**MEETING OF SGSU EXECUTIVE**

**Tuesday 22nd AUGUST 2017**

**5.30pm – JPLT**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **BA** | Bethany Agnew | VP Education and Welfare |
| **VS** | Vafie Sheriff  | VP Finance and Student Activity |
| **FH** | Francesca Harris  | Chair |
| **EO** | Ethan Osborn  | Technical Officer |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **JCD** | Jean Claude Doukrou | CP Officer |
| **VP** | Vikram Patel  | E+D Officer |
| **NC** | Nathan Cooper  | Sports Officer |
| **BO** | Bukola Ogunjinmi | Student trustee |
| **RC** | Ramneek Chana | Societies Officer |
| **CB** | Craig Brooks  | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SpK** | Spardha Kumar  | Democracy Officer |
| **SaS** | Sahana Somanathan  | Democracy Officer |
| **SS** | Simi Sodeinde | International Officer |
| **AnN** | Anass Nuur | Student trustee  |
| **HLb** | Hannah-Lidbetter | Charities Officer |
| **JD** | Jack DIckenson | Charities Officer |
| **AG** | Aditi Gunjal  | Charities Officer |
| **LP** | Luke Peakcock  | Charities Officer |
| **YK** | Yuna Kishimoto | General secretary  |
| **EA** | Elisavet Arsenaki | Events Officer |
| **MR** | Mohib Raza | Events Officer |
| **AB** | Agge Bebbington  | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **AH** | Alan Hasanic  | Sports Officer |
| **OCM** | Olivia Craig-Mcfeely | Technical Officer |
| **TT** | Tasha Thomas | Sports officer |
| **CB** | Corey Briffa  | Ex-President |
| **KM** | Kurush Medhora | E+E Officer |

**APOLOGIES**

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| --- | --- | --- |
| **SJ** | Shalu James | Societies Officer |
| **FM** | Flora Matthews | CP Officer |
| **CL** | Chantal Liu  | Student Trustee |

**ABSENT FROM MEETING**

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| **NA** | Naireen Asim | E+D Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **KG** | Keshini Goonerane | Communications officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |
| **LS** | Louay Salfity | Communications officer |
| **AS** | Alex Scurfield | Communications officer  |
| **OH** | Omar Hajazi | Campaigns Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |

**MINUTES**

Minutes from the previous meeting were NOT AGREED.

**ACTIONS FROM LAST MEETING**

**Yuna- make an online calendar with all the Exec, senate and Council meetings**

**Yuna- grant Trustees to their e-mail**

**Yuna**

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

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| --- | --- | --- |
| President | SK present to give a verbal summary of the reportBO: Updating us about the multi-faith room and about the plansSK: Plan is to address the survey at Council next week as the students are still waiting to hear. They have moved the rooms and they are going to use motion sensors. CB: what ideas have you thought about for the app with commsSK: going along the lines of Manchester SU app CB: timeline?SK: up to comms officersCB: when is advertising week for elections taking placeSK: it has already startedCB: how are you going to increase engagement for these elections SK: democracy getting involved and thy have been given stats for past election but also involving year repsBO: For advertising week people are putting in nominations this Friday? SK: no next Friday, this week was just letting people know that the elections are coming up | PASSED |
| VP F+SA | Reports were read by Exec MembersCB: can you elaborate on the room booking issuesVS: as we have not put the rooms into the system there are many clashes with the university and as most of them are trust meetings and bookings we are not able to ask them to move.Trying to rectify the mistakes and we are planning on clearing out our mistakes at council next week EV: When will you be able to tell us our budget for Halloween and the remaining discos VS: By Friday CB: Can you tell us how Freshers wentVS: individual events we made a bit more than last year because of Tinchy strider We have probably made a lost CB: reasons behind it VS: not enough advertisement, not initial organisation at the beginning of the year and not selling as much wristbands AD: when will the budget be uploaded online by?VS: by the end of the month  | PASSED |
| VP E+W | Report was read by Exec MemebersCB: how are we responding who is involved and what are our thoughts on NSS?BA: I have come up with working with James Fell and at the moment 🡪 set up student staff liaison groups which are cohort specific where everyone is encouraged to attend. There will be an incentive to attend. The biggest task is to find out what the student have understood about the question and how we will tackle the low score to improve. Let them know what is being done and what has been done. We need to be more proactive when we meet with staff and holding staff accountable for the action pointsAD: elaborate on the new welfare projectBA: Gill has said alumni funding in student mental health o currently writing a case to receive a large sum of money and to do four full weeks. Also thining of regular pop up including massages and puppy therapy. Letting alumini know where the money is being spend as wellSS: would you call this wellbeing not welfareBA: I think it is bothSAH: can you elaborate on the website BA: someone is brought in to redo the website and portal. How to attract new students and how the staff are doing research. A survey was sent to staffs and students and trying to make sure students have a say in what they want to see on the websiteAnN: what is the update on the multi-faith room that is going to the students? BA: we met with ISOC and they wanted a document that establish the numbers using the room and (inaudible)AH: what is happening with the app the one that is replacing moodleBA: it might be coming out next year and the freshers have it now but currently seeing the benefits and its advantages CB: how is senate going this yearBA: not fully launched as I had a lot of learning when new to the role and I’ve had issues with year rep training. Currently a poll for the date of this training, Planning a senate social after the new year one reps have been electedStaff are keen to come to senate and carry on coming so that this can act as a bridge between students and the universityRA: how can we justify having two Pret’s but not a prayer room BA: I don’t know the answer because we didn’t deicide to get rid of the multifaith room CB: space for Pret was considered for the prayer room it was considered not suitable due to the proximity to the washroom and how its not accessible after hours | PASSED |
| General Secretary | Report was read by Exec MembersBO: Firstly why were you late?YK: I was unscrewing a light bulb in my houseBO: How was the MSL training YK: I feel the training did not teach us anything new and that they didn’t teach us something that comms were not able to do. BO: in terms of the app did you learn anything?YK: I don’t feel the course was catered towards App development and it is something that we should reconsider sending officers to next year JT: Why were you making the Halloween poster? YK: events seemed to be busy and after a meeting with Top 3, myself and Gill we came to an agreement that advertisement wasn’t the best during fresher’s and it was a priority to get a Halloween Poster out to the students as soon as possible and I just made one.CB: I have a question, why has it taken so long for the website to be updated BA: Comms are not in my zone VS: Comms have started to and at the Top 4 meeting to look through the website and see what is missing and we have sent it to comms**AP*** Comms to email MSL regarding any questions they have about the app
* Update the website as soon as possible with all the necessary things
 | PASSED |
| Events Officers | Report was read by Exec MembersCB: how do think fresher’s went. What worked and what didn’t AB: What didn’t work was advertisement. Lots of communication issues with three of us being abroad for quite a lot of the planning stages. There was also the lack of posters and advertisement. VS: have you had your meeting with Sam about the ideas for Halloween EA: We have sent the shopping list to Sam and we are just waiting for the approval BO: I talked to you about the advertisement. Now you are all here what are you going to do in terms of improving this advertisementEA: made poster for drink deals. We are trying to reach the fresher’s and we have told them about the events. We have told them the benefits of coming. I feel like what we need to do more is to distribute them more on Facebook but not many people have liked the page so we need to add more people. Mohib: we have 500+ invited to the event page BO: we need to try and increase attendanceEO: not everyone sees Facebook but last year we may have had emails maybe something to considerAP: * Talk to comms about sending an email for the advertisement
 | NOT PASSED |
| Technical Officers | Report was read by Exec MembersLP: the sound at RAG quiz wasn’t loud enough because the speakers weren’t put up in the places they were in before. We lost a large number of people RB: it is a big problem regarding the speakers. We were assured about some of the problems with the speakers The two speakers on the wall for every event on pulse and face them towards the audience. We can’t face them towards the dancefloorsOlivia: One of our speakers have broken last night so we now only have one EO: We will try and fix it but it is something that we have fixed before and they are now broken again EO: we have talked to redline twice and still not been cleared. We have been talking about this for the last three months and we have done as much as we canSAH: If people other than exec start noticing they will stop coming to the Bar etcOlivia: it will look bad not only on tech officers but also exec and if we want people to run for this position next year we need to sort it out  | PASSED |
| Sports Officers | Report was read by Exec MembersBO: there are other people’s posters on your boardAH: (inaudible) LP: what happened with the trialsVS: we thought we had booked the coaches on the days of trials and I asked the company An hour later that all the coaches were cancelled and the teams had to find their own way to their sites. We called as many companies to bring them back NC: we have sent out e-mails to all teams that were involvedVS: something to be discussed at council next week  | PASSED |
| Communications Officers |  No-one was present at the meeting to answer the questions. BO: Why the late report BO: advertisement for the elections. None seen and we are part of SU haven’t seen it so BO: What can you tell us about the MSL training BO: what were the success of the first few newsletter and if they are continuing with it fortnightlyBO: timeline for the app CB: why have we authorised the publishing of the app that has not been updated RA: can treasurers have access to the website VS: anyone with admin access can and they need to email comms to gain accessAP: * JC: to make a page on the website for Ronald McDonald or to sort it out
* To upload all the new society constitutions

  | PASSED |
| Heritage Officers | AS gave a verbal summary of the report VS: What is happening with the bar tabs WM: only one person has not come to collect it BO: thoughts on WW8 as we have issues every year and it gives us a bad reputation in the community but also puts our students at risk. WM: it happens on a week day and the last pub closes at midnight. Most groups not starting on time and People are being taken home in ambulances CB: maybe its something to look into because this year it seemed like there were more problems this year than previous yearsSS: instead of getting rid of it why can’t we find a way to control what happens moreWM: not our responsibility to follow them around and it is more the senior’s responsibility and we can’t ask the whole of exec to be on duty BA: yes having sober exec would help but the problem was the behaviour of students. When you have larger students doing something dangerous, people on duty like Fran and me, they are not going to be able to control every students behaviour or help them. LP: rather than cancelling we need to change it and educate by making families accountable for their fresher’sBA: do we have to educate twenty something year olds with what is wrong and what is not like don’t run in front of buses WM: people were threatening bar staff to serve them BA: we cant take any actions as it has gone to a higher level and much of it is ongoing. We need to wait for any decisions to be made and we will feedback to you CB: my prospective its ore vital that Exec say their opinions before we walk into the meeting as it gives us a broader perspective. The event is still under our name EO: I am unaware of what is being discussed around this and I feel it would be good to receive feedback. We shouldn’t be educating people with the right and wrongs. I think it is an open discussion that all students should be aware of what is actually going on as if we gave them option of either getting rid of WW8 or them fixing up their behaviour I feel that they will chose to fix their behaviourOlivia: seniors need to dedicate one person to be sober to look after people and it shouldn’t be on the SU when something goes wrong JCD: I was on WW8 and I’m not aware of what happened so can we have a list of what happenedBA: violence, racist comments, helping themselves to pints, walking behind bar, police, rowdiness, walking into the road, taking road signs, ambulancesWM: stealing drinks started at pub 2 RA: we have the whole system of having a sober person at circles where they look after the ones who are too drunk. Why can’t we implement this into WW8?BA: people get split up and people get so drunk that you can’t control them. It is much difficult to control them compared to being in the SU bar where movement is more restricted. EO: With Olivia’s idea, I think it’s a good idea and we want to keep WW8. It’s a heritage event and by installing ideas like sober members of the family, it won’t solve every problem that will come up. There will always be something wrong. We need to put something in that will definitely solve some of these problems. BO: we can be more creative where not all of it has to be pub like having curry in the middle. Something we can think about is having the event later on in the year where freshers know their families. We can create a slightly less flawed event. AnN: this will probably continue for the year and its important that we collect ideas and feedback. In terms of specifics to the event, this can be left for later on and we can put it as an AOB. It seems lots are also a bit confused BA: talking about changing the event. The Pubs may not wat us and especially the pubs this year will not let us come backRA: Are you going to do Georges to GeorgesWM: No.  | PASSED |
| Charities Officers | Report was read by Exec Members**VS: when are the raffle prizes coming out?** **LP: during the election results in the SU on Friday**  | PASSED |
| Societies Officers | Report was read by Exec MembersSAH: what are the penalties for the societies that left Freshers Fayre in a state?RC: thinking of taking 5 pounds from their budget but not sure yet  | PASSED |
| CP Officers | Report was read by Exec MembersRB: how did CP evening go JCD: It was ok. we had consistent attendanceYK: I received feedback from STAR and they had told me that they had not received an email regarding being invited to CP eveningJCD: We did email STAR, we emailed all the president and treasurers and also their society email. It was also discussed at the CP meeting but they didn’t come | PASSED |
| E+D Officers | NA gave a verbal summary of the written report. | PASSED |
| E+E Officer | Report was read by Exec MembersEO: do we still have access to apply to E&E grant from the NUS AD: we will get to that in the new year as Cameron was saying how he applied late and regretted it BO: the E&E board has goneAD: it will be in the corridor going to the SU  | PASSED |
| International Officers | Report was read by Exec MembersVS: it says you sat in a meeting with all the year reps what was this?BO: specifically, the INTO reps Feedback to IMOG VS: are we having a boat partySS: we will be having a boat party  | PASSED |
| Campaigns Officers | Report was read by Exec Members | PASSED |
| Democracy Officers | Report was read by Exec Members CB: what are your plans to increase procedural motions more accessibility to students How are you advertising to the student what your role isSS: we are going to council next week to make us more known. Also doing a campaign with suggestion box just so we can spread the word about our role with the campaigns officersLP: For out charities voting will it be possible to have this? SS: for undergrad fresher’s we didn’t have it. Sam told us that it’s too complicated so we will try and create a training document so we can pass it onto the people in the role CB: what sort of trends are you seeing for the demographics SS: biggest voters are medics then Biomedics and even within them it is around 30-40%. They really dominate and the physios are like 3-4% AP:* Meet with campaigns
* Learn how to use the voting system
 | PASSED |

\*For full written reports, please see Executive Officer Reports document.

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

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| --- | --- | --- |
| Somali Society  | Provide a voice for Somali students to enable them to come together and support each other academically and socially. Empower their Somali beliefs. Main aims are to open the doors and to allow people to learn about Somali culture and in recent days where there are mixed conceptions in social life we aim to erase these beliefs. Not just to embrace Somali but also East African culture. We want to hold meet and greets, fundraising events for the disasters happening in Somalia. The executive committee asked the society committee questions and discussed the proposal. | BO: I propose that we neither accept nor reject this society on the ground that they give us a clearer outline of what they want to do as a society and also to speak to ACS to integrate their society. Seconded by GBAccepted: 28Rejected: 0 Abstain: 0 NOT PASSED |
| Medtech  | Aim to be the central hub for Medtech (technology with healthcare) innovation of St Georges. Medtech society exists all across London. Coding teaching aimed at anyone at St Georges but also Kingston. Some events including conferences planned for the year. Aim to reach as many people as possible The executive committee asked the society committee questions and discussed the proposal. | VP: I propose that we accept MedTech as a society for St Georges Student Union Seconded by GBAccepted: 27Rejected: 1Abstain: 1AP: VS: create budgetingSocs: Contact themPASSED |
| MSF  | Aims are to raise awareness for the works of MSF, encourage students to work for institutions such as MSF and to raise money for these associations.Conversation about the key humanitarian topics and for students to be able to be aware and talk about these topics but also what we can do to address them. The executive committee asked the society committee questions and discussed the proposal. | To be further discusses at an exec meeting after the 9th November 2017 as they were only dissolved in May 2017 |
| Canadian Students society  | A club now in necessity where there has been an influx of Canadian students. Student now have the options to stay at Georges due to the closure of the INTO program. This society will enable people to learn about the cultures of Canada. Identity, charity and education are the three main concepts for this society. Want to bring the St Georges community together and not exclude anyone. Some events they are thinking of having are Lacrosse and Ice Hockey which link to Canada but can include everyone. Some food events and recreational events such as bowling and paintballing Budgeting: BA: Do you plan on charging your members for joining and if so what do you intend to spend this onCS: you need to cater to both populations so those who can afford to pay and those who can’t necessarily. Some events to raise money for charity and some events towards the society. Membership fees we are not a fan as we will be turning away those that do not want to pay. We will be charging for events taking place such as paintballing. We also plan to find sponsorship as many societies do. The executive committee asked the society committee questions and discussed the proposal. | EO: I propose that we neither accept nor reject Canadian Students’ society and they talk about budget so they can come back for further discussionSeconded by SAHAccepted: 28Rejected: 0Abstain: 2 |

**Agenda points:**

**Tech constitutional change**

EO: no individual protection from students. We have performance season now and we want the constitution to have protection. We need it to be in the constitution to prevent us doing something out of our will but more importantly against the health and safety regulations.

SAH: are you the ones that determine the refusal and what are the safety instructions

EO: if people want to challenge our views I’m sure there will be a forum to do this this. Last year we had people poking poles under the stage where there were cables and this is a health hazard as it can lead to injuries.

CB: if anyone has a complaint there is a complaint procedure

SK: maybe run it by Top 4 to

CB: just refer to the right point in the constitution and the complaint procedure goes straight to Top 4

EO: if there were officers in the future that are not doing their job by finding a loophole in the constitution.

CB: looking at another section 🡪 complaints will be dealt in accordance to the complaint procedure

EO: if the society has a problem they can take it straight to SU

AnN:

EO: a lot of our instruction is health and safety instructions. If we wait for a complaint procedure to go through, a show would be over

Olivia: we have to stop for safety and it’s the student’s responsibility

CB: the complaint procedure is

AnN: my concern is that if we don’t have a specific complaint procedure, it might create difficulties down the line.

EO: We wouldn’t want to think that future officers would find a loophole in the constitution.

AnN: Maybe if you can contact your zone leader about the health hazards that come up

RB: with all the shows we might not have time to be able to do that where some shows are not within working hours

JCD: we can always review this later on in the year

JCD: I propose we accept the wording of 13.2/221/222 as it is

Seconded: BA

Passed (for all three)

CB: students reserve the right to submit a complaint procedure

13.2.2.3

members have the right to complain following the regulation of complaints

BA: I propose we accept the wording of 3.2.2.3 and we take it to council

Seconded: AS

Mayball:

SK: We need a committee for Mayball. I will be asking for people to join the team

RAG room:

VS: we are going to have a clear out in the next few weeks where we will make an itinerary. I will pic a date and post it on the group

Exec photo:

SK: 1st November around two. Keep the date free

EO: can we not do it the days the photographers are coming in

Exec of the month:

SK: Nathan Cooper

**AOB**

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| --- | --- |
| **Tech**  | EO: we have written a document that can be for everyone to read. It is after we reviewed some of our equipment. Our equipment is inadequate and the document is a list of recommendations for the SU with a list of the equipment not working, how it’s not working. It is designed to be a five-year document.  |

**DATE OF NEXT MEETING**

Tuesday 31st October