

# Democracy Officer

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## Role Summary

A role for teams up to 2, The Democracy Officers help ensure the Union remains democratic, representative of its Membership and that the student body is engaged in the democratic processes of the Union.

Democracy Officers are an important part of the Union's commitments to its Membership, and of the ability of any student to run as an Elected Member of the Union and become involved in the way the Union runs and operates.

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## Responsibilities

As a Democracy Officer, you'll be responsible for ensuring that any and all elections, referenda and surveys done within the Union are fair, transparent and follow a standard procedure. You'll do this through:

- Assisting with the organisation, conduct and promotion of all the Union's elections and referenda;
- Helping with the setting up of online elections, and spreading the word about nominations;
- Ensuring the student body are able and empowered to engage in Union elections;
- Providing support and advice to societies running elections for committees, and ensuring that the same democratic principles the Union follows are in place;
- Promoting the opportunities that being an Elected Member offers.

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## Zones and Committees

The Democracy Officers are part of the Student Affairs Zone.

The Student Affairs Zone is a collaborative working group, also including the Union Chair and the Student Trustees. Through this, you'll be working alongside other elected Officers on bigger projects and getting even more involved in the running of the Union. As a Zone, you and the other Officers will be instrumental in the scheduling and arrangement of Union meetings, in the proper conduct and running of SU Elections, increasing engagement and keeping all the Union's records up-to-date.

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## Skills and Abilities

As a Democracy Officer, you should have an interest in the organisation of the Union, and the organisation of its members. You might have experience with student politics, running campaigns or be passionate about the Union and how it represents its members. You'll believe that the Union works best when it is democratic, fair and representative, and will want to help the Union grow and have a full roster of Elected Officers to support this.

You'll be motivated and able to work on projects independently, as well as alongside other Offices on larger-scale endeavours. You'll be able to stay organised around the busy election campaign periods, and help draw together support and information from across all Elected Members to add to the campaign.

If this sounds like you, then we look forward to receiving your nominations pack!