**Hindu Society Constitution**

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**1.0 Name**

 1.1 The Society’s name shall be SGUL Hindu Society.

**2.0 Aims and Objectives**

2.1 The aim of the Society shall be to encourage students in all years to socialize whilst celebrating Hindu specific cultural events and socials whilst maintaining a friendly atmosphere.

2.2 The aim shall be achieved by promoting the society to all years and advertising events as well as meeting the needs and requests of society members.

**3.0 Membership**

3.1 Membership of the Society will be open to all members of SGSU in accordance with SGSU Constitution and Policy.

3.2 Members of the Society shall act in accordance with SGSU Constitution and Policy.

**4.0 Subscription and Finance**

4.1 A membership fee is required from all Society members. The Society Officials shall determine this fee and are responsible for its collection.

4.2 The Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

**5.0 Club/Society Officials**

 5.1 An elected committee will conduct the running of the Society.

 5.2 The committee shall ensure that the Society abides by this Constitution.

5.3 The committee will consist of the following officers who shall be members of SGSU:

 President

 Vice President

Treasurer

General Secretary

Events Officers

Publicities Officer

Sewa (Volunteering) Officers

Learning Officers

Sports Officers

5.4 The committee will serve for one academic year.

**6.0 Duties of Club/Society Officials**

 6.1 The Society President is responsible for:

* Overlooking running of the society;
* Delegating tasks amongst members with regards to forthcoming events;
* Acting as team leader.

6.2 The Society Vice President is responsible for:

* General overlooking of the society alongside the President;
* Keeping up to date with the running of events.

6.3 The Society Treasurer is responsible for:

* Handling the finances of the society throughout the year.

6.4 The Society General Secretary is responsible for:

* Writing the minutes for the meeting and handling of essential paperwork for the society.

6.5 The Society Events Officers are responsible for:

* Preparation of forthcoming events;
* Discussing events proposals.

6.6 The Society Publicities Officer is responsible for:

* Publishing of events by means of posters, lecture shout outs etc.

6.7 The Society Sewa Officers are responsible for:

* Organising volunteering activities for members to help the local community.

6.8 The Society Learning Officers are responsible for:

* Organising events that will inform members of cultural aspects of the Hindu religion

6.9 The Sports Officers are responsible for:

* Organising Sports events for Society members such as teams for National Sports Competitions.

**7.0 Meetings**

 7.1 The Society Committee shall meet regularly during term time.

7.2 Regular Committee meetings are required to discuss all Society matters. Minutes shall be made available to SGSU for ratification.

**8.0 Voting**

8.1 This will take place for the election of Officials and any other issue that the Society deems of importance.

8.2 Only Society members will be entitled to vote.

8.3 The results of any election shall be passed to the Societies Officer and the General Secretary of the SGSU at the earliest opportunity.

**9.0 Changes to the Club/Society Constitution**

9.1 Changes can be implemented if a two-thirds majority is obtained at an annual or extraordinary general meeting of the Society.

9.2 Any changes shall be deemed provisional until passed to the Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

**10.0 Clubs/Societies Complaints Procedure**

10.1 Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

**11.0 SGSU Commitments**

 11.1 The Society shall adhere to SGSU Constitution and Policy.

**12.0 Discipline**

12.1 Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.