

# Union Chair

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## Role Summary

The Union Chair is responsible for the conduct of all the Union's all-student meetings.

The Union Chair is a key figure in the democratic process of the Union, and is involved with not only the meetings but also with the way the Union runs its student-facing activities, and the policies that the Union uses to guide all of its activities.

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## Responsibilities

As Union Chair, you'll be responsible for the implementation of the Constitution and Bylaws that guide and support everything the Union does. You'll do this through:

- Chairing all General Meetings of the Union;
  - Ensuring that all meetings are run properly and democratically, and that all participants in meetings have equal opportunity to contribute;
  - Learning about the Constitution and Bylaws, and making sure that these (and all other) rules are properly applied, fair and sensible;
  - Helping guide the development and introduction of new Union policy, update the current rules where needed, and ensuring that policies are made where needed;
  - Helping others within the Union to understand the Union's policies, interpreting them where needed, and making sure all meetings and groups that rely on the Constitution and Bylaws can understand and use them as intended.
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## Zones and Committees

The Union Chair is part of the Student Affairs Zone.

The Student Affairs Zone is a collaborative working group, also including the Democracy Officers and the Student Trustees. Through this, you'll be working alongside other elected Officers on bigger projects and getting even more involved in the running of the Union. As a Zone, you and the other Officers will be instrumental in the scheduling and arrangement of Union meetings, in the proper conduct and running of SU Elections, increasing engagement and keeping all the Union's records up-to-date.

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## Skills and Abilities

As Union Chair, you should have a keen interest in learning how the Union works and operates, and a desire to ensure that it works to the best of its capability. You may have been involved in student leadership before, or want to be a core part of the Executive's governance.

You'll be motivated and able to attend a range of meetings throughout the year. At these, you'll be able to understand, implement and educate on the Constitution and Bylaws, and help people get to grips with the way the Union should run things. You'll have a good eye for details and be able to comprehend all the Union's policies and guidance.

You'll believe that the Union works best as a fully democratic and engaged entity, and make sure that everyone has opportunity to be a part of this.

If this sounds like you, then we look forward to receiving your nominations pack!