**St George’s Students’ Union**

**Trustee Board Minutes**

**Minutes of the 4th Trustee Board Meeting 2015-16**

**12th July 2016**

1. **Present**

|  |  |  |
| --- | --- | --- |
| Steven Gilbert | SG | President (Chair of the Board of Trustees) 2015-16 |
| Kat Telford | KT | VP Education and Welfare 2015-16 |
| Alice Walker Earwicker | AWE | VP Finance & Student Activities 2015-16 |
| Ruth Varney | RV | General Secretary (Clerk to the Board of Trustees) 2015-16 |
| Corey Briffa | CB | President 2016-17 |
| Tanisha Amin | TA | Student Trustee 2015-16, VP Education and Welfare 2016-17 |
| Francesca Harris | FH | General Secretary 2016-17 |
| Aileen O’Brien | AOB | Dean for Students |
| Judith Ibison | JI | Deputy Dean for Students |
| Roger Horton | RH | Lay Trustee |
| Mark Lubbock | ML | Lay Trustee |
| Na’im Merchant | NM | Student Trustee 2016-17 |
| Ruben Thumbadoo | RT | Student Trustee 2016-17 |
| Saeed Azizi | SA | Student Trustee 2016-17 |
| John McDonagh | JMD | Interim Financial Manager |

1. **Apologies:**

|  |  |  |
| --- | --- | --- |
| Ishaan Bhide | IB | VP Finance & Student Activities 2016-17 |
| Ian Spires | IS | Lay Trustee |
| Dheemal Patel | DP | Ex-President Trustee 2015-16 |
| Martin Gannon | MG | Student Trustee 2015-16 |
| Michael John | MJ | Student Trustee 2015-16 |

1. **Minutes from previous meeting**

The minutes were PASSED.

1. **Finance Update – Reserved Business**
2. **Commercials Update –Reserved Business**
3. **SU Management Restructure – Reserved Business**
4. **Rob Lowe Sports Centre Update – Reserved Business**
5. **Report from the Senior Officers (Papers C, D, E, and F)**
   1. **Events Zone – SG**

SG gave a verbal summary of his report.

PASSED

* 1. **Student Participation Zone – AWE**

AWE gave a verbal summary of her report. We will be compiling a finance subcommittee of the Trustee board imminently for annual evaluation of investments.

PASSED

* 1. **Representation Zone – KT**

KT gave a verbal summary of her report.

CB: When are we getting the Year Rep training date?

KT: It’s not fixed yet because staff and students are away. But I believe October is too late.

JI: September may be a good time, although the 1st years will not have started by then.

KT: The older years are more in need of it.

RT: Surely there could be 2?

KT: There are because there needs to be one after the autumn election results. There is an issue with waiting until after all exams are finished.

PASSED

* 1. **Communication Zone – RV**

RV gave a verbal summary of her report.

PASSED

1. **Risk Register (Paper G) – Reserved Business**
2. **Financial Improvement Plan (Paper H)**

This will change next year as we now have figures to make it quantitative not just qualitative, using Key Performance Indicators.

1. **AOBs**

Wimbledon Rugby Football Club Contract (AWE)

This would ideally go to the Finance Committee but it needs to be done ASAP. There are no wording changes to the contract but I don’t know what checking process it went through originally. This contract would be for 2 years instead of 1. Other options have been looked into but they were either more expensive or wouldn’t provide the facilities required by BUCS.

AOB: Have there been any issues?

AWE: Just coaching, but that has been agreed to be improved.

ML: Are Wimbledon in CASC? Because that changes VAT.

AWE: I don’t know.

JI: Is there a change in price?

AWE: No.

JI: Could we not use school facilities?

RT: They are not available on Wednesday afternoons.

Permission granted to AWE to sign the contract following investigations into WRFU’s membership to CASC and negotiating it down to a 1 year contract.

Budgets for 2016/17 (SG)

I will send round next year’s budget by email for Trustee approval.

Trustee Board Agendas (SG)

Is there anything that should be changed or added as a standing item for next year?

RH: More prompt finance presentation.

RH: Dates for meetings set at the beginning of the year for the whole year.

JI: A trustee induction.

Resignation and Appointment of Trustees (SG)

Do we have this committee’s approval to retire Alice Walker-Earwicker, Kathryn Telford, Ruth Varney, Michael John, Martin Gannon and Dheemal Patel as trustees of St George’s Student’s Union.

**For: 13 Against: 0 Abstain: 0**

Do we have this committee’s approval to appoint Ishaan Bhide, Corey Briffa, Francesca Harris, Aileen O’Brien, Na’im Merchant, Saeed Azizi and Ruben Thumbadoo as trustees of St George’s Student’s Union.

**For: 13 Against: 0 Abstain: 0**