**MEETING OF SGSU EXECUTIVE**

**Tuesday 12th June 2018**

**5.30pm – Board Rooms**

**ATTENDEES**

Not Recorded

**MINUTES**

Minutes from the previous meeting were PASSED by simple majority

**ACTIONS FROM LAST MEETING**

* **Top 4 + Chair  to meet RE Constitutional points regarding election/resignation of Officers + disciplinary policy**
* **Meeting involving VP E&W and whoever they deem necessary to discuss guidance around emergency situations and providing first aid on duty**
* **Top 4 to review GDPR implications for elections**
* **Top 4 to consider all feedback about Weekend Away and to report back to exec**

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

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| President | OCM: What is the timescale like for the RAG room clear out  OH: We want it all cleared out by the end of November  VS: In terms of the democracy/constitutional review how are they coming along and are the 2 linked or separate.  OH: Yes they are linked as one will affect the other, there is a problem with not having the constitution ratified at the SGUL Council so we are working on that at the moment  VS: There were big issues with the MFCQR last year, is it all sorted now  OH: There are a few problems with the room, especially the AV system being taken away  VS: You have now launched the 5 year strategy, how do you think it went  OH: It went okay, the launch wasn’t as great as planned, however after the recent trustee board we now have some goals to work towards | PASSED |
| VP F+SA | NC: Does this mean we have two mini busses now?  WM: Yes  WM: RL hasn’t been a problem as we have been using paper. Sports teams are happy with decisions long term bookings are rarely a problem.  VS: Have there been any updates on the budget tracker?  WM: Gill has done it but we don’t want to upload it because we are being audited.  VS: What is an update on treasurer training?  WM: Good Feedback was giving!  VS: BUCS doesn’t really work and there aren’t many sports officers! What are we doing about it?  WM: BUCS is running but LUSL which has changed to ‘playwaze’ is not running very well. The captains have spoken to me.  VS: How are we doing in terms of society engagement?  WM: I have been very busy teaching Tim how to use Agresso. We are also redeveloping the games room to make a common room area for the student. In there is a potential for an achievement wall. In a meeting on Thursday we discussed a centralization of all sports fixtures to Tollworth, making a more ‘George’s’ place for us to play sports. Meeting with Samatha ray about promoting sports to staff.  NC: There is lots of sports officer stuff on here, has this taken up most of your time?  WM: As you’re aware we didn’t have a sports officer until Friday so have been filling that role heavily, due to the position being reopened | PASSED |
| VP E+W | AS gave a verbal report  CB: Have you been contacted by GMC regarding UKMLE?  AS: Wasn’t aware of it, will chase with Aileen  CB: We have discussed support for your role, what is happening with it?  AS: Went out for advert soon, has been banded by HR  VS: Potential of having something similar to dignity advisors?  AS: Mate for a mate scheme though Gavin is the only person that can train  VS: Welfare and consent training to all sports clubs?  AS: Nick would be better to advise as he basically ran the training throughout freshers  VS: How is senate running this year?  AS: Had training from the university including TEF training,, Hannah and Sadik writing senate reports as well as university senate. | PASSED |
| General Secretary | Qs: Are there any plans to update the website with up to date minutes?  **Support staff; are they in place and what is their current role?**  **Are room bookings coming along alright and do you need more support on this?**  CB: No updated minutes since September 4th  **Action point:Nick to update minutes.**  Discussion on estates for changing the fire alarms and discussion on tech since trustee board.  Qs from OCM: Have you made sure the fire alarms will be changed?  Trustee board discussed tech, can we have an update?  RA: Why are we paying for welfare post and admin assistant and not tech?  WM: Welfare coming from university, admin coming mainly from trading branch of union.  JK: Where is the university money coming from?  WM: A bid for some money by the university which they have to cover, as part of the cover they will pay for a welfare support officer.  CB: It is possible to raise a motion asking for permission to use money to pay for tech support.  **VS: Have you achieved any of your manifesto points?**  AS: Haven’t had time as general admin lots to do  VS: plans for next few months, what are you trying to achieve?  AS: Lots of things on strategy moving forwards, mate for a mate campaign would be my top priority.  WM: I have had to pick up a lot of what Gill would normally do. I have also worked on my manifesto points of getting more external sponsorship. Hopefully we can move forward with the development.  VS: Trustee board how are the trustees?  AS: Fairly well engaged, they have sent messages to people about upcoming appraisals though not sure if they have met anyone yet?  VS: How have exec meetings been this year, this one seems to be very disorganised and messy?  EO: Not sure if that is a question.  CB: I agree with Vafie, we definitely need to speak about it.  CB: I also agree, some of the questions seem as though they are for the sake of asking questions.  OCM: Some of us weren’t in the meeting and may not have known.  EO: Not sure how much external information should be brought in the meeting.  RA: I agree Vafies point wasn’t a question though I think we should be open to criticism  EO: We are open to criticism I am just saying that it should be constructively framed.  VS: I think there are things you could potentially do to make the meetings better what are you thinking of doing?  EO: I would say as a student please get into contact with Omar.  MB: I think the process of passing societies is designed to be pointless, the system should be reviewed.  EO: Constitutionally there is a 6 month follow up by the society’s officers.  VS: Opening up of new societies last year and dissolved at the end of the year.  NC: Who are we to say they shouldn’t be passed if we think they will be dissolved  EO: I don’t think our judgement of how long the soc will last is up to our discretion and should not be a factor in us passing a society.  MB: I don’t think my question has been answered properly, we need to answer questions and think about things  **Action point: Pres and chair to meet to discuss passing societies.** | PASSED |
| Events Officers | NC: Going on about free entry, have any plans with Christmas disco?  AW: Did get people in and had some good feedback, thinking about extending that later, need to speak to Will about that. | PASSED |
| Sports Officers |  |  |
| Heritage Officers | AS: Speak to archivist to see if she has anything for the new games room?  NC/CB: yes will see if she has anything that would look good in there | PASSED |
| Charities Officers | NC: How we doing in terms of the money raised?  WM: very well! Includes money raised from security bringing us some left over money that hadn’t been delivered.  AW: Do you plan on selling charity shots at Christmas disco?  KL: yes, going to discuss with Rich  CB: do we have 3 charities now and why has it taken so long?  MB: We do and 2 have been decided by the president, one proposed by a professor and one by the president. Been some contention with choosing charities and will be emailing poll to all the students to vote.  AS: Why don’t you do a facebook poll?  MB: Yes  NC: What are our charities?  MB: BHF and Georges Hospital charity, third is the hospice though may change after the poll. | PASSED |
| Societies Officers | No Qs | PASSED |
| CP Officers | NC: What’s been done with volunteer of the month?  NC: Has the CP cupboard been cleared up?  SS: Why is everything at the end of the year? | PASSED |
| E+D Officers | VS: Saw a really good black history month talk, were we involved?  RA: A group of students organized, we advertised and helped with the set up.  VS: how are your relationships with the groups (SPACE, LGBTQ, ACS etc)  RA: Have been asked to do some age rating on the shows so SPACE know what shows to take their kids to, ACS tried to involved with black history but they weren’t involved much. | PASSED |
| E+E Officer | SS: Are Harry and Elaine still involved?  OCM: No it’s been handed over fully, will be opened to students and an induction will happen.  NC: NUS green impact  OCM: Read through it, noted down and taken pictures, all that has been done has been documented. Will look into if the uni actually recycled…  Something about bins | PASSED |
| International Officers | CB: Are we having a boat party this year?  SS: Yes | PASSED |
| Representation Officers | SS: How are we going to keep track of T year? And other still non-filled roles of year reps?  AS: Have spoken to the course directors and see if we can locally elect them and they can come and report at meetings.  SS: Is that something they would want help with?  AS: Some do already elect locally as it is, I’ve already found an unofficial rep to do the recordings and attend meetings, if not someone will have to be sent to the meetings  AS: Working on pairing people with Kingston students | PASSED |
| Campaigns Officers | MF gave a verbal report | PASSED |
| Democracy Officers | NC: Why was that Instagram post split into different posts?  CB: looked good if you clicked  MB: Trying to make video?  CB: still in discussions with marketing teams, very expensive to do, potential to do democratic review though have hit a hurdle with legal aid the uni will need at some point. Legal aid takes priority over advertisement.  MB: Do you have a deadline to when you will hear?  CB: all depends on university council on how quickly this will be pushed through, will be in next meeting, constitution doesn’t stand as it is as it hasn’t been ratified by SGUL council. Have to go back to trustee board with new proposal  CB: a constitution isn’t something you should need to edit, should be checked by council. Constitution should contain only information on our democratic process and what people should be in each groups etc. Better position for us as university would have less direct control. Now in this position as we should be following the 2011 constitution. | PASSED |

\*For full written reports, please see Executive Officer Reports document (agenda).

**STUDENT UNION ISSUES**

* **Executive Democracy Training**

CB: move our agenda point to next meeting (motion)

NC: just a point we moved some agenda points to the next week which weren’t discussed

CB: don’t worry I have a presentation, next meeting we should omit society presentations.

**MOVED TO NEXT MEETING**

* **Autumn Elections Update/Discussion**

Autumn elections update and discussion:

Sinthya: good engagement, problem with advertisement though as no access, roles not filled were foreseen

OCM: just email us and we can post up on the individual officers pages

AS: Think we discussed last meeting that top 4 would have the facebook until the new comms officers were elected

* **Meeting Format**

**MOVED TO NEXT MEETING**

**SOCIETY PRESENTATIONS**

* **Nutritank**

Presented by society representatives

Nutritank is a chain of societies across the UK, it started at Bristol Medical School after nutrition was integrated into their curriculum.

Explained why nutrition teaching is needed as the UK has a large obesity problem etc. which is a huge burden for the NHS

Want to educate students to be able to give evidence based nutritional advice to patients as this isn’t covered by the curriculum

Will aim to get the university to integrate a culinary medicine course into the curriculum as well as holding talks and workshops on the principles of nutrition and nutrition as a health intervention – example list of talks given

Will also actively post “nutribites” to social media which are snappy evidence based bites of nutrition related information

Will get involved in national nutrition and hydration week.

Plan to collaborate with existing academic societies that nutrition is particularly important for

The Nutritional Society is going to provide training and workshops for us as well as talks.

Well thought out budget plan – calculated subs, as well as a £100 pledge from the Nutritional Society, and health breakfast and bake sales outside the library to post funds.

Only expenditure will be healthy refreshments as speakers provided free by the Nutritional Society and nutritank

Questions:

AS: The £100 from the Nutritional Society, is that a one off or a year on year donation?

Not sure, they said they are happy to sponsor us and we are meeting with them next week so I can ask if the sponsorship will be one or continuing

Discussion:

OCM: They could collaborate with E&E to get healthy recipes posted and getting them to help out with the allotment

**SSo proposed that we accept Nutritank as a Society of St Georges’ Students’ Union**

**Seconded by HL**

**20 FOR**

**0 AGAINST**

**1 ABSTAIN**

**PASSED**

* **ENT**

Dominic J gave brief presentation on the proposed society

Explained the aims of the society and how it benefits all courses offered at the university and how being a society under the SU would benefit the society. Ran through events that are planned throughout the year

Questions:

Discussion:

AS: Looks like a very good idea, especially as there isn’t a lot of teaching in ENT but it gets tested frequently in OSCEs

SSo: Looks very structured

**HL proposed that we accept ENT Society as a Society of St George’s Students’ Union**

**Seconded by SSo**

**PASSED BY UNANIMOUS VOTE**

* **Mindful**

Representatives gave brief overview of the idea for their new society

Have got very good response from other students about their idea, with many student signature supporting.

Aim is to safeguard the mental wellbeing of students in uni, providing a weekly getaway from the troubles of life, i.e. non-faith related meditation, mindfulness, and tea etc. Head British society of meditation has pledged time every fortnight to come in, and also plans to be at our initial meet and greet.

Also plan to teach the biological aspect of meditation. Plan for the week is group led meditation on Monday and then Meditation led by professional coaches on a Friday.

Lots of people suffer from anxiety and stress at university and we feel like this could be really beneficial to tackling these problems

We don’t want to focus on just people who are struggling but will also be open to people who are in good mindsets to keep this going

Questions to representatives:

NC: How much are the external coaches costing, what is your budget plan?

The external coaches have agreed to provide sessions to us for free, as they understand that we are students and don’t have a large budget. The £5 of subs will be to provide refreshments, if there were any sessions that would need to have a cost attached we would let the members know that they will need to pay for these.

AS: The University are bringing in free mindfulness sessions for students run by one of the councilors, how do you plan on competing?

I have considered this and why people would come to us instead, however we aren’t counsellors and we are offering a getaway ran by students rather than counselling as professionals. There will be the peer support aspect to this where people may feel more able to discuss minor difficulties with friends rather than professionals.

AS: Mindfulness is a specific practice, how are you going ensure the quality of what you are delivering?

The Monday sessions we hold our self we will be using the headspace app or similar to guide and lead the sessions, together as a group of fellow students. The Friday sessions will be led by professionals who have been doing it from 10-15 years

MB: Are you aware that Yoga society also run mindfulness societies?

There is also KCsoc however we specify that we aren’t religiously guided. We checked to see if other societies are providing similar services but we can see that the mindfulness society that did exist hasn’t been carried forward this year. I don’t believe that yoga society is offering these sessions anymore.

Discussion:

NC: Seems really good and really well planned out, with professional backing and apps that I assume are accredited

CBr: I assume as long as they provide a disclaimer that they aren’t responsible for solving your life, then it will be fine – it is a very different thing to presenting to counsilling service

AS: I am more comfortable with the fact that they will be using the headspace app, which the university already recommended

CB: I think it is good to have an alternative to using university services and we aren’t here to quality assure our socities

**RA proposed that Mindful Society are passed as a society of St George’s Students Union on the caveat that they meet with the VP F&SA to plan out a budget**

**Seconded by AS**

**PASSED BY UNANIMOUS VOTE**

**AOB**