**MEETING OF SGSU EXECUTIVE**

**18/10/16**

**5.30pm – H2.6**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **TA** | Tanisha Amin | VP Education and Welfare |
| **IB** | Ishaan Bhide | VP Finance and Student Activities |
| **FH** | Francesca Harris | General Secretary |
| **ML** | Michael Lee | Chair |
| **LuC** | Lucy Chapman | Campaigns Officer |
| **OR** | Ollie Ryan | Sports Officer |
| **WM** | Will Morrell | Sports Officer |
| **GB** | Gabriela Barzyk | Representation Officer |
| **SS** | Sunil Singh | Representation Officer |
| **AC** | Anshaal Chawdhery | Charities Officer |
| **NA** | Naireen Asim | Charities Officer |
| **ET** | Eesha Triphathi | Charities Officer |
| **NMel** | Naomi Melamed | Societies Officer |
| **LoC** | Lorna Chapman | Societies Officer |
| **AS** | Ash Sithirapathy | Societies Officer |
| **CBa** | Cameron Barclay | Environment and Ethics Officer |
| **VS** | Vafie Sheriff | CP Officer |
| **MD** | Mustafa Dashti | CP Officer |
| **AB** | Anya Brown | Heritage Officer |
| **RV** | Ruth Varney | Communications Officer |
| **SH** | Sarah Hill | Communications Officer |
| **RT** | Ruben Thumbadoo | Student Trustee |
| **BO** | Bukola Ogunjinmi | International Officer |
| **JM** | Jess McNaughton | Societies Officer |
| **CA** | Chandru Amaranathan | Events Officer |
| **YK** | Yuna Kishimoto | Events Officer |
| **SA** | Saeed Azizi | Student Trustee |
| **AE** | Ahmed Elamass | Ordinary student |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **JC** | Joe Clarke | Communications Officer |
| **SJ** | Shalu James | Events Officer |
| **JT** | Jeremy Teo | Events Officer |
| **NMer** | Na’im Merchant | Student Trustee |
| **CBr** | Corey Briffa | President |

**ABSENT FROM MEETING**

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| --- | --- | --- |
| **BA** | Beth Agnew | Campaigns Officer |
| **CBl** | Cerys Bladen | Heritage Officer |
| **KS** | Khadija Stone | E+D Officer |
| **VP** | Vikram Patel | Charities Officer |
| **LJ** | Lucy Jones | Sports Officer |

**MINUTES**

Minutes from the previous meeting were AGREED.

**ACTIONS FROM LAST MEETING**

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| --- | --- | --- |
| Comms | Make webpage for CARS and AppSoft | DONE |
| Societies | File handover form and constitution for CARS and AppSoft | DONE |
| VP F+SA | Make budget code for CARS and AppSoft | DONE |
| E+D and VP E+W | Meet about representation within ISOC | DONE |
| VP E+W | Meet with ABSoc and ISOC together | ONGOING |
| ML, VP, CL, AP, SJ | Pay Fran her £5!!! (see bank details on FB!) | DONE |
| Societies, Sports, CPOs | Let Corey know if they can make the Finance Subcommittee on 19th October at 2pm. | DONE |

**ACTIONS FROM PREVIOUS MEETINGS**

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| --- | --- | --- |
| Societies | Come up with improvements for future freshers fayres and bring them to exec | DONE |
| Societies and Comms | Meet about online forms for locker keys and handover forms | DONE |
| NMel and FH | Continue streamlining of society email accounts | DONE |
| Societies | File handover for SLL and Sexpression | DONE |

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | CBr gave verbal summary of report. Elections running, met with zone, 999 disco, got Jenner first floor rooms open 24 hours but can only be booked by SU societies but when available are open for individual usage. Worked on new university Respect campaign, Rob Lowe survey report. New SDL room is delayed as currently making sure it is fully equipped with everything students have asked for. | PASSED |
| VP F+SA | IB gave verbal report. Finance catch up, budget appeals meeting, affiliations for BUCS paid, met with societies officers, minibus repairs, send out financial reports to all societies. | PASSED |
| VP E+W | Ta gave verbal summary of report. Been providing support to student, attended meetings, started with DBS checks, senate, meeting about SDL room and Jenner rooms.  **AP to ask about NHS smart cards at MBBS course committee or T year committee** | PASSED |
| General Secretary | FH gave verbal summary of the report. Society email streamlining, ball planning, sorting out all room booking problems that have arisen, made new type of minutes, made elections infographic, senate meeting, society budget appeals meeting.  **AP** **to think about date and members of review group.** | PASSED |
| Events Officers | YK gave verbal summary of report. Planning for Halloween, liaising about possible GBK sponsorship. | PASSED |
| Sports Officers | OR gave a verbal summary of the report. First two weeks of fixtures, continuing with fixtures with other unis, sorted out all Rob Lowe timetables, organising tidying of Rob Lowe storage cupboards, attended budget appeals meeting, explore further first aid training. | PASSED |
| Communications Officers | SH gave verbal summary of the report. Newsletter, continuing arranging meeting with SGUL Comms, updating subs on request, setting up online forums with Campaigns Officers, emailing societies about card payments | PASSED |
| Heritage Officers | No one present to give verbal report. Planning for St George’s day, discussing spiders and cobra, posted WW8 winners in Newsletter. | PASSED |
| Charities Officers | AC gave verbal summary of report. Finalising dates for RAG week, planning events for RAG week, looking into bucketeering to boost RAG total.  **AP to liaise with CPOs about how much money is raised throughout the year and adding it to the RAG total.** | PASSED |
| Societies Officers | LoC gave a verbal report. Been thinking about the £5 deposit at FF, would like this to be passed now so that next year the exec doesn’t potentially think that it is unimportant. Met with Comms about handover forms going online, aiming to get constitutions online which could be downloaded by societies, currently streamlining the handovers. | PASSED |
| CP Officers | MD gave verbal report. Had first volunteer of the month meeting, next meeting with CPs probably next week, got all CP evening slides and minutes up on the website, finance appeals meeting, going to clean out store cupboard, CP conversions. | PASSED |
| E+D Officers | No one present to give verybal summary of report.  **AP** **to meet with Ta and campaigns to talk about joint venture.** | PASSED |
| E+E Officer | CBa gave verbal summary of report. Emailed all the people interested in E+E, renewed board, got a new subcommittee, started work on Green Impact Award, tending to allotment, growing chillis in greenhouse, keeping food for thought Facebook page up to date. | PASSED |
| International Officers | BO gave verbal summary of report. Thinking about planning a boat party similar to last year and possibly a day out. Talking to into foundation students, meeting with year reps about potential welfare problems that might come up. | PASSED |
| Representation Officers | GB gave verbal summary of report. Attended senate training, made sure year reps all know what they’re doing, organising steering groups, went to BMS panel, contacted admissions to coordinate foundation mums and dads, continuing to work with space. | PASSED |
| Campaigns Officers | LuC gave verbal summary of report. Met with Comms about online forum, went to blood bank to discuss a potential campaign, started planning use your SU week with Fran, attending an SU networking event on Friday in Sussex.  **AP** **to send train tickets to CBr** |  |

\*For full written reports, please see Executive Officer Reports document.

**STUDENT UNION ISSUES**

May Ball (CBr, TA, FH)

We are still looking for people who would like to join our subcommittee and bring ideas to the table about May Ball.

**AP** **Top 4 meeting with Societies Officers about combining Awards Evening with the Ball.**

Elections and Encouragement (CBr)

Please change Facebook banners – we want to get as high turn out as possible, if anyone asks for info point them in Corey’s direction.

6 Month Reports and AGM (RT)

To improve transparency, we plan to change 6 month and AGM reports. We would like to add manifesto pledges at the top and you can say what you did to look into them and if they were feasible, which is a way of holding you accountable at the end of the year. We will also add in constitutional responsibilities. We wanted to let people know now so that they could start thinking about this.

**SOCIETY PROPOSALS**

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| --- | --- | --- |
| Gin Soc | Cameron Barclay and Emma Norton gave a verbal presentation of GinSoc. The executive asked the committee questions, and discussed the outcome.  **AP: VP F+SA, Societies, Comms and GenSec to update relevant documentation.** | LoC I propose we pass GinSoc with the caveat they have a meeting with TA in regards to safeguarding within their society.  Seconded by RV  Accept: 21  Reject: 0  Abstain: 2  PASSED by simple majority. |

**AOB**

AB – Heritage officers are thinking of holding Cobras on 8th December and Spiders on 9th/16th February. These are the provisional dates.

CBr – The SU has asked for a report from the NUS regarding the impact of their recent motion on small and specialist universities.

CBr – Exec of the month: INTERNATIONAL OFFICERS!

**DATE OF NEXT MEETING**

Tuesday 1st November 2016