**Constitution Template:**

**Art Society Constitution**

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14. **Name**
	1. The Club/Society’s name shall be SGUL Art Society
15. **Aims and Objectives**
	1. The aims of the Club/Society shall be to provide a creative platform for all St Georges student’s allowing them to enjoy activities outside their curriculum. This will also provide a way to stress relief and express their talents whilst contributing to art projects for any theatre performances such as tooting show. We aim to work with all students and allow them to develop their own style of art and showcase it at the end of the year.
	2. The aim shall be achieved by organising events every fortnight such as still life drawing, painting or sculpting. We also plan on holding a mini art gallery exhibition at the end of the year to showcase and encourage everyone’s work.
16. **Membership**
	1. Membership of the Club/Society will be open to all members of SGSU in accordance with SGSU Constitution and Policy.
	2. Members of the Club/Society shall act in accordance with SGSU Constitution and Policy
17. **Subscription and Finance**
	1. A membership fee is required from all Club/Society members, The Club/Society Officials shall determine this fee and are responsible for its collection.
	2. The Club’s/Society’s financial matters shall be dealt with in accordance with SGSU Constitution and Policy.
18. **Club/Society Officials**
	1. An elected committee will conduct the running of the Club/Society.
	2. The committee shall ensure that the Club/Society abides by this Constitution.
	3. The committee shall consist of the following officers who shall be members of the SGSU:
* Co-Presidents: Sarah Enani and Issie Rymaszewska
* Treasurer: Zeinab Al-Rekabi and Samiha Alom
* General Secretary: Anjuman Ali
* Social Secretary: Aneesa Zaidi
	1. The committee will serve for one academic year
1. **Duties of Club/Society Officials**

6.1 The Society President is responsible for:

* Make sure everyone is fulfilling their role
* Organizing committee meetings
* And make sure the society is running smoothly, sort out any troubles and help in maintaining the society
* Running sessions and teaching art

6.2 The Society Vice-President is responsible for:

* Helping the President organize meetings
* Help run the sessions with the President
* And in the absence of the President, take responsibility for the work at hand

6.3 The Society Treasurer is responsible for:

* Sorting finance out
* Buying the equipment
* Collecting membership money

6.4 The Society General Secretary is responsible for:

* Managing room bookings
* Communicating anything we may need with the SU
	1. The Social Secretary is responsible for:
* Designing posters, leaflets, or any logos needed
* Creating groups on social media to publicize the group
1. **Meetings**

7.1 The Club/Society Committee shall meet regularly during

 term time.

7.2 Regular Committee meetings are required to discuss all

 Club/Society matters. Minutes shall be made available to

 SGSU for ratification.

8.0 **Voting**

 8.1 This will take place for the election of Officials and any

 other issues that the Club/Society deems as important.

 8.2 Only Club/Society members will be entitled to vote.

 8.3 The results of any election shall be passed to the Sports/

 Societies Officer and the General Secretary of the SGSU

 at the earliest opportunity.

9.0 **Changes to the Club/Society Constitution**

 9.1 Changes can be implemented if a two-thirds majority is

 obtained at an annual or extraordinary general meeting of

 the Club/Society.

 9.2 Any changes shall be deemed provisional until passed to

 the Sports/Societies Officer and the General Secretary of the SGSU at the earliest opportunity and subsequently

 ratified.

10.0 **Clubs/Societies Complaints Procedure**

 10.1 Any complaints shall be dealt with in accordance with

 SGSU Constitution and Policy.

11.0 **SGSU Commitments**

 11.1 The Club/Society shall adhere to SGSU Constitution and

 Policy.

12.0 **Discipline**

 12.1 Any disciplinary matters shall be dealt with in accordance

 with SGSU Constitution and Policy.

13.0 **Declaration**

**I declare that the SGUL Art Society shall abide by this Constitution, drawn up on this 23rd Day of the 5th Month, 2017**



 SARAH ENANI, 17/05/2017\_\_\_\_\_\_\_ ***Club/Society President***
 Sign, Print and Date

 **I declare that this Constitution has been ratified by SGSU**