**MEETING OF SGSU EXECUTIVE**

**Tuesday 1st November 2016**

**5.30pm – H2.6**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| FH | Francesca Harris | General Secretary |
| CBr | Corey Briffa | President |
| ML | Michael Lee | Chair |
| NA | Naireen Asim | Charities Officer |
| WM | Will Morrell | Sports Officer |
| SS | Sunil Singh | Representation Officer |
| GB | Gabriela Barzyk | Representation Officer |
| JT | Jeremy Teo | Events Officer |
| SJ | Shalu James | Events Officer |
| ET | Eesha Tripathi | Charities Officer |
| JC | Joe Clarke | Communications Officer |
| CBl | Cerys Bladen | Heritage Officer |
| RT | Ruben Thumbadoo | Student Trustee |
| AP | Avin Philip | E+D Officer |
| CBa | Cameron Barclay | E+E Officer |
| BA | Beth Agnew | Campaigns Officer |
| JM | Jess McNaughton | Societies Officer |
| NMel | Naomi Melamed | Societies Officer |
| LoC | Lorna Chapman | Societies Officer |
| TA | Tanisha Amin | VP Education and Welfare |
| OR | Ollie Ryan | Sports Officer |
| YK | Yuna Kishimoto | Events Officer |
| MD | Mustafa Dashti | CP Officer |
| IB | Ishaan Bhide | VP Finance and Student Activities |
| CL | Chantal Liu | International Officer |
| BO | Bukola Ogunjinmi | International Officer |
| LuC | Lucy Chapman | Campaigns Officer |
| AC | Anshaal Chawdhery | Charities Officer |

**APOLOGIES**

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| --- | --- | --- |
| AB | Anya Brown | Heritage Officer |
| RV | Ruth Varney | Communications Officer |
| CA | Chandru Amranathan | Events Officer |
| AS | Ash Sithirapathy | Societies Officer |
| SA | Saeed Azizi | Student Trustee |
| LJ | Lucy Jones | Sports Officer |
| NMer | Na’im Merchant | Student Trustee |

**ABSENT FROM MEETING**

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| --- | --- | --- |
| VP | Vikram Patel | Charities Officer |
| VS | Vafie Sheriff | CP Officer |

**MINUTES**

Minutes from the previous meeting were AGREED.

**ACTIONS FROM LAST MEETING**

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| **Tanisha** | Meet with ISOC and ABSoc before next exec | Ongoing |
| **Tanisha** | Ask at MBBS course committee about NHS smart cards | Ongoing |
| **Fran** | Think about members and dates for review group | Complete |
| **Charities** | Liaise with CPOs about money raised and RAG total | Complete |
| **E+D** | Meet with Tanisha and Campaigns about joint campaign | Complete |
| **Campaigns** | Send train tickets for conference to Corey | Complete |
| **Top4 and Socs** | Meet about joining awards with May Ball | Complete |
| **Ishaan** | Make budget code for Gin Soc | Complete |
| **Societies** | File handover and constitution for Gin Soc | Complete |
| **Comms** | Make webpage for Gin Soc | Ongoing |
| **Fran** | Make email account for Gin Soc | Complete |

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | CBr gave a verbal summary of the written report.  | PASSED |
| VP F+SA | IB gave a verbal summary of the written report. | PASSED |
| VP E+W | TA gave a verbal summary of the written report. | PASSED |
| General Secretary | FH gave a verbal summary of the written report. | PASSED |
| Events Officers | YK a gave verbal summary of the written report. | PASSED |
| Sports Officers | OR gave verbal summary of the written report.**AP sports to see Ishaan** | PASSED |
| Communications Officers | JC gave a verbal summary of the written report. | PASSED |
| Heritage Officers | CBl have a verbal summary of the written report. | PASSED |
| Charities Officers | NA gave a verbal summary of the written report.**AP Charities to talk to Beth about Jail Break** | PASSED |
| Societies Officers | LoC gave a verbal report – chasing people up on constitutions, met about joining awards and May Ball, Naomi and Fran still working on transitioning the society emails, had poor return of constitutions so that is something we will be chasing up, starting to progress with awards and considering the application process.**AP Socs to find out app thing and publicise it.** | PASSED |
| CP Officers | MD gave verbal report – CP meeting, sponsorship opportunities, updating contact list, looking into alternate funding. | PASSED |
| E+D Officers | KS gave a verbal summary of the written report. | PASSED |
| E+E Officer | CBa gave a verbal summary of the written report. | PASSED |
| International Officers | CL gave a verbal summary of the written report. | PASSED |
| Representation Officers | SS gave a verbal summary of the written report. | PASSED |
| Campaigns Officers | BA gave a verbal summary of the written report. | PASSED |

\*For full written reports, please see Executive Officer Reports document.

**STUDENT UNION ISSUES**

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| --- | --- | --- |
| Societies Officers | Freshers Fayre Deposits£5 Deposit – from societies who don’t tidy, goes to RAG. BOIf people pay £5 will they be prevented from having stall? – YesAP- what about people who have to leave half way through? – They will still have the responsibility.  | CBr proposed we pass the addition of Freshers Fayre Deposits.Seconded by LuCIB gave a 1-minute speech against – Unfair the individuals have to payAccept:18Against: Abstain: 2  |
| Campaigns Officers + CBr | TEF UpdateThere is a written TEF report which we have written after our time at the NUS Conference and this will be sent out to students in the coming days.We want to start with an all student email and hand them out physically also. We will have a stall where we can answer any questions and advertise the march. We also want to hold an open meeting, which we have already contact various people about.The exec discussed how was best to communicate this information to students, for example through written documents, a video, a meeting, etc. |  |

**SOCIETY PROPOSALS**

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| --- | --- | --- |
| AFP Society | Hannah Dooley and Natalie Yeo gave a presentation of AFP Society.**Action Points****Societies to file handover and constitution for AFP Society****Ishaan to make budget code of AFP society****Comms to make webpage for AFP Society****Fran to make email account for AFP society** | CBl proposed we pass AFP as a society of SGSUSeconded by LuCAccept: 23Against: 0Abstain: 1 |

**AOB**

CBr – If you’re not on duty don’t go in the office. Safer in cloakroom. Causes conflict between people on and off duty.

RT – before we said about trustees. Any issues etc come to us. Also just had a long email and talked among ourselves so look out for emails from us.

FH – showed records of exec meeting attendance and reports and who needs to improve.

**DATE OF NEXT MEETING**

Tuesday 15th November 2016