# The Baker Street Irregulars (BSI) Constitution

Contents

[1.0 Name 2](#_Toc420495027)

[2.0 Vision, aims and objectives 2](#_Toc420495028)

[3.0 Membership 2](#_Toc420495029)

[4.0 Subscriptions and finance 2](#_Toc420495030)

[5.0 BSI officials 2](#_Toc420495031)

[6.0 Duties of BSI Leadership 2](#_Toc420495032)

[7.0 Meetings 2](#_Toc420495033)

[8.0 Voting 2](#_Toc420495034)

[9.0 Changes to the BSI constitution 2](#_Toc420495035)

[10.0 BSI complaints procedure 2](#_Toc420495036)

[11.0 SGSU commitments 2](#_Toc420495037)

[12.0 Discipline 2](#_Toc420495038)

[13.0 Declaration 2](#_Toc420495039)

## 1.0 Name

1.1 The society's name shall be The Baker Street Irregulars, henceforth, the ‘BSI’.

## 2.0 Vision, aims and objectives

2.1 **Vision**

An active society that satisfies academic curiosity and provides stimulating learning opportunities for students with a focus on forensic medicine and pathology.

2.2 **Aims**

 *2.2.1 To provide a student community of like-minded individuals*

This aim shall be achieved by inviting students from all SGUL courses, maintaining a database of members and encouraging interaction between members.

*2.2.2 To satisfy academic curiosity*

This aim shall be achieved by providing topical, fun and intriguing talks for all students.

*2.2.3 To provide learning opportunities*

This shall be achieved through involvement and promotion of pathology centred initiatives which may also be used for CV building.

*2.2.4 To be involved in university life and gain organisational experience*

This aim shall be achieved by democratic election to the Leadership or nomination and appointment as an officer to the society.

*2.2.5 To provide social opportunities*

This aim shall be achieved through ‘Irregular’ gatherings and an annual Christmas event.

## 3.0 Membership

3.1 Membership of the BSI will be open to all members of SGSU in accordance with SGSU Constitution and Policy.

3.2 Members of the BSI shall act in accordance with SGSU Constitution and Policy.

## 4.0 Subscriptions and finance

4.1 A membership fee is required from all BSI members. The BSI Leadership shall determine this fee and are responsible for its collection.

4.1.1 Fees will be reviewed annually and updated in the BSI prospectus.

4.3 The BSI’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.

## 5.0 BSI officials

5.1 An elected committee (henceforth, Leadership) will conduct the running of the BSI.

5.2 The Leadership shall ensure that the BSI abides by this Constitution and the guidelines in place as per the annual BSI prospectus.

5.3 The Leadership will consist of the following members and will be members of the SGSU:

* President
* Vice president
* Treasurer
* General secretary
* Chief of education and pathology liaison
* Chief of events and promotions

5.4 The Leadership portfolio may change and the Leadership must reach a majority for the creation or devolution of roles. Changes must be outlined in the annual BSI prospectus and presented to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

5.5 The Leadership may receive nominations from members of the SGSU for supporting officer / committee roles which will be appointed as per the annual BSI prospectus.

5.6 The Leadership will serve for one academic year. If any member wishes to serve for another year, they must run for re-election.

## 6.0 Duties of BSI Leadership

6.1 The president is responsible for:

* Official representation of the BSI as required.
* Managing relationships with SGUL contacts including year representatives and SGSU; also any external links including schools, universities, speakers, sponsorships and donations.
* Managing final approvals (i.e., events, publications etc.)
* Updating BSI objectives, scorecard and the annual prospectus.

6.2 The vice president is responsible for:

* Official representation of the BSI as required (e.g., if the president is unavailable).
* Supporting the president in managing the affairs of the society including liaising with the Leadership committee and representing the BSI when building and developing internal relationships at SGUL such as year representatives and SGSU.

6.3 The treasurer is responsible for:

* Finance: including the annual budget (income and expenses).
* Membership: numbers, fees, database, event attendees.

6.3 The general secretary is responsible for:

* Scheduling meetings: SGSU council, Leadership, society (as necessary) and AGM.
* Responsible for official meeting minutes.
* Overall management of BSI annual elections.

6.3 The chief of education and pathology liaison is responsible for:

* Regular updates to the BSI sponsor.
* Manage learning initiatives and relationships with pathology.
* Manage event recordings / podcasts.

6.4 The chief of events and promotions is responsible for:

* Creative direction such as logos, posters and invitations.
* Promotions management including the e-newsletter, updating websites and social media.
* Events execution including room bookings and hospitality.
* Society events.

## 7.0 Meetings

7.1 The BSI Leadership shall meet regularly during term time.

7.2 Leadership meetings are required to discuss all BSI matters. Minutes shall be made available to SGSU for ratification.

## 8.0 Voting

8.1 This will take place for the election of the Leadership and any other issue that the BSI deems of importance.

* 1. Only BSI members will be entitled to vote.

8.3 The results of any election shall be passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity.

## Changes to the BSI constitution

9.1 Changes can be implemented if a two-thirds majority is obtained of those present at a BSI general meeting or annual general meeting.

9.2 Any changes shall be deemed provisional until passed to the Sports/Societies Officer and the General Secretary of SGSU at the earliest opportunity and subsequently ratified.

## BSI complaints procedure

10.1 Any complaints shall be dealt with in accordance with SGSU Constitution and Policy.

## SGSU commitments

11.1 The BSI shall adhere to SGSU Constitution and Policy

## Discipline

12.1 Any disciplinary matters shall be dealt with in accordance with SGSU Constitution and Policy.

## 13.0 Declaration

**I declare that the Baker Street Irregulars shall abide by this Constitution, drawn up on this 27th day of the 5th month, 2015.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *BSI President***

Sign, Print and Date

**I declare that this Constitution has been ratified by SGSU and the Baker Street Irregulars is hereby recognized by SGSU**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***SGSU Sports/Societies Officer***

Sign, Print and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***SGSU General Secretary***

Sign, Print and Date