**MEETING OF SGSU EXECUTIVE**

**Tuesday 18th September 2018**

**5.30pm – Board Rooms**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| OH | Omar Hijazi | President |
| WM | William Morrell | Vice President Finance & Student Activities |
| AS | Annabel Strachan | Vice President Education & Welfare |
| ND | Nick Davis | General Secretary |
| EO | Ethan Osborn | Chair |
| YBR | Yazied Ben Ramadan | Student Trustee |
| OR | Oliver Ryan | Student Trustee |
| MH | Mark Howe | Student Trustee |
| NC | Nathan Cooper | Heritage Officer |
| RB | Rowan Barnett | Environment and Ethics Officer |
| MB | Mustafa Baban | Charities Officer |
| CM | Conor Mullany | Charities Officer |
| TM | Tanya Malagamuwa | Community Project Officer |
| TO | Timi Omidiora | Community Project Officer |
| CBr | Craig Brooks | Heritage Officer |
| MF | Maia Forde | Campaigns Officer |
| AG | Aditi Gunjal | Campaigns Officer |
| KC | Katie Cottrell | Campaigns Officer |
| CB | Corey Briffa | Democracy Officer |
| SS | Sinthiya Sivarajah | Democracy Officer |
| AB | Amelia Burnard | Events Officer |
| SAH | Sadik Al-Hasani | Representation Officer |
| HL | Hannah Lidbetter | Representation Officer |
| RA | Ramat Ayoola | Equality and Diversity Officer |
| JM | Jan Mukibi | Equality and Diversity Officer |
| SD | Sam Deuchar | Societies Officer |
| MD | Manasvi Dwaraknath | International Officers |
| SSo | Simi Sodeinde | International Officers |
| MG | Matt Glendenning | Student Presenting |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **KL** | Kevin Li | Charities Officer |
| **OCM** | Olivia Craig McFeely | Environment and Ethics Officer |
| **AW** | Amy Wright | Events Officer |
| **LA** | Louis Archer | Societies Officer |
| **MW** | Maddie Witcomb | Societies Officer |
| **EC** | Emma Casey | Sports Officer |
| **TT** | Tash Thomas | Campaigns Officer |

**MINUTES**

Minutes from the previous meeting were PASSED by simple majority

**ACTIONS FROM LAST MEETING**

VP F&SA: Budget Codes for New Societies

COMPLETED

General Secretary: Websites and Email Accounts for New Societies

COMPLETED

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | Verbal Summary Given  OH: WW8 duty is happening because of what happened last year  ND read out answers to Omar’s questions from last exec | PASSED by SIMPLE MAJORITY |
| VP F+SA | Verbal Summary Given  CB: What is the back up now Red bull won’t be doing Freshers’ Finale  WS: In contact with VK, but if they don’t come through we will be holding our own Tropical Party | PASSED by SIMPLE MAJORITY |
| VP E+W | Verbal Summary Given  SAH: Are we selling wristbands at Freshers’ Fayre  AS: Selling them at the moment online, as we have a card machine we will also be selling them at move in, the fayre, and Back 2 Skool  RA: Can you explain the tracking students visiting you  AS: For us to confidentially quantify who uses our support services and maybe stratify this to cohorts etc, to identify problems | PASSED by SIMPLE MAJORITY |
| General Secretary | Verbal Summary Given  No Questions | PASSED by SIMPLE MAJORITY |
| Events Officers | Verbal Summary Given | PASSED by SIMPLE MAJORITY |
| Sports Officers | No Apologies, Late report | PASSED by SIMPLE MAJORITY |
| Heritage Officers | Verbal Summary Given  SAH: So all the pubs are confirmed?  CBr: Verbal confirmation from all, awaiting written from some. | PASSED by SIMPLE MAJORITY |
| Charities Officers | Verbal Summary Given  RB: How much have RAG shots been in the past  HL: £2, however we drop the price to sell them through the night down to 20p  OR: Why was your report late?  MB: We take it in turn to write the report, this week the person was late | PASSED by SIMPLE MAJORITY |
| Societies Officers | Verbal Summary Given  NC: So we have to use the GDPR form?  AS: Yes or we will get sued  RB: For societies that don’t use mailing lists, will we be able to see the names  WM: Yes the account holder will be able to |  |
| CP Officers | Verbal Summary Given  ND: Was your meeting, not to plan CP evening  TO: Yes along with the plan for the year etc  ND: Are you not worried that CPs won’t come to the CP evening  TO: Major concern, but more CPs are communicating over email.  MD: Can you clarify whether you are able to contact the CP heads, I am the head of one and I received no communication about the meeting. Do you have access to the mailing list held by the societies officers, this would be a good thing to use in the future  MB: Also didn’t know that this meeting was taking place and I am the head of a CP, maybe email personal emails rather than the CP accounts | PASSED by SIMPLE MAJORITY |
| E+D Officers | Verbal Summary Given  CBr: What is happening with the wall this year  RA: ISoc and BHM students are sharing it – BHM are using it to promote 70years since the windrush and 70years of the NHS  CBr: Talk to the archivist she may have some good things for you to use | PASSED by SIMPLE MAJORITY |
| E+E Officer | Late Report  Verbal Summary Given  No Questions | PASSED by SIMPLE MAJORITY |
| International Officers | Verbal Summary Given  No Questions | PASSED by SIMPLE MAJORITY |
| Representation Officers | Verbal Summary Given  No Questions | PASSED by SIMPLE MAJORITY |
| Campaigns Officers | Verbal Summary Given  RB: What is the deadline for getting someone for the panel  RA: After Freshers’  KC: Now the date is changed people who couldn’t initially do it may be able to, so we aren’t worried | PASSED by SIMPLE MAJORITY |
| Democracy Officers | Verbal Summary Given:  AS: What is the best way to contact you, I didn’t know you were cancelling the filming so I waited around and neither of you replied.  CB: Facebook messenger  RA: How many people actually did the filming  CB: 4 teams did it, we tried to make it as accessible as possible but this obviously failed  OR: What other ideas do you have?  CB: Need to speak to the marketing team and top 4 about creating a film that outlasts us and gives detail on our roles, would be professional made. Going forward need to get companies to pitch ideas  WM: Could you not film during move in weekend, everyone is there  SS: Wouldn’t be able to edit before Freshers’ now  ND: Video sounds to be in line with the strategy, we could arrange a meeting with trustees and you or maybe present at trustee board to secure funding from the strategy budget. | PASSED by SIMPLE MAJORITY |

\*For full written reports, please see Executive Officer Reports document (agenda).

**SOCIETY PROPOSALS**

**Global Brigades:**

Matt Glendenning gave presentation on proposed society

Fundraising and volunteering society, end goal is that at the end of the year to go abroad and run a medical clinic in Ghana. Clinic is 9 days long inside a community clinic providing triage, observations etc to your skill level. Supported by gynaecologist, dentist and GPs etc. to shadow and assist. Also provide global health, providing medical education i.e. hygiene to children and building sanitation facilities.

Trip costs £1300, plan to run fundraising throughout the year to fund the trip, also plan on applying for grants form various companies. Will also provide training throughout the year from global brigades.

Social events to celebrate milestones of fundraising.

Global Brigades is a small charity based in Honduras, focused on holistic health, also has branches of business.

Thinks society is relevant as no other society offering oversees volunteering.

Questions:

NC: What is the scope, how many students can go on the trip etc?

MG: There is no upper limit, if there is a small number you join another brigade, but if it is larger you go together as a group on your own

KC: What does the £1300 cover? How do we go about fundraising the £1300?

MG: It includes flights, global brigades takes a portion of the money to train community care workers etc., also covers insurance, food, accommodation. You don’t have to fundraise all the money you can put in as much or as little yourself it you wanted

RA: Have you tried to communicate with SKIP, maybe about potentially joining them rather than starting a new society?

MG: I admit I haven’t spoken to them, I have compared SKIP to global brigades, and preferred the global brigades organisation as a whole.

Discussion:

NC: Surely not a lot of the money goes to charity?

KC: I think its not so much the money it is the skills that we provide

CBr: That’s how these things work, most of the money has to go on getting there, £1300 is the minimum, they could fundraise more if they wish

AS: I am worried that raising that much money would affect our RAG etc, the donation pool will be the uni and their families

CB: I don’t think we can stop people having these opportunities due to issues like that, we still have to let them have the oppurtunities

CBr: They don’t have to just fundraise around here.

ND: Will societies like this be able to use the TFL licence

HL: We pay a bit to hold the licence, and I’m not sure if only the SU can use it, will need to clarify with Michelle (Office manager) as she holds the licence

NC: As long it’s not stepping on RAGs toes, I’m not sure there is anything that should stop them using the licence

RB: If there is something that we think would be good as a CP, do we have to pass them as a society first and then change them to a CP or can we make them a CP straight away

EO: If we think they would satisfy the requirements of a CP then we can pass it outright

OR: Are the CP officers present, what is their opinion

TO: I like the idea, but I know SKIP has problems so don’t want a repeat

MH: Why do they set up another society rather than just piggyback off SKIP or an existing society?

CB: I think they will need to take the name of global brigades as it is an external company.

OH: Some of the negatices that have been discussed so far seem to be more about principals rather than this society themselves, maybe the problems aren’t the individual society

OR: Ethan has made us aware of part of the constitution that details the differences between CPs and Societies, what do the socs and CPOs think

SD: I think it sounds like it would be suited as a CP as they benefit the internation community

TO: I agree.

RA: I propose we accept Global Brigades as a Community Project of St George’s Students’ Union

SAH Seconded

For 20

Against 1

Abstain 2

**PASSED**

**STUDENT UNION ISSUES**

**Trustee Board Report:**

YBR gave update on the Trustee Board Meeting that happened on 12th July 2018:

Explained that the meeting was primarily a handover from the previous board to the new one, explained who is on the board.

Feedback about Finance update, including the budgets for all societies.

Explained that strategy document was finalised and given the go ahead by the board.

COO job was re-banded to a higher level, in line with the job role

University Trustee was discussed, as one has stepped down, discussion as to whether fill the role and who to open it up to is ongoign

Appointments to the Board:

Chair: Omar Hijazi

Deputy Chair: Willam Morrell

Secretary: Nick Davis

Ex Officio: Sam Khavandi

Appointments Committee: Nick Davis, Tim Woodburn

Finance Committee: William Morrell, Omar Hijazi, Yazied Ben Ramadan, Marion Atkinson, Oliver Ryan

Risk Action Group: Aileen O’Brien, Gill Gibson, Omar Hijazi

Updated about Admin Assistant role and Welfare Support Role

RB: Having been told for many years that there is no money for additional roles, why is there now money available?

WM: Trading arm is doing much better and increased subvention grant from the university, secured thank to Corey when President

CB: The budget that was allocated to what was seen as highest risk to the Union, money was allocated to ensure these were resolved

HL: Is the Welfare role still being pursued?

AS: Me, Gill and Aileen are sitting down in the next few weeks to formulate a job description for the role, so is in action

RA: Is it not similar to the counselling service

AS: It is supposed to be a step before the counselling service, and also would help in written appeals etc. which counselling wouldn’t do.

**WW8:**

**NC:** There will be stewards and exec members

ND: What will the marshals be doing and what will Exec members be doing

CBr: Marshalls will be giving families stamps and pointing them in direction of next pub etc. as usual. Exec members will be looking out for people that are too drunk or acting out

RA: Will exec officers not be able to drink all night then?

CBr: They can drink after their pub.

CB: Where is the final pub?

NC: Revolutions in Putney

CB: Have you told them people will be wondering around on duty at Revs

WM: Exec won’t be on duty at Revs

CBr: Pub didn’t have security which was the problem with the last pub is that it didn’t have enough security

CB: Do we need exec then when the problem is just at the last one usually and it is a club with its own security?

CBr: Problems don’t just happen at the last pub, ambulances were called to early pubs last year. We will be catching people earlier this way

OH: This will be good for our image showing that we are taking action and policing it much better

OR: So no one is on duty at all at the last pub?

WM: Top 4 on duty all night

OH: Only 2 people have volunteered for duty, if no one volunteers, we will have to assign people as for a usual duty, Deadline tomorrow at midday.

**ACTION POINTS**

1. VP F&SA : Get answers off sports officers from previous questions, and clarify that need to attend meetings
2. VP F&SA: Budget Code for New Society (Global Brigades)
3. GenSec: Website and Email for new society
4. CPO: Meet with new Society
5. Societies Officers: Send society mailing list to CPOs