**MEETING OF SGSU SENATE – WRITTEN REPORTS**

**Tuesday 8th November 2016**

**6.00pm - J1.4**

**Top 4**

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| Introduction  *Hello, we are Tanisha, Corey, Ishaan and Fran and we are the Top 4 for the SU Executive team 2016/2017. We have academic, social and welfare responsibilities, and our job is to make sure all students are supported and represented so that they have the best student experience possible!* |
| What have we done since the last meeting   * Corey and Tanisha successfully negotiated with SGUL to extend the new Jenner rooms to 24hr access! * We have been working with Paul Leech on how to improve the student experience * Surveying students for Education Day * Corey has sent out the survey and begun the Robert Lowe Survey Report * Planning campaigns for this year * Met with the Principal * Corey and Tanisha met with Jane Saffell, the new director of IMBE * Ball planning and viewing venues * Advertising Elections * Use your SU week * Ishaan sent out the Annual Expenditures Report for ’15-16 for all clubs and societies * Tanisha advertised Ccards * Corey and Tanisha attended meetings with University Staff regarding the SDL room hours and provision * Tanisha attended Academic Forum, Finance Subcommittee Panel, Interfaith Forum, INTO meetings, Student Experience Committee, Final Year Committee, UG Events Overview, Careers Committee, Student Experience and Quality, Access Agreement Monitoring Group, DaP (Doctor as a Professional), IMOG (International MBBS Operations Group), SUCS, T Year Committee and Campus Good Relations Group meetings. * Attended the MBBS Curriculum Review open event * Corey and Tanisha attended the Prinicpal’s Q&A session on the Trust CQC Inspection results |
| What have you got coming up in the next month   * More ball planning * Student Support & Welfare Committee * Education Day * Quality Assurance and Enhancement Committee * Trustee Board Meeting * Academic/Educational Meetings e.g. MAC, P Year Committee, Learning Resources User Group, Curriculum Review Steering Group, UG Teacher’s and MBBS Course Committee Meetings * Attending the Year Two TEF Provider Briefing Event with the Dean for Teaching & Learning * Athena Swan meeting |

**Representation Officers**

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| Introduction  Hello, this is Gabriela Barzyk and Sunil Singh and we are your Representation Officers.We’ve been Year 1 Biomedical Science Year Reps last year and hope to use our experiences to help you. This is a relatively new role, which aims to inform you of all the events taking place throughout the year. To achieve this, we’ll be helping our wonderful Year Reps. As Representation Officers, we will attend Council, Senate and Executive meetings and share important information between the different teams. We love to chat and keep you updated so you can contact us anytime. |
| What have we done since the last meeting   * *Are planning to do Mums and Dads for the foundation students.* * *Emailed* *LGBTQ+, faith, disability, SPA and multicultural groups about setting up steering groups.* * Emailed and spoke with E&D about starting steering groups and will be promoting this at the ‘Does your SU represent you?’ outreach session. * We have booked LTF for 24th for steering groups to take place. * *Organised signed certificates to be picked up by previous year reps* * *Chasing up SPACE/ off-site breastfeeding facilities with the various course co-ordinators at George’s and within joint faculty* * *Attended Hustings* * *promoting elections and SU events* * **Attended exec:** * In discussion with Protest & Activism Forum about PREVENT Agenda, discussing SGSU approach with Corey and liaising with P&AF * Chasing up SPACE/ off-site breastfeeding facilities with the various course co-ordinators at George’s and within joint faculty * Societies presented:   -GinSoc (approved)  -AFP Soc (approved)   * **Attended Council:** * James Watson: campaign against proposed pilot project at St George’s. they want to make it compulsory to show ID/address in Obstetric unit. Home Office prevent illegal migrants from using care etc. – barrier to undocumented women. AGAINST department of health guidelines– get in contact with James etc if interested in spreading awareness/ signing petition etc. |
| What have you got coming up in the next month   * Steering groups |

**BMS Year 1**

*Reps newly elected! Naomi Bartholomew and Blessy Thomas*

**BMS Year 2**

Report not received.

**BMS Year 3**

*Reps newly elected! Shehroz, Fahd, Hannah, Tilakshy and Warren*

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| Introduction  We are the *Student Representative Team* for year 3. We have recently progressed through the official election process. Current members of our team are Biomedical Science students; Shehroz Mahmood, Hannah Edigin, Warren Kent, Tilakshy Puvanenthiran, and Fahd Arif.  We represent the current 3rd year students of Biomedical Science (2014-2017). |
| What have we done since the last meeting  *A summary of what you have done since the last meeting. This should be in bullet points.*  - The *Student Representative Team* for year 3 has been collaborating with the current *iBSc Student Representative Team* members; Aleena Dhanji and Abiramy Eswaravel. We have established more suitable methods of communication between our respective team members, and module peers, through use of Facebook and WhatsApp module groups.  - We have continued recording of lectures which concern general information about assessed material/ examinations, such as Dr Erskine’s dissertation lecture, and module ICA lectures.  - We have continued management of complaints, regarding lecture PowerPoint uploads on moodle. Although, we do not directly collaborate with the moodle team, we have relayed these issues to the appropriate department, and Dr Ataliotis.  - WhatsApp/ Facebook groups for our respective modules have been established, and so far have been successful; although, their use has been minimal. We hope to expand this to other modules. |
| What have you got coming up in the next month  *A summary of what you plan to do by the next meeting. This should be in bullet points.*  - We will continue to welcome individuals, who have expressed interest in undertaking the roles of a lecture recording volunteer.  - Consider expanding the use of Facebook/ WhatsApp groups to other modules, if successful or if necessary.  - Refine means of our collaboration with the current MSci representative team. A dedicated WhatsApp group may be utilised.  - Consider conduction of online polls to objectively evaluate the needs of our cohort, thereby supplementing our collation of cohort data. Polls may concern the expansion of social networking groups for all modules, or graduation ball. |

**BMS Year 3 MSci**

*Reps newly elected! Mary Adesina and Lizzy Macauley*

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| Introduction  *Who are you, what cohort do you represent?*  We are the *Student Representative Team* for MSci year 3  Lizzy Macauley and Mary Adesina |
| What have we done since the last meeting  - Sorted out issues concerning recordings and lecture slides for the Msci Modules  - Campaign for current position |
| What have you got coming up in the next month   * Research Day * Trying to figure out how to best collate feedback from our cohort |

**BMS Year 4 MSci**

*Reps newly elected! Greta Bucinskaite and Zoe Cheung*

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| Introduction  *Greta, final year MSci Biomedcial Science* |
| What have we done since the last meeting   * *Since we’re running out of time here at George’s, we’ve reached out to Dr. Ataliotis about arranging a session on future career prospects, possible industry links that George’s might help us out with and advice for students looking into PhD applications* * *Some students experienced problems registering for seminars/lectures/conferences due to lack of information being passed down to us. We’ve got in touch with course coordinators and asked to be included in the mailing list, so that everyone’s up to date with all the events going on.* * *We’ve also had some problems with administration of our course, but the registry may have sorted everything out.* |
| What have you got coming up in the next month   * *As a cohort we are expected to attend St. George’s annual Research Day on 30th November, so will be reminding everyone to register* * *We also have Research Methods module assessment coming up on 23rd November so we’ll leave everyone to it.* |

**iBSc**

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| Introduction  *Who are you, what cohort do you represent?*  Aleena Dhanji, Abiramy Eswaravel (interim iBSc representatives) |
| What have we done since the last meeting  *A summary of what you have done since the last meeting. This should be in bullet points.*   * We have run in the current elections hoping to be nominated as representatives for our cohort. * Continued to collaborate with Year 3 Biomed Representative Team. |
| What have you got coming up in the next month  *A summary of what you plan to do by the next meeting. This should be in bullet points.*   * Continue to work with the Year 3 Representatives and manage any issues that arise in the cohort. * Identify any iBSc only modules for semester 6 and make arrangements as required. |

**HCS Year 1**

*Reps newly elected! Rowan Rai and Cathy Tojo*

**HCS Year 2**

*Reps newly elected! Jewelle Petu-Stiles and Soniya Kamalraj*

**HCS Year 3**

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| Introduction  *Charlie Corfield and Sophie Nicholls. Healthcare Science Year 3* |
| What have we done since the last meeting   * *Attended course committee meeting* * *Made a ‘what we wish we’d known’ poster for the second years* * *Discussed how we have repeat lectures over all three years with Penny Murphy and lectures have been removed* |
| What have you got coming up in the next month   * *Charlie to create a presentation to promote respiratory over cardiology for the first years* * *Get feedback from second years on how helpful they found the poster to see if we should create one for first year* |

**Physio Year 2**

Report not received.

**MBBS 5 Year 1**

*Reps newly elected! Aditya Subba and Ali Ahmed*

**MBBS 4 Year 1**

*Shuji Mitsuhashi and Anthony El Khoury*

**MBBS 6 Year 2**

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| Introduction  We are Ahmad Almohtadi and Paramita Saraswati, INTO MBBS6 year 2 representatives. |
| What have we done since the last meeting   * We've attended INTO year rep meetings; got more info regarding what's happening for placement allocation although it's not affecting us yet. * We've reminded students to incorporate the USMLE learning contents to their lecture revision by using first aid books. * We've received recent update regarding q-bank that students can activate theirs now to start USMLE prep asap, and made sure they'll get more q-banks when it expires until they sat for USMLE exam * We've received updates for our mapping document. * We tried to give a briefing session regarding the INTO course to freshers and second years (with the help of Kashyap) but it didn't happen due to clashing timetables. |
| What have you got coming up in the next month   * Keep on recording lectures at least once a week. * Arrange the briefing session for first and second year INTO students before the next INTO pre-clinical science meeting with the staff. |

**MBBS 5 Year 2**

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| Introduction:  Johno and Sam |
| What have we done since the last meeting:   * Recordings, ensuring Power Points are put up, dealing with students queries and sorting them out * Promoted various university events * Produced a poll about the new DR system (awaiting Dr Szarko’s approval) * Attended the 2020 curriculum event |
| What have we got coming up in the next month:   * Continue with feedback from the new DR teaching * Continuing with recordings and checking lectures are up on moodle * Helping with our cohort’s queries as necessary * Promoting events * Working on the medic hoodies * Settling in the new year reps, explaining and helping them with their role |

**T Year**

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| Introduction  *T Year reps* |
| What have we done since the last meeting   * Got feedback from stream B for first set of placements -> some problems indicated which have been resolved/ongoing attempts to resolve – T Year Clinical leads aware * Further Halfway ball planning:   + £200 funding secured from sponsors so far   + still looking for venues within budget * Looking into organising a monthly T year social locally in Tooting – spoken to local pubs/bars * Meeting with Sarah Krishanandan (new T Year Lead) about year so far and to meet her prior to course committee meeting later in the week just to let her know of any student problems arisen in the term so far that could be addressed at meeting * We had T Year Course committee meeting on Friday:   + Overall went well   + Addressed placement problems, clinical skills problems, anatomy problems   + Addressed problems with intro module -> course curriculum review -> new curriculum 2017/18   + INTO addressed their concerns about allocations/USMLE Prep/SSCT   + Reps to feedback to students any necessary information/outcomes of meeting * Smart cards: being rolled out for Stream A and Stream B to get theirs soon * INTO:   + In constant talks with INTO Admin to release the allocations procedure and document which came out 2 days ago.   + Addressing gaps in the details provided and concerns raised   + Pursued the implementation of the peer tutoring system which finally came through (although not enough spaces provided to cover everyone yet)   + Pursued USMLE advice lecture which has been promised for over 2 months as a matter of urgency- Still no word. |
| What have you got coming up in the next month   * Send out poll to find out ball preferences of price/cost/type/location of ball * Try to secure more sponsorship for Halfway dinner/ball * Feedback from Stream A placement and Stream B PBL at end of this next block * INTO:   + Address issue where USMLE is not being offered as a substitute for SSCT for INTO students that opt to remain in the UK for their last 2 years.   + Pursue USMLE lecture due to be given by Dr Sarah Little who has been Non responsive   + To address implications of allocation document for current year INTO students on the coming years cohorts. |

**P Year**

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| Introduction  *Hello, we are Seher, Saad, Sagar and Aimen the P year reps.* |
| What have we done since the last meeting   * *Collected feedback regarding OSCEs from our cohort.* * *Attended OSCE meeting with Tanisha, Clinical Lead and examinations staff* * *Answered questions from various students* |
| What have you got coming up in the next month   * *Continue to be around and available for students of our cohort for any advice or issues.* * *Attend MBBS Admin meeting* |

**F Year**

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| Introduction  *Cassie McDonald & Caitriona Grace – F-year Reps* |
| What have we done since the last meeting  *-Main focus on graduation ball*  *- Have found a venue and are now working out the costing of the tickets*  *- Have had some issues with SJT workshops*  *- Have Course committee meeting day before senate*  *- Free lunches continue to happen for public health.* |
| What have you got coming up in the next month  *- Revision lectures with P-years (can they please let us know when they want these to happen and if they can help organise)*  - *Complete graduation ball planning and start selling tickets*  *- Continue to organise free lunches for students.* |