**St. George’s Students’ Union**

Meeting of Senate

Minutes of the 2nd Senate meeting

*15/01/2013*

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# Business

## Present

|  |  |  |
| --- | --- | --- |
| Daniel Trotman | Chair | DT |
| Katie Jones | General Secretary | KJ |
| Lauren Wellburn | VP Education and Welfare | LW |
| Stephen Barwick | 1st Year Physicians Assistant | MO |
| Will Twiggs | P year MBBS | WT |
| David Angove | 1st Year Physiotherapy | DA |
| Lorien Slaughter | 1st Year Physiotherapy | LS |
| Ryan Cooper | 2nd Year Physiotherpay | RC |
| Yan Leung | Societies Officer | YL |
| Laura Bayliss | 2nd Year Healthcare science | LB |
| Xolani Machazire | 1st Year healthcare Science | XM |
| Olivia Bennett | 1st Year Healthcare Science | OB |
| Francisca Silva Mota | 2nd Year Biomedical Science | FSM |
| Richard Edgington | MBBS4 1st Year | RE |
| Martina Caranza | MBBS4 1st Year | MC |
| Sophie Mcevoy | MBBS4 T year | SM |
| Jenardan Sellathurai | 1st Year Biomedical science | JS |
| David Woo | 1st Year Biomedical Science | DW |
| Bernard Ho | F Year MBBS | BH |
| Geraldine Lynch | F Year MBBS | GL |
| Mudit Matanhelia | F Year MBBS | MM |
| David Williams | P Year MBBS | DW |
| Heba Ibrahim | P Year MBBS | HI |
| Savneet Lochab | 1st Year MBBS5 | SL |
| Haroon Ashraf | 1st Year MBBS5 | HA |
| Philip Ajai | MBBS5 T Year Transfer | PA |
| Mumtaz Mooncey | MBBS5 T Year Transfer  | MM |

## In attendance

Pat Hughes PH

Andy Kent AK

Peter Kopelman PK

## Apologies

Iqra Bilal

Sonam Naik

William Fleming Nouri

Haider Manzar

Rameeta Bhamra

Sharad Sinha

Nick Yu

Prathvi Shetty

Neha Shulka

Edmund Grouse

Pamela Rungen

Emily Howard Wall

Zoe Jeanne

Stuart Deaton

Kimi Citron

## Minutes from the previous meeting

* Minutes from the senate meeting of the 13/11/2012 were also passed at this meeting, as they were unavailable at the previous meeting.
* Amendment: Security guard suggested not made – been discussed with estates
* PASSED with amendments.

## Minutes arising

* Security guard for PBL rooms – MO said a meeting had been arranged with Ian Spires for the estate issues. ONGOING
* DW to email sharps info – LW has done this – COMPLETED
* Yusuf to email new deadlines – COMPLETED
* LW said the find button was not as simple as expected however there were many e-meetings happening and she said it would be kept updated - ONGOING

## AOB

# Reports

## Top 4

* LW reported back on her meeting of the SDL room, she said there were issues of junior students using sharps and students practicing on each other and having needlestick injures, these issues led to sharps being banned. However they have arranged that year reps can organise sharp sessions in the rooms on the 4th floor and supervise or pass over the supervision of sessions to other students as long as they take responsibility.
* SM added they had done this for MBBS4 and it was successful LW said lecturers would organise drop in sessions if wanted by students. She stated that this needed to be communicated by the year reps.
* LW talked about the need to use the SDL room on an all round year basis, and that they were prepared to use other rooms over exam periods.
* RE asked about
* ACTION POINT – LW to add in the clinical skills regulations for the clinical skills induction (email AK)
* MM asked about when year reps were all on placement how they would pick up the equipment, LW said she was sure they could accept another student in lieu of the year reps as long as the year reps knew about it.
* FSM asked about the student focus group MO said he had 20 people down for it and was hoping AK could make the first meeting.
* PASSED

## 1st year biomedical science reps

* DW mentioned a place that had been successful for the T year Ha

## 2nd year biomedical science reps

* DW mentioned a place that was successful for the T year halfway dinner
* PASSED

## 3rd year biomedical science reps

*No report received*

## BSc intercalated year reps

* PASSED

## 1st year healthcare science reps

* LW asked about their year rep forum, KJ mentioned that this would be brought up later.
* BH asked about the Greys Anatomy revision courses OB replied that someone knew about them and was advertising them.
* PASSED

## 2nd year healthcare science reps

* PASSED

## 1st year physiotherapy reps

* They asked for an update on some issues that they had. LW replied saying the water fountain would be in the next 10 working days, also the cycling issues they asked that they talk to the E and E officers.
* AK asked about the wifi situation, the year reps replied that there were dead sites, PK replied that they were on it and were in meetings to talk about it.

**ACTION POINT**

PK and AK to reinforce wifi situation

* AK added that he was happy to talk about the blackbird situation with the year reps.
* RE brought up the fact that they wanted lecture slides up before lectures – ACTION POINT AK and PH to pursue the putting up of slides before the lecture.
* SM added that she knew that Nitesh had a list of people who had not turned up. RP added that they knew about this also but AK replied that they were looking into this.
* PASSED

## 2nd year physiotherapy reps

* PASSED

## 3rd Year Physiotherapy reps

* SM asked in their absence that she knew first year physios were following their third year students on wards and had only be told 24 hours in advance.

**ACTION POINT**

3rd Year Physio year reps to chase up academic leads to get more than 24 hours notice

* PASSED

## FdSc Paramedic science 1st year

*Report not received*

## FdSc Paramedic science 2nd year

*Report not received*

## PgDip Physician Assistant 1st year

*Report not received*

## PgDip Physician Assistant 2nd year

*Report not received*

## MBBS4 Year 1

*Report not received*

## MBBS5 Year 1

* LW replied to their questions, she said that security could enable their ID cards for out of hours. MC asked about the video podcasts SL replied that they hadn’t met with AV yet but it was in the nearby future.
* BH also gave them an idea of discounts for student stethoscopes
* PASSED

## MBBS4 Year 2

*Report not received*

## MBBS5 Year 2

*Report not received*

## MBBS4 T year

*Report not received*

## MBBS5 T year

* PASSED

## MBBS5 T year transfer

* LW checked that they were receiving emails.
* PASSED

## MBBS P year

* WT added that himself and RP had a meeting about the neurology placement in regards to tweaking a few things and that they were happy with their feedback calendar.
* PASSED

## MBBS F Year

* GL added that they had met with Barbara Philips and that they could not quality control the barrage of emails they had about mentoring and lectures from doctors, and they could not guarantee quality or numbers of students.
* SM added that they had this issue also and MM said that the MBBS5 T year reps had organised some lectures very successfully.
* LW said that these opportunities could be sent to Kerren Church who would issue a disclaimer and take the onus of the year reps.
* BH added that the quality of control was variable as they received teaching on the wards and said how it wasn’t fair to the F1’s and F2’s and said it was very unclear about where the line was drawn. AK replied that the university was happy to provide quality assured lectures but added that it was unacceptable to harass the year reps for their own teaching portfolio.
* SM asked if there was any way to link the F1’s and F2’s with the lecturers to work together. PK added that there was no need for F1’s and F2’s to do formal lectures for the students.
* PASSED

# *Communication from the University*

AK introduced himself and PH and said that they were happy to talk for a few live issues that they had regarding communication. AK brought up the concerns about hall fees and the discussions that had happened regarding the increase of tuition fees. He made it clear that the loan for halls did have to be paid back but that he was being very clear about not having it impact the student experience and added that he wanted year reps to be involved. His second point was the large international course intake and that though this was starting with MBBS they were hoping to include the other courses, as it was further developed. BH asked two questions about firstly the contingency plan for not having the University of South Florida on board to take the international students in their clinical placements. He also asked about GMC qualification in the F1 and F2 application for the international students. AK answered the second question first saying that the students would get a British degree but they were not intending these students to go into the foundation application schemes, most of them would hopefully work in USA where there was a shortage of students. He said that the international students would get an equivalent for F1 and F2 in USA and that this would be helped by SGUL. AK also said that in contingency they had signed agreements with Washington hospitals and could accommodate 600 approx. but they were hoping for a big medical school partnership, he also mentioned they were talking to other medical schools as well in case USF did not work out. RP asked how many students were expected, AK replied 55 in MBBS4 and 25 in MBBS5, and 180 of the foundation students. He added that they were looking for possible exchanges for home students with any partnerships made.

1. ***Senate Elect***

OB and SL volunteered for the positions of the senate elect, and both made short speeches about why they would like to be senate elect. DT then explained that they would vote for whom they wished and that their position would end in the end of the academic year.

The senate were given a few moments to consider whom they would vote for. Votes were one per person.

OB – 18

SL – 5

Abstentions – 4

OB was voted for senate elect

1. ***SU Website Campaign***

KJ briefly described the SU website campaign happening on the 4th to the 8th of February. She added that a new thing being added was the year specific course forums’ that were being planned and asked that the year reps become admins of the forums and that they promote the campaign as much as possible. The general consensus was that it would be and in regards to OB’s previous question the year specific forum would add the course in its entirety so that they weren’t missing students by using Facebook.

1. ***Email Addresses***

KJ discussed how the societies now had su.sgul.ac.uk email addresses and that a similar thing was available for the year reps if they wished it. The general consensus was that they did and MC asked if they would still have to go through the various filters in order to send their email to the entire year group. MO replied that this would be followed up and checked.

**ACTION POINT**

MO is to check about regulations on the emailing courses.

1. ***Summer Ball Committee***

LW stated that she was looking for people to join and give feedback on the previous summer balls and was hoping for year reps to join. A list was passed round of people who wished to sign up and join.

1. ***Year Plan***

LW explained what the year plan was and how it would be a rolling agenda point for the senate. She explained the wellbeing week coming up. RE asked where this was published, LW said it was on the shared drive of the exec but KJ and MO added that it was on the newsletter and the website. BH asked if it could be a subscribed calendar. KJ replied that there was no reason why it could not be and that it would be discussed in Communications Zone.

**ACTION POINT**

KJ to discuss a subscribed calendar in Communications Zone

MM asked what the limit on the society events could be.

**ACTION POINT**

Top 4 to discuss the limits on society events added to the year plan

1. ***Senate Pro Forma***

MO explained what the pro forma was and how it worked he also explained that reports were being published on the website so there was a need for the reports to be more professional.

1. ***Date of Next Meeting***

12th February 2013