**MEETING OF SGSU EXECUTIVE – AGENDA**

**Tuesday 21st March 2017**

**5.30pm – H2.6/7**

1. **Business**
	1. Apologies

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| **IB** | Ishaan Bhide | VP Finance and Student Activities |
| **TA** | Tanisha Amin | VP Education and Welfare |
| **CBr** | Corey Briffa | President |
| **FH** | Francesca Harris | General Secretary |
| **SS** | Sunil Singh | Representation Officer |
| **GB** | Gabriela Barzyk | Representation Officer |
| **ET** | Eesha Tripathi | Charities Officer |
| **NA** | Naireen Asim | Charities Officer |
| **AC** | Anshaal Chawdhery | Charities Officer |
| **RV** | Ruth Varney | Communications Officer |
| **SH** | Sarah Hill | Communications Officer |
| **JC** | Joe Clark | Communications Officer |
| **CA** | Chandru Amaranathan | Events Officer |
| **YK** | Yuna Kishimoto | Events Officer |
| **JT** | Jeremy Teo | Events Officer |
| **SJ** | Shalu James | Events Officer |
| **CBl** | Cerys Bladen | Heritage Officer |
| **AB** | Anya Brown | Heritage Officer |
| **JM** | Jess McNaughton | Societies Officer |
| **LoC** | Lorna Chapman | Societies Officer |
| **AP** | Avin Philip | E+D Officer |
| **KS** | Khadija Stone | E+D Officer |
| **SG** | Steven Gilbert | Trustee |
| **LuC** | Lucy Chapman | Campaigns Officer |
| **AS** | Ash Sithirapathy | Societies Officer |
| **VS** | Vafie Sheriff | CPO |
| **MD** | Mustafa Dashti | CPO |
| **BO** | Bukola Ogunjinmi | International Officer |
| **BA** | Bethany Agnew | Campaigns Officer |

* 1. Present

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| --- | --- | --- |
| **EO** | Ethan Osborn | Technical Officer |
| **CBa** | Cameron Barclay | E+E Officer |
| **JC** | Joe Clark | Communications Officer |
| **RT** | Ruben Thumbadoo | Student Trustee |
| **KT** | Kat Telford | Chair |
| **AB** | Anya Brown | Heritage Officer |
| **CBl** | Cerys Bladen | Heritage Officer  |
| **WM** | Will Morrell | Sports Officer |
| **VP** | Vikram Patel | Charities Officer |
| **CL** | Chantal Liu | International Officer |
| **NMel** | Naomi Melamed | Societies Officer |
| **AS** | Ash Sithirapathy | Societies Officer |
| **OR** | Ollie Ryan | Sports Officer |
| **AD** | Alex Denley | Technical Officer |

* 1. Minutes from the previous meeting WERE PASSED
	2. Action Points

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| --- | --- | --- |
| Tech | Meet with Corey after meeting as a team | COMPLETE |
| Comms | Find out how to change the in office link | ONGOING |
| Socs | Set a date for council society dissolution | ONGOING |
| Fran | Put awards agenda point in next meeting | COMPLETE |
| Corey, Cam and Tanisha | Meet about allotment rebuilding issue | COMPLETE |
| International | Liaise with MSci Y3 on outcome of communication with the ERASMUS student | ONGOING |

1. **Reports**

|  |  |  |
| --- | --- | --- |
| President | CBr gave a verbal summary of the written report.AB: Should we not be addressing the noise in itself rather than the F year pop up to battle the library noise?CBr: we are working on that too but we also want to make sure that the final years with exams looming feel that they have somewhere to work. We are introducing a text service for example, and some other initiatives in telling students to be quiet.RV: the IT desk has been moved into the IT room and now the man moves furniture around all the time and this is bad for students studying. Why has this happened?CBr: will bring this up, didn’t know much about this except that he has been moved.MD: submitted an SGUL change application for May Ball is there an update?CBr: has been rejected by SGUL change as we are redirecting funding for this and talking about it at the moment so will be in contact.BO: have heard worries about the multifaith room about it being removed…CBr: in no world will be be removed completely, we are looking for an alternate space which will be designed for it’s use. It’s a slow process but is happening because the university need to bring the radiography students over from Kingston so they need a space for it. There will always be a multifaith room though.RV: how do you feel your newsletter impacts our SU newsletter?CBr: I don’t feel like it has impacted it, its different information. I have done it so that I don’t need to send out so many all student emails about issues.MD: SLS space where is this money coming from and any updates on the subvention proposal?CBr: SLS money is coming from student experience network so we have £10,000 to relocate the door and also source new furniture for downstairs. The subvention grant is going to the finance board on Thursday and then I will have more information then.CBl: in your meeting with tech did you discuss their team dynamic?CBr: I did. They have spread the work more and in terms of other things we can see the rest. | PASSED |
| VP F&SA | IB gave a verbal summary of the written report. | PASSED |
| VP E&W | TA gave a verbal summary of the written report.AP: was the funding using any data and survey results?TA: yes using answers from the survey | PASSED |
| General Secretary | FH gave a verbal summary of the report. | PASSED |
| Events Officers | YK gave a verbal summary of the written report.SG: you seem to be doing the job well, what have you done to develop the role so far this year and what can you say is your legacy?SJ: letters on the bar that we hand make every event.YK: this year with discos especially we have tried really hard to make more themes with hand making decorations etc.RV: you say May for Showcase, last year it was early May which was disruptive for the library so maybe make sure people know when it is etc. | PASSED |
| Sports Officers | No one present to give a verbal report. | NOT PASSED |
| Communications Officers | RV gave a verbal report: same as last week, standard society help and working with exec, Joe has been working on getting information ready for app company, did some work for grad ball. Two newsletters as always.CBr: can we sit down and work to clear up the website.SH: make a list and send it to us. | PASSED |
| Heritage Officers | AB and CBl gave a verbal summary of the written report. | PASSED |
| Charities Officers | ET gave a verbal report: fondue at St P’s day. Got rag quiz coming up. Ronald McDonald Bake Sale coming up.AP: was there a reason for changing to chocolate fountain from shots?AC: thought to mix them up and have both but going to do that at Part V as well.BO: is the rag quiz a family event?ET: it was but anyone can do it in whatever group they like.**AP advertise quiz in family groups**RV: you’ve limited the size of teams for Friday, have you considered that many families are much bigger than this and might not compete if they can’t do it all together?AC: no but don’t see it being a problem as they can split into smaller groups if need and hasn’t been a problem in the past.AP: what prizes do you have for the RAG quiz?AC: discount from Kennedys, steak house discounts, spoken to Nandos, café delta as well. The problem at the moment is that they’re only offering for 2 or 3 people so thinking currently we will give more than one prize to a team. | PASSED |
| Societies Officers | LoC gave a verbal summary of the written report.SG: why has it taken so long for students to have an email about awards?LoC: posters have been out, and we didn’t feel that emailing every single student about awards this might be spamming inboxes so we waited for a newsletter.CBr: I think the deadline needs to be extended.IB: we can extend it, no need to send more communication before people get too many emailsLoC: this is the nature of awards, its just not very well known we aren’t in any way trying to exclude anyone but its just a thing with the system of awards. We are sorry that we haven’t achieved this and that people feel this, but we know this now and will hand it over.CBr: maybe we can do a stall outside the library to raise awarenessLoC: yes we can do this.**AP All of exec to push awards on Facebook and social media.** | PASSED |
| Community Project Officers | MD gave a verbal summary of the written report. | PASSED |
| Technical Officers | No one present to give a verbal report. | NOT PASSED |
| E&D Officers | KS gave a verbal summary of the written report.MD: Q+A page for sexual health where will this go?KS: would like it on the SU website and will try and get it on the app also.GB: have you had progress on the 9 protected characteristics pack?KS: we have a draft which we are going to finalize with Tanisha which we will bring to the next meeting. | PASSED |
| E&E Officer | No one present to give a verbal report.**AP to talk to Comms as one of the NUS Green Impact things is related to website stuff and to get in contact with Kingston E+D rep.** | NOT PASSED |
| International Officers | BO gave a verbal summary of the written report.SG: can you summarize the state of the USMLE prep this year compared to last year?BO: a lot has been done since last year, have provided an essential text book, have started a peer tutoring system and the sessions have been quite good, mock exams have been provided, also will be providing the videos US students used to study from. They have also tried to provide supplementary lectures though these haven’t been hugely successful. At this point I think its about managing expectations of what can and cant be provided. | PASSED |
| Representation Officers | GB gave a verbal summary of the written report. | PASSED |
| Campaigns Officers | LuC gave a verbal summary of the written report.IB: why has it been changed to Mental Wellness Week and why is it so annoying if its called wrongly?LuC: because it’s a new thing as an amalgamation of the two things and it’s a different eventBO: did you feel you managed to engage with people about mental health awareness itself?BA: the big lift posters loads of people spoke to me about those and the stats on them, with the hot drinks we were giving out counselling cards but we ran out of them as so many people were ordering tea.LuC: also with the majority a lot of people would ask why we were doing it so this was an easy way to talk to people and also the alarm clocks and on the last day we went round collecting for Mind which was a good time to talk to people about it.RV: if you could make the week even better what would you have done differently?BA: we got our funding really late which if we’d had it earlier we could have planned its use a bit more. | PASSED |

1. **Students’ Union Issues**
2. Democracy Officer Review

CBr: Glad there was good discussion about this as the last meeting. At many universities this is one of the most vital roles they have. This isn’t to take work off Presidents of VP F+SA, it is to generate engagement which we have just proved we can do through Mental Wellness Week. This will be someone who can sit down and analyse the election results and see who we aren’t engaging. This is something that is crucial as the university grows.

Someone said how it wasn’t clear that they would encourage or enforce elections on societies, they would be required to advertise and offer advice on the elections process for societies.

Someone mentioned whether its fair for them to remain impartial in elections, they don’t need to do this. They can take part in elections but they just need to be impartial to the same extent as exec are and they are there to advertise elections.

IB: about making someone accountable for advertising elections, so that exec doesn’t just put it off and not do it.

CBr: about safeguarding the democratic process in all societies and AGMs. I have had 6 complaints in the last 2 weeks from committee members who are concerned about the running of their AGMs. If the role becomes redundant when everything gets ironed out then that’s fine but at the moment its not fine and this needs to be done.

AP: in the hypothetical scenario where hardly any of one course vote, have you thought of a way we can target certain cohorts and how the democracy officer could do this.

CBr: I don’t know now how the results are spread, but if I did then I would go through and work out at what points of the year I would catch each cohort, so you can be advertising elections and planting the seeds throughout the year and the elections could even be moved. I don’t personally think its in the best place. This is just such an engrained system that it’s impossible for a president to do this on top of everything else so it needs someone who can dedicate the time to it.

BO: the online elections and encouraging societies to be constitutional in their process – will we be encouraging them to use online system as each society has their own way they like to run elections?

CBr: I don’t see why not, we could set up an election and pass admin rights onto that societies president running it so that it is run fairly through our system and we know that it’s been done properly and it is moderated.

RV: I think there’s overestimation of what someone would do without the same level of passion as you have. And we would hope that anyone that ran would be passionate but we can’t guarantee that.

KS: the knowledge you have as Top 4 is essential to the role working with elections, would it be appropriate having a fresher exec running and fulfilling this role who will need a huge amount of coaching etc.

CBr: in any role you grow into it, they will need some guidance but we all have to learn things on the job.

1. Advertising Awards
2. **Society Proposals**
3. Finance Society

Carl Wakeford, Robert Nelson-Sice and Samuel Baldwin

No society like this at SGSU atm. Will be a nice easy way of learning about how finance works and getting involved. Have gauged that there is a lot of interest. Also want to talk about other things, in particular medical finance. Many people who have set up their own surgeries etc who we have spoken to already and would be happy to come in and give talks and run workshops to help people. Thought it would be good to build some good relationships with these people and get them in to talk about it. Will be able to use it as a gateway for students who become disillusioned of their futures within healthcare – there are very few gateways within SGUL in other areas except healthcare. We’re aware that there are some resources on finances available in the SU and university, but this could also be another friendly environment for students to come to if they didn’t feel they wanted to use those things already available.

CBl – do you have a plan for your first year as a society

CW – when we get up and running the first thing we’re going to do is promote ourselves. When we’ve got some good numbers were going to see what ideas people have and then set up some investment training. Get initial interest up then provide a support bank for people who might want to come and talk to us for support etc.

RV – you’ve mentioned fantasy investment plans with trading apps, have you looked into any in particular and do you know how financially viable they are?

CW – yes have looked into one in particular which can involve real money, but we wouldn’t be using any real money would just be about learning with fantasy money. Also there are some websites which can be used.

TA – have you spoken to the university financial advisors and have you considered issues around confidentiality with providing support?

CW – haven’t spoken to anyone and we’re not here to replace any of these services, also there to direct these people.

SB – we also wouldn’t take anything official that could get into trouble with confidentiality, would be an informal setting for friendly chats with anyone that might want it.

CW – if someone came to us and wanted to put their trust in us, then we would respect confidentiality and seek advice on how to best deal with this before getting anywhere near people putting their trust in us.

MD: budget and subs

RV: also need to refine constitution for paper work purposes, eg inconsistencies in committee positions and ‘etcetc’ is written

CBl: good idea despite these things

AB: propose we neither accept nor reject, on the basis that they come back with a budget and charge subs and amend their constitution after speaking to a member of T4.

Seconded by LuC

Accept: 25

Reject: 0

Abstain: 1

PASSED by simple majority.

1. **AOB**
2. Exec of the Month was awarded up to the month of February
3. Communications

Email is: sucommunications@sgul.ac.uk or media@su.sgul.ac.uk

1. **Date of next meeting**

4th April 2017