**St. George’s Students’ Union**

Meeting of Senate

Minutes of the 3rd Senate meeting

*26/11/2013*

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# Business

## Present

## In attendance

## Apologies

## Minutes from the previous meeting

PASSED

## Matters arising

YL to speak to course director for Theraputic lecture module about resources for students, including Moodle and lecture slides-COMPLETED

MA to feed back to year reps before next Senate meeting the result of SUCS- COMPLETED

MA to contact estates regarding heating issues- ONGOING

YL to raise this issue of stability of assessment with SGUL staff- COMPLETED

YL to create an email to be distributed by year reps about volunteers for Education Day - COMPLETED

YL to contact final year reps about yearbooks - COMPLETED

## AOB

**ACTION** **POINT**

**Media to send email out to the student body regarding Newsletter deadline.**

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# Reports

## Top 4

* PASSED
* YL gave a verbal summary of their written report.
* MC asked if the fridge in the welfare and breast feeding is available to everyone. YL stated that it was technically available
* RS asked what time ‘Meet the Deans would occur at. YL stated that it would be between 1-2.30pm

## 1st year biomedical science reps

* RV stated that they have started recording the lectures, but there has been an issue with a lack of recorders.
* CBS stated that this was occurring as the recorders were not being returned a\t the end of the day.
* JD stated that they take the recorder out for the week, but she stated that this was not the issue but rather that the individual who was in charge of uploading of the recording was on leave, therefore there was a back log.
* RV asked it would be possible for the recorders to be taken out for the week,
* MB stated that this would be an issue with the final year Biomeds due the variety of different modules.
* RS stated that they have had a lot of complaints regarding a lack of lockers for the students.
* RS stated asked if it would be possible for them to have a lecture regarding the use PubMed and referencing.

**ACTION POINT**

YL to chase up with the library and sort out a system where the Year Reps have priority and cap the number of recorders being taken out.

## 2nd year biomedical science reps

* PASSED

## 3rdyear biomedical science reps

* TK gave a verbal summary of their report.
* Stated that it has been going pretty smooth.
* The students are very happy with the opt out policy.
* PASSED

## BSc intercalated year reps

## 1st year healthcare science reps

* PASSED
* SU stated that they were trying to speak to older years to grasp a better identity of the course.
* SU also stated that there was an issue with over lapping of events in Societies. YL stated that this was a Council matter that was not governed by Senate or the SU.
* MB asked for clarification regarding the Mums and Dads scheme. SU stated that this was not something that had worked out very well for them.

## 2nd year healthcare science reps

## 1st year physiotherapy reps

## 2ndyear physiotherapy reps

* PASSED

## 3rd Year Physiotherapy reps

* PASSED
* ND gave a verbal summary of their report.

## Physiotherapy Msc reps

* PASSED
* EA Stated that they attended the SSCC meeting
* EA state that they had timetabling issues where they have had to find lecturers who are unable to attend the lectures.
* CO stated that they have not had anything uploaded to moodle.

## FdSc Paramedic science 1st year

## FdSc Paramedic science 2nd year

## PgDip Physician Assistant 1st year

* PASSED
* FA Stated that their course was going very smoothly.
* Stated that they had a meeting with the company that find their placement and their course directors where the future funding was discussed.

## PgDip Physician Assistant 2nd year

## MBBS4 Year 1

* PASSED
* JD gave a verbal summary of their report.

## MBBS5 Year 1

* PASSED
* Stated that they have met with the 1st and 2nd year co-ordinator, she stated that there was an issue with the lecture slides.
* Arranged an extra DR revision session for the medics.
* She stated that there have been complaints regarding the lack of clarity regarding the material that will be examined in the IFP exam.

**ACTION POINT**

YL to gain clarity over what is needed to know for the IFP exams.

## MBBS5 Year 2

* PASSED

## MBBS T year- Stream A

* PASSED
* CBS gave a verbal summary of their written report.
* MC asked CBS regarding the lecture slides, she asked if they wanted the lecture slides from every lecture in every hospital? CBS stated that she was not sure.
* DH asked if they had access to the previous years moodle. CBS stated that they did.

## MBBS T year – Stream B

* PASSED
* MC gave a verbal summary of their report.
* YL stated that MC should contact Helen Williams regarding reimbursement for travel.
* CBS asked if there was any way to contact the university with regards to the Consultants being needed to sign off placements.

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## MBBS5 Transfer T Year

## MBBS P year

* PASSED
* HL gave a verbal summary of their written report.
* DH stated that in the last minutes, it was stated that they would organise an electives evening. DH stated that he would help them with the organisation.

## MBBS F Year

* PASSED
* DH gave a verbal summary of their written report.

# Branding Review

KS stated that the university will not be moving forward with a change in the visual identity. She gave a brief presentation regarding the branding review. She also stated that the powerpoint is available in the ‘From the Deans’ emails. KS explained the research that went behind the branding review, and the feedback that they have received. KS explained that the feedback stated that there was no brand. She also explained that the ‘Core Message’ and the ‘Supporting Messages’ behind the branding review. KS encouraged the Year Representatives and the student body to be involved with the branding review. KS explained the different visual identities that could be used in the future. She stated that the new visual identity will not be used until possibly the end of this academic year.

ND asked when the decisions on the visual identity will take place.

KS stated that this will not occur until the end of this academic year. She stated that Societies should use the current logo.

DH asked who came up with the problem list for the current logo.

KS stated that the brand consultants that they had hired.

DH stated that he was worried that the visual identity would change without the consultation of the students.

KS stated that this would not happen, and that Senate was part of the student review.

YL asked if the student body had received the email regarding the brand review.

KS stated that it had not

**ACTION POINT**

YL to chase up Sara Doherty with branding review email

JD stated that the university should ask the student body for ideas for the visual identity; she stated that this would provide ownership over the brand.

KS stated that she would not be looking for a sketch but she would welcome any ideas.

CBS asked if the student body will get a say in if the logo will be changed.

KS stated that the final decision will come in a meeting that will have student representatives. She stated that there will be no vote from either the staff or the students but feedback will be welcomed.

MB asked what the current benefit would be for the re-branding for the current students?

KS stated that they were part of an institution and need to be proud of it.

KS stated that they have reputational issues especially in relation to the NSS

KS stated that research agenda and what they are currently doing.

# Music Room Update

* YL stated that there will be a refurbishment of the Music Room done via the AAMG funding. She stated that it would be very difficult to sound proof the room, as there would still be sound transference via the air conditioning and the issue of disability access. YL also stated that there would be no options to move the Music Room.
* YL stated that there is an ongoing project to reduce the noise transference to the library.
* CBS stated that there have been complaints regarding the noise of the library doors.
* MB stated that he found that one of the printers had been moved into the quiet area and he stated that this is not particularly quiet. MB stated that he had already complained regarding this issue, and that it was stated that this could not be helped.

# Library Refurbishment

* YL stated that the Library has been given money to refurbish the group study area of the library. YL stated that there has been feedback from students stating that they would like more group space. YL stated that by doing this there would be a loss of tables and single study spaces.
* YL asked for feedback regarding what the students would like regarding group space – MC stated that it would mean small rooms. YL stated that this would mean that this would be a permanent alteration.
* DH asked if it would be possible to open up the 4th floor – YL stated that it would depend on Security
* DH stated that the conveyance of noise would be quite annoying.
* CBS asked what would happen with capacity as there would be a major reduction in single table space.
* MC stated that if there could be noise transference between the group study area and the silent study areas.
* YL stated that the refurbishment has been planned for the summer
* ND stated that there were floor to ceiling dividers on the 5th Floor physio labs, she stated that it was also quite sound proof.
* MB stated that it was a very good idea to have the printer in the library but he was wondering if it would be possible to move the printers to a room.
* MC asked if it would be occurring after the exams and if it would be completed before the start of next year. .
* YL stated that if the books could be locked away there would be a possibility of the library being a 24hr service.
* YL also stated that the library would like feedback on noise transference between the 2nd floor and the library. She asked if the transference of noise would be as obvious in the group study areas. MC stated that it would not be such a big problem.
* CD asked if there was anywhere the 100 individual study spaces could be moved.
* HL stated that she would be very wary of removing all the individual study especially during the exam time.
* CO stated that there was enough group space within the university but the issue is with access, she stated that it would be better to refurbish the library to single study areas and improved the access to the other group study areas.
* CD asked if it would be possible to increase the access times for the group study areas during the exam period. YL stated that Security may be willing to increase the access hours.
* DH asked what the policy was with the replacement of books as some of the books are very out of date.

**ACTION POINT**

 YL to feedback to senate regarding the library refurbishment

# Communication

* YL asked if the individuals who have issues with subscribing to their emails could email AR.
* YL stated that she was trying to set up a forum on the SGSU Website.

# Senate Elect

YL explained the role of Senate Elect. She stated that Senate Elect would also sit on the Exec meetings and therefore they would have an agenda point in both the meetings to report any developments that may have occurred.

YL opened the room for nominations. There were no nominations. This agenda point will roll onto the next meeting.

**ACTION POINT**

YL to send email to all year reps regarding senate elect

# Microwave and Kettle in the SU

RS stated that they had feedback regarding a need for a kettle in the SU.

# Ability to print from own laptops in the library

RS stated that there have been complaints about the netbooks in the library taking a long time to transfer the printing material to the SU

# *Exam Timetables*

RS stated that individuals would like exam timetables. YL stated that exam timetable have been available on Portal and that she will email them a link.

# *SU social events aimed at attracting older students*

JD stated that there have been a few complaints regarding a lack of events for the GEPs that were similar to their freshers week. YL stated that this is something the SU are working on and looking into different events. YL also stated that the SU was thinking of planning a festive feast. JD stated that they had the idea of a cocktail evening.

# *Clarification on recording lectures*

JD stated that there is an ongoing problem with this. She stated that those lecturers who do not like being recorded are claiming that they have opted out. JD stated that the reason for lecturers not liking being recorded is as they believe that students will not turn up for their lectures.

JD stated that what is needed is a list of lectures that have opted out.

YL stated that she asked Susan Atkins if it would be possible, but she had a negative response.

YL stated that of the lecturers have opted out; they should have a letter from the Dean stating that they have opted out.

YL stated that Andy Kent needs to know of individual lecturers that have refused to ecord lectures.

RV Stated that instead of a letter, if it would be possible for the lecturers could state that a lecture could not be recorded in their slides.

**ACTION POINT**

YL to email andy kent to see if list of lecturers who have opted out could be given to the Year Reps

# *AOB*