St.George’s Pakistani Society Constitution

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14. **Name**
	1. The Society's name shall be SGUL Pakistani Society/SGUL Paksoc

2.0 **Aims and Objectives**

* 1. The aim of the Society shall be to spread awareness and to celebrate the Pakistani culture
1. **Membership**
	1. Membership of the Society will be open to all members of SGSU in accordance with SGSU Constitution and Policy.
	2. Members of the Society shall act in accordance with SGSU Constitution and Policy.

4.0 **Subscriptions and Finance**

4.1 A membership fee is required from all Society members. The Society Officials shall determine this fee and are responsible for its collection.

* 1. The Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.
1. **Club/Society Officials**
	1. An elected committee will conduct the running of the Society.
	2. The committee shall ensure that the Society abides by this Constitution.
	3. The committee will consist of the following officers who shall

be members of SGSU:

President

Vice President

Treasurer

Secretary

Head of Events

Head of Media and Publicity

Charity officer

* 1. The committee will serve for one academic year.
1. **Duties of Society Officials**
	1. The Society President is responsible for:
* Organise meetings
* Plan the meet and greet
* Update the constitution annually and when necessary and ensure the changes are ratified at the next AGM and council meeting (See Sections 9.0).
* Ensure an end of year report is submitted to the student’s union.

 1.2. The Society Vice President is responsible for:

* + - Assisting the President with any required needs.
* Following up on other society members, ensuring tasks at

 hand are complete.

6.2 The Society Treasurer is responsible for:

* Finances and all money matters
* Securing sponsorship
	1. The Society Secretary is responsible for:
* Room bookings
	1. The Society Head of Events is responsible for:
* Plan at least one social event per year

* 1. The Society Head of Media and Publicity is responsible for:
* Updating the society’s facebook regularly
* Creating posters and banners necessary for any events
	1. Charity officer
* Conform with charities discussed by the committee, and plan events raising awareness for said charities.

7.0 **Meetings**

7.1 The Club/Society Committee shall meet monthly during term time.

7.2 Regular Committee meetings are required to discuss all Society matters. Minutes shall be made available to SGSU for ratification.

8.0 **Voting**

8.1 This will take place for the election of Officials and any other issue that the Society deems of importance.

* 1. Only Society members will be entitled to vote.
	2. The results of any election shall be passed to the Societies Officer and the General Secretary of SGSU at the earliest opportunity.

9.0 **Changes to the Society Constitution**

* 1. Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Society.
	2. Any changes shall be deemed provisional until passed to the Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.
1. **Societies Complaints Procedure**
	1. Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.
2. **SGSU Commitments**
	1. The Society shall adhere to SGSU Constitution and Policy

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1. **Discipline**
	1. Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.
2. **Declaration**

**I declare that the Pakistani Society shall abide by this**

**Constitution, drawn up on this 28th day of the 11th month, 2009. Edited: 11th April 2017 Ratified: 11th April 2017**

**Samir Roked
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**Society President**

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Society is hereby recognized by SGSU**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU Societies Officer**

Sign, Print and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SGSU General Secretary**

Sign, Print and Date