Ladies’ Hockey Club Constitution

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#  Name

* 1. The Club’s name shall be Ladies’ Hockey

#  Aims and Objectives

* 1. The aim of the Club shall be to promote health, enjoyment, and fitness through the teaching and practice of hockey.
	2. The aim shall be achieved by weekly training and competing in both the BUCS and LUSL Leagues.

#  Membership

* 1. Membership of the Club will be open to all members of SGSU in accordance with SGSU Constitution and Policy.
	2. Members of the Club shall act in accordance with SGSU Constitution and Policy.

#  Subscriptions and Finance

* 1. A membership fee is required from all Club members. The Club Officials (committee) shall determine this fee and are responsible for its collection.
	2. The Club’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

#  Club Officials

* 1. An elected committee will conduct the running of the Club.
	2. The Committee shall ensure that the Club abides by this Constitution.
	3. The committee will consist of the following officers who shall be members of SGSU:
		+ President(s)
		+ Captain(s)
		+ Vice-Captain(s)
		+ Treasurer
		+ Secretary
		+ Social Secretaries
	4. The committee will serve for one academic year

#  Duties of Club Officials

* 1. The Club President(s) are responsible for:
		+ Organising committee meetings
		+ Guiding committee members in their roles
		+ Ordering club clothing
		+ Arranging for a member to attend SGSU Council Meetings
		+ Organising elections at the end of the year
	2. The Club Captain(s) are responsible for:
		+ Arranging coaching at training sessions
		+ Organising matches and umpires
		+ Leading the team on match days
	3. The Club Vice-Captain(s) are responsible for:
		+ Assisting the captain(s) in her roles
		+ Act as captain should the captain be unavailable for matches or training
		+ Updating the website, twitter and social media
	4. The Club Treasurer is responsible for:
		+ The maintenance of the budget and expenses of the club
		+ Payment for club clothing
		+ Sponsorship agreements
	5. The Club Secretary is responsible for:
		+ Booking pitches and umpires
		+ Confirming matches
		+ Recording meeting minutes
	6. The Social Secretaries are responsible for:
		+ Club social events

#  Meetings

* 1. The Club Committee shall meet regularly (1-2 months) during term time.
	2. Regular Committee meetings are required to discuss all Club matters. Minutes shall be made available.

#  Voting

* 1. This will take place for the election of Officials and any other issue that the Club deems of importance.
	2. Only Club members will be entitled to vote.
	3. The results of any election shall be passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity.

#  Changes to the Club Constitution

* 1. Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Club.
	2. Any Changes shall be deemed provisional until passed to the Sports/Societies Officer and General Secretary of SGSU at the earliest opportunity and subsequently ratified.

# Clubs Complaints Procedure

* 1. Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

# SGSU Commitments

* 1. The Club shall adhere to SGSU Constitution and Policy

# Discipline

* 1. Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.

# Declaration

**I declare that the SGUL Ladies Hockey Club shall abide by this Constitution, drawn up on 15.03.17**

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***Club* *President***

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the Ladies Hockey Club is hereby recognized by SGSU**

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***SGSU Sports/Societies Officer***

Sign, Print and Date