**St. George’s Students’ Union**

Meeting of the Executive IX



MINUTES

12th January 2016

*Boardrooms H2.8*

**\* \* \***

1. **Business**
	1. Apologies
	2. Minutes from the previous meeting
	3. Matters arising
	4. AOB
2. **Reports**
	1. President
	2. VP (Finance & Student Activities)
	3. VP (Education & Welfare)
	4. General Secretary
	5. Events Officers
	6. Sports Officers
	7. Media Officers
	8. Heritage Officers
	9. Charities Officers
	10. Societies Officers
	11. Community Project Officers
	12. Technical Officers
	13. Equality & Diversity Officers
	14. Environment & Ethics Officers
	15. International Officers
	16. Webmasters
	17. Representation Officers
3. **Students’ Union Issues**
	1. Appraisals
	2. Looking at your job roles
	3. SGM/6 month meeting
	4. SDL room relocation
	5. Year Plan
4. **Society Proposals**
	1. Friends of Childreach International SGUL
	2. Revisit SimSoc

1. **AOB**
2. **Important Dates**
	1. Ethics week – this week!
	2. Exec social – 12th February
	3. SGM – 9th February
3. **Date of next meeting**

26th January 2016

**1 Business**

**1.1 Present**

|  |  |  |
| --- | --- | --- |
| Steven Gilbert  | President | SG |
| Alice Walker-Earwicker | VP: F & SA | AWE |
| Kat Telford | VP: E & W | KT |
| Ruth Varney  | General Secretary | RV |
| Michael Lee | Chair | ML |
| Mustafa Dashti | Representation Officer | MD |
| Vafie Sheriff | Representation Officer | VS |
| Francesca Humfrey | Technical Officer | FHu |
| Matthew Boon | Technical Officer | MB |
| Jordan Colman | Webmaster | JC |
| Chantal Liu | International Officer | CL |
| Bukola Ogunjinmi | International Officer | BO |
| Georgina Chamberlain | Heritage Officer | GC |
| Sebastian Locke | Heritage Officer | SL |
| Alia Nasir-Gonzalez | Events Officer | ANG |
| Cameron Barclay | Events Officer | CBa |
| Lucy Chapman | Events Officer | LC |
| Francesca Harris | Events Officer | FHa |
| Theo Rennicks-Gordon | E & D Officer | TRG |
| Hannah Jones | E & E Officer | HJ |
| Greta Jata | E & E Officer | GJ |
| Durva Patel | CPO | DP |
| Aniqah Rahman | CPO | AR |
| Bethany Agnew | Charities Officer | BA |
| James Parkin | Sports Officer  | JP |
| Moneet Gill | Sports Officer  | MGi |
| Anya Brown | Societies Officer | AB |
| Joe Clark | Societies Officer | JC |
| Alex Lisseter | Societies Officer | AL |
| Cerys Bladen | Societies Officer | CBl |
| Tanisha Amin | Student Trustee | TA |

**1.2 Apologies**

Suchita Bahri

Seher Bashir

Lucy O’Reilly

Saad Muhammad

Avin Philip

Khadija Stone

Martin Gannon

**1.3 In attendance**

Friends of Childreach International – Francesca Gowing and Rammiza Akhtar

**1.5 Minutes from the previous meeting**

PASSED by simple majority.

**1.6 Matters arising**

From 20th October:

Heritage and CPOs to do their HW2 boards by next meeting. (Partially Done) ONGOING

Michael Lee, CPOs & AWE to meet to form a framework for turning a society into a community project. ONGOING
AWE to make a budget and cost centre for StreetDoctors. DONE
AWE to make contact with the simulation centre about a contract. DONE

From 4th November:

AWE to make a budget and cost centre for ABACUS. DONE

From 17th November:

AWE to make a budget and cost centre for Karate Club. DONE

Societies Officers to file Karate Club constitution & handover forms and to update the mailing list. ONGOING

From 1st December:

Events and SG to meet about Christmas Disco plans. DONE

Media Officers to ask Deborah Bowman if she will do an ‘Ask Deborah’ section for the newsletter with ethical scenarios etc. ONGOING

Heritage Officers to email Ruth the dates for spobras to put in the year plan. ONGOING

Webmasters to set up a webpage for GPRAS society. ONGOING

AWE to make a budget and cost centre for GPRAS Society. DONE

Societies Officers to file GPRAS society constitution & handover forms and to update the mailing list. ONGOING

**1.7 AOB**

EGM

Claims forms

SGUL/SGSU Name Changes

**2 Reports**

**President**

|  |
| --- |
| IntroductionHello. My name is Steven Gilbert and I am the President of the Students’ Union. It’s my job to represent the views of the student body to the union itself, the university and nationwide. It also my job to oversee the strategic and operational runnings of the Students’ Union. |
| Action points |
| What have we done since the last meeting* Met with Sports Officers/Matt Bull re. gym upgrades
* Met with Library staff re. campaign in the new term about library etiquette (no leaving your stuff/mouse jiggler software)
* Attempting to resurrect the Halls User Group set up last year
* Held the SU drinks for uni staff/groups that have been really helpful to us in the first term
* Had 2 CCTV cameras installed in the office – will be copying and adapting the university’s CCTV policy for the SU
* Met interviewees and delivered several SU presentations!
* Met with 2 new members of SU Council
* Met with Jenny re. junior doctor contract update + healthcare profession bursaries/tuition changes
* Met with Charities officers about RAG week… the hype is real.
 |
| What have you got coming up in the next two weeks* Meeting the new interim Director of Finance (Nicola Arnold)
* Sitting on the board to go through the new layout on HW6
* Keeping up regular meetings with Jenny
* Prep for RAG week as 2nd year exams are around the corner
* Writing 6 month report + prepping for the SGM
 |

* SG gave a verbal summary of the report.
* Passed.

**VP Finance and Student Activities**

|  |
| --- |
| **Introduction**Hello everyone, my name is Alice Walker-Earwicker and I am the Vice President for Finance and Student Activities this year. My zone contains Societies, Sport, Community Project and Heritage Officers so these are my main areas of focus, I help manage these groups, answer any queries and help you set up a new one. I also am in charge of managing the Music Room, the two minibuses as well as all of the accounts/budgets for both the Charity arm and the Trading (Bar and School Shop) arm of SGSU! |
| **Action points*** AWE to make budget and cost centre for StreetDoctors, ABACUS and Karate Club **– Completed**
* ML, CPOs and AWE to form a framework for turning society into community project **- Ongoing**
* AWE to make contact with simulation centre about a contract ­**– Completed**
 |
| **What have you done since the last meeting?**Societies* Circulated a vote for the LGBT budget appeal decision (deadline was Friday 8th January)
* Helped Childreach International with their budget proposal.

Other* Discovered that we don’t actually get any HEFCE funding, and now looking into the history of when that changed, why and whether we were compensated – being helped by the SGUL department.
* Helped the SGUL Finance Manager create a ‘Student Financial Fact Sheet’ which I have sent to be circulated in the newsletter.
* Started work with Webmasters to review the online ticket system as the finance codes are out of date.
* Started conversation with Liz Gilby and the Estates department about the setup of our website ticket sales – only current students can buy tickets at the moment. We want to keep our events safe but also want to expand to help our societies as many are hosting national conferences this year.
* Paid for the t-shirts for the new year reps.
* Emailed university commercial/estates staff to ask for both the trusts and their policies on who they engage with ethically. Awaiting a response which I will use to develop our policy.
* Paid 60 people on Christmas Eve Eve!
 |
| **What have you got coming up in the next two weeks?**Zone* Do zone appraisals

Other* Steven and I are meeting the new Finance Director Nicola on 14th January.
* Have an Eddie’s contract review meeting.
* Focused work on last year’s account – auditors coming 29th February
 |

* AWE gave a verbal summary of the report.
* MD: What happened with HEFCE?
* AWE: There used to be £7000 allocated out to community project. This money is no longer from an external source. The number, I assume, is £1,000 per each of the 7 community projects that existed. I am contacting community projects this week.
* Passed.

**VP Education and Welfare**

No Report Received

* KT gave a verbal report:
	+ What have we done: Lots of procedural support and welfare issues before Christmas. Organising campaigns e.g. Stay Smart, Stay Safe.
	+ What is coming up: Getting puppies for wellbeing week. Writing E&D and Discipline procedures.
* Passed.

**General Secretary**

|  |
| --- |
| IntroductionHi I’m Ruth Varney and I’m the General Secretary. My role is organising meetings, booking rooms, coordinating with the Exec team & being the first point of contact for students. I am the non-sabbatical quarter of SU Top4 and I am head of the Communications Zone.  |
| Action points |
| What have we done since the last meeting* Answering questions and collating documents from students setting up new societies.
* Lots of admin and answering questions.
* Roombooking
* Did my appraisal with Steven
* Year rep emails and t-shirts are finally sorted
* Working with the society officers getting paper work sorted for societies.
 |
| What have you got coming up in the next two weeks* Have a whole zone meeting and appraisals.
* Organising constitutional changes
* Putting together documents for SGM and spreading them far and wide
* Putting out final warnings to the societies we will be dissolving
 |

* RV gave a verbal summary of the report.
* MD: When is the zone meeting?
* RV: Sorry! I put out a doodle poll and not everyone has filled it in.
* Passed.

**Events Officers**

No Report Received

* FHa gave a verbal report:
	+ What we have done: Christmas Disco, the lipsync event which ended up being cancelled and replaced with a Beer Pong tournament. Made a year plan with Rich
	+ What we have coming up: Planning movie night at halls, promoting Showcase, organising a free post-exam disco.

Action Point – Events to send RV a copy of the bar year plan

* Passed.

**Sports Officers**

|  |
| --- |
| Introduction*Hello we are Moneet and James! Our role as sports officers is to oversee SGUL sports teams with their involvement in ULU and BUCS leagues and be the first point of contact for all sports events for the Students’ Union. We also co-ordinate the use of sports facilities (e.g the Rob Lowe) via liaising with sports captains and we will be representing SGUL on several different sports related committees (e.g Sports Centre Committee). Finally, we will be organising the 2015/2016 annual Sports Ball as well as the sports trials for fresher’s fortnight.* |
| Action points*n/a* |
| What have we done since the last meeting*- Sports Board* *- Fixture confirmation**- Sports Ball* |
| What have you got coming up in the next two weeks- Sports Ball- Fixture confirmations- Swimming and Badminton Competitions |

* MGi gave a verbal summary of the report.
* Passed.

**Media Officers**

No report received

* No-one present give a verbal report.
* SG: Why are there no members of the team present when only 2 sent apologies?
* SG: Where was the first newsletter of the year?
* SG: You now have the app contact – where are you with that? Update on progress please.
* Not Passed.

**Heritage Officers**

|  |
| --- |
| Introduction*G and Seb - Heritage* |
| Action points*None* |
| What have we done since the last meeting-Decorated our board- Discussed with Steven + Rich date for Spiders, waiting on Steven to confirm (should be done by the meeting)- Also discussed with Rich about a heritage 'aspect' to the next disco- Have sorted other dates for other events- Georgina has learned to walk again- Celebrated our first 2 weeks holiday since July by doing absolutely nothing for a fortnight |
| What have you got coming up in the next two weeks- Glitzing up the board- Confirming the date for spiders with Ste and liasing with the King Spider- Shoring up firm numbers for cobras |

* GC gave a verbal summary of the report.
* Passed.

**Charities Officers**

|  |
| --- |
| IntroductionWe’re Avin, Beth, Kate and Khadija. Our focus as charities officers is raising and giving on behalf of SGUL for 4 chosen charities. This year we have chosen St George’s Hospital Charity and a Charity Society. We felt it important we represented you, so a vote for the two remaining charities will be cast in the first week of fresher’s during various events. |
| Action points* All complete
 |
| What have we done since the last meeting* Lots of RAG week prep madness (too much to write down)
* Can anyone help with RAG MAG?
* What do you guys think about spiders after take me out?
* Collecting prizes for auction- about 4 so far
* Sorting out advertising rag week at the SLS
* AIDS ORPHAN are coming
* Bucketeered for SGHC
* Bucketeering on the tube nearly doneeeeee
 |
| What have you got coming up in the next two weeks* More more RAG week
* Advertising at halls/SU stand for RAG week
* Contacting lecturers and other companies/people in the uni to see what they can give us for RAG
 |

* BA gave a verbal summary of the report.
* KT: Please can E&D officers and myself be involved in the creation of RAG mag to ensure no policies are being broken?
* MD: What’s happening with the jailbreak event?
* BA: We are just waiting for the contract to be signed before we start advertising.
* ML: How are you bucketeering on the tube?
* BA: We mean at the tube stations. The license is nearly in place.
* ML: What prizes have you got?
* BA: Avin and Khadija are doing the prizes but they include a signed biography of Margret Thatcher.
* AWE: Are you using the list of prize suggestions we provided?
* BA: We are definitely looking into them.
* ML: Alcohol companies are often good for donating prizes.
* Passed.

Action Point – Michael Lee to send Charities old RAG Mags

Action Point – AWE to provide a total of RAG takings so far.

**Societies Officers**

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| IntroductionHi!! We are Anya, Cerys, Joe and Alex and we are this year’s Societies Officers! Our role is to maintain and oversee all goings on involving St. George’s Societies. As well as looking after the music room and second floor Boards. We also organise two major events in the year, Freshers’ Fayre and Awards evening. |
| Action points |
| What have we done since the last meeting* Numbered lockers
* More paper work
* Sorting through emails from Christmas
 |
| What have you got coming up in the next two weeks* Boards along 2nd floor
* Dissolutions
* Awards Evening – start thinking about it
 |

* CBl gave a verbal summary of the report.
* AWE: When are the lockers going to be ready for use?
* CBl: They are ready we just need to get the contract finalized and advertise it.
* Passed.

Action Point – Societies to meet RV about society dissolution.

Action Point – Societies to contact webmasters/media about advertising locker keys on the website/newsletter

Action Point – Societies to contact Tech about which lockers to keep for equipment.

Action Point – Societies to email AWE with final details so that she can start taking deposits/allocating lockers.

**Community Project Officers**

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| --- |
| Introduction*Hello. We are Aniqah Rahman and Durva Patel, the Community Project Officers for the Student’s Union this year. Our role consists of representing all the community projects at SGUL, keeping them updated with important information, ensuring that there is a good level of communication between the projects and the students, and attending to any need or query they may have. We intend to advertise all volunteering opportunities and successes to ensure students and staff stay up to date.* |
| Action points* *Sports, Heritage, E&E and CPOs to do their HW2 boards by next meeting.*
* *Michael Lee, CPOs & Alice to meet to form a framework for turning a society into a community project.*
 |
| What have we done since the last meeting* *Sorting out a date for CP cupboard clean out*
* *Organising CP social*
* *Looking into organising CP bucket collection for a week in Feb*

 |
| What have you got coming up in the next two weeks* *CP cupboard clean out.*
 |

* DP gave a verbal summary of the report.
* DP: We are suggesting using a log book to track the use of the store cupboard. If anyone else has any other suggestions we would love to hear them.
* AWE: You could contact security to see who has used the key?
* Passed.

Action Point – AWE to send details for security to CPOs

**Technical Officers**

No Report Received

* FHu gave a verbal report:
	+ What we have done: Christmas Disco, open mic night, intellectual disability disco, alumni events. We have had discussions with tooting show.
	+ What we have coming up: Open mic night, battle of the bands, Tooting Show, RAG
* FHa: Do we need to give you 2 weeks’ notice to use the projector for movie night?
* FHu: No.
* Passed.

**Equality and Diversity Officers**

|  |
| --- |
| IntroductionHey, We are Theo Rennicks-Gordon and Saad Muhammad, your SU Equality & Diversity Officers for 2015/16. Throughout this academic year we will have meetings with the Equality and Diversity committee, uphold the no platform policy and ensure equality on the interfaith forum. Our role is one that involves working with students through the Dignity Scheme being brought back this year and helping form institutional policies that’ll ensure St George’s stays equal and diverse. |
| Action PointsNone |
| What have we done since the last meeting?* Rise up disco
* Monthly meeting with Kat
 |
| What have you got coming up in the next two weeks?* Interfaith forum
 |

* TRG gave a verbal summary of the report.
* RV: What are you planning for LGBT month?
* TRG: We are in contact with LGBT soc and Rochelle to work with them. We have also deigned a ‘Gay or Straight, Don’t Hate’ campaign.
* Passed.

**Environment and Ethics Officers**

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| --- |
| Introduction*Hey friends, we’re Hannah and Greta and we are your Environment and Ethics Officers this year. Our role is mainly to make sure we can make Georges as sustainable and environmentally friendly as possible. We will do this throughout the year by reminding and encouraging staff and students alike via the various activities we’ll be holding such as in the Go Green Week and Ethics Week.*  |
| Action points* N/A
 |
| What have we done since the last meetingNOT IN CHRONOLOGICAL ORDER* Kept Food for Thought updated
* Publicised Ethics week on pretty much everything
* Organised ethics week events
* Met with Kat to discuss events
* Put up posters
* Made posters
* We did/doing our Ethics week
 |
| What have you got coming up in the next two weeks* Do Ethics Week
* Finish Ethics week
* Have a blast during ethics week
* Do 6 month Report
* Organise Environment Week
 |

* GJ gave a verbal summary of the report.
* Passed.

**International Officers**

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| --- |
| Introduction*Hey Everyone! We are Chantal and Bukola, your International Officers.* *Our role is to represent International students at St. George’s, to ensure that the challenge of studying in a completely new country is as easy as possible for students from around the world. We aim to help international students feel comfortable, content, and integrated while at George’s. To achieve this, we will represent them in the SU and have regular meetings with the International Advisory Team. We will also be planning numerous events throughout the year, alongside the International Students Society.*  |
| Action points* N/A
 |
| What have we done since the last meeting* International MBBS Operations Group Meeting

-5 January 2016* 4th ISS Lunch

-11 January 2016* HOST UK in St. George’s

-Organisation that allows international students to visit host families around the UK for a day or weekend-University’s International Team has agreed to pay subscription fee* International Boat Party

-Made contact with a few companies to get more information and quotes, waiting on replies-Potential collaboration with ISS to hold event during Chinese New Year |
| What have you got coming up in the next two weeks* + Action point from IMOG meeting: Get feedback from INTO MBBS4 Year 1 students about the effectiveness of their LOBs
	+ Continued liaison and paperwork for HOST UK
	+ More research and planning for boat party
 |

* CL gave a verbal summary of the report.
* Passed.

**Webmaster**

|  |
| --- |
| IntroductionHi, We’re Lucy and Jordan, Webmasters for 2015-16. This role involves overseeing the content of the website as well as making sure it is up-to-date and interesting. It also involves creating events, tickets and subs for SU activities.  |
| Action points |
| What have we done since the last meeting* Sorting SSL encryption
* Updated the Physician associate year rep section
* Added bits to online retail store
* Sorting new finance code names with MSL
* New Tablet competition entries have gone up – everyone please vote!
* Created Mindfulness tickets for their course
* Uploaded the financial fact sheet
* Made feedback form clearer that it is anonymous
* Created new page for GPRAS
 |
| What have you got coming up in the next two weeks* Zone meeting
* All the usual uploads/admin and ticket requests
* Tablet competition coming to an end
 |

* JC gave a verbal summary of the report.
* Passed.

**Representation Officers**

|  |
| --- |
| **Introduction**Hey guys, We’re Vafie Sheriff and Mustafa Dashti, formally known as your Representation Officers. We’re both second year biomeds who were previously first year reps. The role we’ve taken up this year is a new one as it’s an amalgamation of two previous roles (Senate + Council Elect). Our role is to attend all the SU meetings and inform you guys of what’s going on with SU throughout the year by producing reports of all meetings. We’ll be leading the year reps this year, being their first port of call for any issues that fall above their head, but feel free to contact us at any time – we’re super chilled out. |
| **Action points**N/A |
| **What have we done since the last meeting** * Attended the last senate meeting
* Completed the Senate Board
* Sent out emails to year reps to help advertise upcoming EE week on their respective FB groups
* Continuing to keep up to date with the new year reps, answering any and all questions that they have.
 |
| **What have you got coming up in the next two weeks*** Producing a report of this meeting for the next council and senate
* Producing a report of next council meeting for exec
* Writing the Top 3 column for the newsletter
* Keeping up to date with the new year reps
 |
| **Senate Report** * Agenda Points:
	+ T year OSCE summer feedback
		- T years have not received any feedback on their OSCE’s, all other year groups have
	+ Information Strategy and Technology Enhanced Learning
		- Rob Churn, Head of ITAV and the Space Strategy Comission came to discuss some issues students were facing(ie. Moodle, Lecture theaters, broken equipment, etc.)
* BMS
	+ Year 1 (Newly Elected)
		- Organised a Biomed Get-Together
		- Meeting with A Nohturrft about practical write up
		- Organising a survey for their cohort
		- Opened an online suggestion box on their FB page.
	+ Year 2
		- No major issues, only minor things that have been dealt with as and when they cropped up
		- Encouraged people to attend Career symposium
	+ Year 3
		- Have put together a year book and a grad ball committee
		- Brought up the research project issue for next year’s cohort at course committee meeting
	+ MSci
		- Found out ICA for RPPM
		- Organised a secret Santa for Cohort
* **HCS**
	+ Year 1 (Newly Elected)
		- Organising a revision session for cohort in January2 016
	+ Year 2
		- Received placement feedback which has been made available to their cohort
		- Met with Course Director about Careers Advice
	+ Year 3
		- No major issues as cohort is mainly on placement
		- Sent feedback to course coordinator about how to improve SGUL site to improve recruitment for the course
* BSc Physiotheraphy
	+ Year 1 (Newly Elected)
		- Met course leader about minor issues that will be presented at Physio Council meeting
	+ Year 2
		- No major issues as cohort is mainly on placement
	+ Year 3
		- Started organising physiotherapy graduation ball
		- Organise a Christmas social for cohort
* MBBS6
	+ Year 1 (Newly elected)
		- No major issues
	+ Year 2
		- No report given
* MBBS5
	+ Year 1
		- No major issues
	+ Year 2
		- No major issues, only minor things that have been dealt with as and when they cropped up
		- Started collecting feedback on recent EYCE visits
	+ T Year
		- Planning of T Year Ball
			* Sponsors, Venues ect
		- Organised a mock OSCE for cohort in Febrauary 2016
	+ P Year
		- Met with VPE+W
			* Discussed year group issues that involve both education and welfare
		- Organising and sorting out revision lectures fot the cohort
	+ F Year
		- Had an F year committee
		- Continuing to organise grad ball
* MBBS4
	+ Year 1 (Newly Elected)
		- Issues with AV
		- Issues with SSCG
		- Issues with USMLE
 |

* MD gave a verbal summary of the report.
* GC: Did junior doctor contract stuff come up at all?
* MD: No it didn’t. However, this was back in December when everything was still calm.
* Passed.

Action Point – Representation Officers to contact MBBS4 Year 1 reps to find out if they use the PBL LOBs and report back to the International Officers.

**III. Student’s Union Business**

**IIIa. Appraisals – Steven Gilbert**

Your zone leader will call you in and you have to fill in a form and have a discussion. They have to be done at least 1 week before the 6th Month report meeting. They can be seen by any student who asks so please be professional.

**IIIb. Looking at your Job Roles – Ruth Varney**

As is constitutionally required please can you take some time to look at your job in the constitution and see if it needs updating. It may be out of date or include/missing something vital. You need to have a revised version (if it needs changing) before AGM in the summer so this is advanced warning.

**IIIc. SGM/6 Month Meeting – Steven Gilbert**

The SGM will be held on the 9th February at 5.30pm in LTF. You will have to present a report of what you have done over the last 6 months at this meeting in front of the student body. Please write these reports as an A4 page of prose and send it to Ruth by 12noon on the 29th January 2016. We will also be completing the AGM from June 2015 at this meeting. Included in this will be changes to the Awards and Elections sections of the constitution. If you have any suggestions for this please let Top 5 know. We intend to keep the meeting brief. Your attendance is compulsory.

**IIId. SDL room relocation – Steven Gilbert**

They are relocating the SDL room to the Jenner Wing of the hospital – please refer to the paper circulated for more information. All clinical courses could you please provide feedback about it.

Action Point – SG to find out if this is instead of, or as well as, the current SDL room.

**IIIe. Year Plan**

The year plan was updated with all newly planned events.

**IV. Society Proposals**

**IVa. Friends of Childreach International SGUL Proposal**

The proposed president gave a 5 minute presentation on: what their society is, why they should be a society, why they need to be a society and how their budget works.

KT: How will you regulate the countries you go to for security reasons?

*Childreach are responsible for the safety of their volunteers and they work with another company which organise medical and legal support.*

GJ: If you don’t raise enough to Kilimanjaro, then what? If a student doesn’t reach £3000 does that mean they can’t go?

*There are other projects which other students do that cost less so they could opt to do that. Or the students can defer to do it another year if they don’t earn enough.*

TRG: How will you choose the 22 students?

*No selection process – as many as are interested can go. 22 is our target.*

CL: How much of the money raised goes to charity?

*At least 50% of money raised goes to Childreach International. The money from this particular trip will be used to pay for children out there to be taught to make food for themselves and provide hot food once a day.*

ML: Do you want to be a community project?

*We didn’t know the difference. Whatever category we fit into best.*

BA: Will they be sponsored to trek?

*No, all the money is collected beforehand as fundraising.*

Discussion followed:

They would need to look at the SU/University policy on ‘safe’ countries to visit.

They would surely go even if they don’t become a society.

They only want to be a society so that they can use rooms and advertise.

They tick all the boxes and we don’t have a society like them.

Them as a CP fits in nicely for us.

**Proposal (AB): I propose that we accept Friends of Childreach International SGUL as a society of St George’s Student’s Union with a view to become a Community Project and on the proviso they change their name to ‘Friends of Childreach International SGSU’.**

Seconded – CBl

For: 24 Against: 0 Abstain: 2

*PROPOSAL ACCEPTED*

Action Point - Webmasters to set up a webpage for Friends of Childreach International SGSU

Action Point – AWE to make a budget and cost centre for Friends of Childreach International SGSU.

Action Point – Societies Officers to file Friends of Childreach International SGSU constitution & handover forms and to update the mailing list.

**IVb. Simulation Society Re-Proposal**

Following the decision to neither accept nor reject them at the last meeting they have provided us with the following documentation as requested:

A contract signed by the head of ‘GAPs’ ensuring no liability for damages to the SU.

A detailed plan of a simulation session.

Details about the lectures they will be providing.

Discussion followed:

They are a well thought out and determined society.

If they have fulfilled everything we asked them for, then why not.

**Proposal (AB): I propose that we accept Simulation Society as a society of St George’s Student’s Union.**

Seconded – MD

For: 23 Against: 0 Abstain: 1

*PROPOSAL ACCEPTED*

Action Point - Webmasters to set up a webpage Simulation Society.

Action Point – AWE to make a budget and cost centre for Simulation Society

Action Point – Societies Officers to file Simulation Society constitution & handover forms and to update the mailing list.

Action Point – RV to email them and tell them they have been passed.

**V. AOBs**

**EGM – Steven Gilbert**

I am calling an Extraordinary General Meeting of the Student’s Union on Monday 18th at 5.30pm in Michael Heron Lecture Theatre. It will address the issue of the Union’s stance on Junior Doctor Contracts and the Industrial Action.

**Claims forms – Alice Walker-Earwicker**

For any expenses claimed back please ensure the minimum amount you claim per form is £15 due to the burden on the SGUL finance team.

**SGUL/SGSU Name Changes - Alice Walker-Earwicker**

St George’s University have contacted us and asked us to remove ‘SGUL’ from all our society and Exec names. These need to be SGSU for legal reasons. Please convert all your facebook, twitter and other social media usernames to SGSU.

AB: Are all society’s going to be required to change their names if they contain SGUL?

AWE: Yes.

VS: Do all societies have to change the names of their facebook groups etc?

AWE: Yes.

VS: Will we still be able to use SGUL when advertising for Fresher’s Events?

AWE: I am unsure. I think because Fresher’s is joint with the University it is ok.

Action Point – AWE to find out if we can use SGUL on social media with regards to Freshers’ Advertising.