BHM with ACS, suicide awareness training and SU response to NSS
* Gensec: Room booking, emails and setting up emails
* Events: Freshers and Halloween
* Sports: Rob Lowe timetable, proposal of bringing back heritage items and meetings with will for training
* Comms: App, website update and contacting library for training for some exec members
* Heritage: WW8, back 2 skl awards
* Charities: vote for local charity, RAG quiz and sorted out a raffle
* Socs: talking to potential new societies, receiving updated constitutions and calendar of meet and greets
* CPOs: CP evening and planning second CP meeting
* Tech officers: All freshers duties, Revue tech and actual performance, external events, equipment repair and contacting shows for tech
* E&D officers: wall designing, Lemonade project
* International officers: Multicultural dinner
* Campaigns: BHM with ACS, Self-care week and Speaker organisation

Democracy: Reviewed demographics of voting, autumn election prep

**Societies presented**

1. **Wine and cheese society:** passed
2. **Canadian Society :** Neither accepted nor rejected
3. **Friends of MSF**: Neither accepted nor rejected
4. **Somali Society**: Neither accepted nor rejected
5. **MedTech**: passed