**MEETING OF SGSU COUNCIL**

**11th April 2017**

**6pm - LTA**

**APOLOGIES**

|  |  |
| --- | --- |
| Francesca Harris | Kat Telford |
| Saving Londoner's Lives | Arabic Society |
| ABSoc | Childreach |
| Languages Society | Debating Society |
| LINKS | Ladies Hockey |
| Mixed Hockey | Wu Shu Kwan |
| Genetics Society | STAR |
| Athena SWAN | Tennis |
| Punjabi | IME |
| Hiking and Walking | Red Cross on Campus |
| Revue | Bake Soc |
| Radiology | Henry Gray Society |
| Sri Lankan Soc | Sikh Society |
| Medical Ethics and Law | Surgical Society |
| Volleyball | Hindu Society |
| DAPS vision | Streetdoctors |
| Widening Access to Medicine | Ladies Basketball |
| Ladies Rugby |  |

**PRESENT**

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| **GB** | Gabriela Barzyk | Representation Officer (clerk) |
| **SS** | Sunil Singh | Representation Officer |
| **IB** | Ishaan Bhide | VP F + SA (chair) |
| **SJ** | Sanjana Jaiganesh | Dance Society |
| **DC** | Danny Chan | Pole Fitness |
| **CP** | Connor Perring | Christian Union |
| **AB** | Alexandra Baker | Paediatric Society |
| **JB** | Jaye Broomfield | Oncology Society |
| **MV** | Maariyah Vankad | Photography Society |
| **CL** | Chantal Liu | Musical |
| **MY** | Myma Yawson | AIDS Orphan |
| **JK** | Jonathan Khadine | Music |
| **AH** | Azeem Hussain | AppSoft Soc |
| **SK** | Sarah Kher-Alla | ISOC |
| **LN** | Leanne Ntese-Robinson | Pole Fitness |
| **OT** | Oliver Tierny | Sexpression |
| **NG** | Nisay Gnanasoorian | Tamil Soc |
| **SA** | Saeed Azizi | GP Soc |
| **SL** | Sarah Lasoye | iFemSoc |
| **IK** | Inayat Khan | Book Club |

**MINUTES** from the previous meeting were PASSED

**AGENDA POINTS**

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| --- | --- |
| Representation Officer Report | SS gave a verbal summary of the written report. |
| Addition to Regulation for Meetings of the Union – 2.2.1 (SA) | SA: Constitutional changes have been run past Exec. Logistics on how reports are given in particular. Continuity and accountability is issue across universities, this addition encourages manifesto pledges to be in the report. This increases accountability as people can follow up, manifesto pledges on top of report and then people can say if they have been achieved. Not to target anyone, put in place to see if people achieved their aims, how they have or why not achieved it. Will be beneficial to roles over the years.  SA: I propose we add a change to the constitution 2.2.1 and in addition, to include pledges from manifesto and highlight if they have been successful or not  Seconded by JK  Approved: 10  Rejected: 0  Abstained: 0  **PASSED** by simple majority. |
| Changing Page 32 (section 3.14) of the constitution (SA) | SA: For clarity purposes, as Trustees, Ruben, Na’im and myself were looking through the loop holes in constitution, found that handover reports tend to be quite late. Constitution did not mention that handover forms should be given before people start their role. Wanted to highlight this. At the moment, want to add this to constitution, then consider if penalties should be applied following AGM. Give people an opportunity to discuss. Constitution says ‘Shall be required to give period of 1 month handover’ but does not list handover prior to entering the role. Would be better to say that it is prior to obtaining the role  CP: Is this in relevant to the SU Exec?  SA: Yes, it is.  IB: Do you mean handover document?  SA: Yes of course.  IB: This is not specified just for sabbaticals, so does this apply for all of Executive?  SA: Yes, the whole constitution increases accountability, wanted to see thoughts, make the seals tighter and remove loops.  SA: I propose we accept the change in page 32 of section 3.14 from ‘Shall be required to give a period of one month’s handover to his/her successor, including an up to date written handover document.’  to ‘Shall be required to give a period of one month’s handover to his/her successor, including an up to date written handover document’ to succeeding member starting the role’  Seconded by JK  Accepted: 10  Rejected: 0  Abstain: 0  PASSED by simple majority. |
| CU constitutional changes (ES) | CP: We found out constitution was quite old, and made quite a few changes. Names and objectives – 3 parts, this is a statement of common faith, basic principles of Christianity. Previously, the constitution said that you had to believe in these things and sign a document to be part of CU, now if you say you believe in these, you are part of CU and you are allowed to vote.  We also want at least one member of committee to stay on longer than 1 year to ensure continuity.  Updated the section for changeover of committees- old committee will nominate new committee which can be accepted or rejected, another AGM where new committee is nominated if the proposed committee gets rejected. Also, this is to make sure handover is done.  Removed advisory committee as it was in constitution, but we can still have it and contact it, but does not need to be in constitution for it to exist.  CL: can you go to 2.2, below it says you have to agree to the statement, how about if people just want to find out more?  CP: We want as many people to come on Tuesday, left it in because people who vote in CU committee should have some kind of Christian faith, but this means it does not have to be formally, can be verbal  AB: Do you have any external advisors as part of CU?  We have great contact with local churches around and a charity which helps CU. We get in contact with them for issues and advice.  CP: On behalf of Christian Union, I propose we pass the constitutional changes  Seconded by JK  Accepted: 10  Reject: 0  Abstain: 0  PASSED by simple majority. |
| Musical Constitutional Changes (MB/CL) | CL: We worked on the 2009 version of the constitution as not all of it is relevant to Musical today. Have updated all the roles and duties. We added Music Director, Secretary, Social Secretary, Vocal Coach, Choreographer instead of having just Director and Producer.  All the duties used to be under director and producer, now they are split into different roles. Updated terminology, like Societies Officers as port of contact rather than Entertainment Officers which no longer exist.  Updated the way AGM is held, which was already passed before AGM at the last Council so everyone can vote for Musical Director at AGM  Band and committee gets full vote, everyone else gets half a vote for musical director.  IB: Why have you changed to half a vote for everyone else?  CL: A lot of debate in the society, music director requires technical knowledge, needs to know how to direct music, a lot of input backstage and on stage. Technicalities involved means there are specific requirements. People who work with music director should have a bigger say.  CL: I propose that the following changes to the Musical constitution are to be made.  Seconded by JK  Accepted:10  Rejected: 0  Abstain: 0  Passed by simple majority. |
| Volunteering Opportunity (TA/IB) | IB: Volunteering opportunity coming up. An MRCP course, help to direct to lecture rooms, 8.30-4pm. Certificate of participation. £45 [INFO@passmrcp.net](mailto:INFO@passmrcp.net)  Another opportunity, Royal College for Psychiatry, are having a focus group with free dinner, how to get people involved with psychiatry  email RCPsych |
| Club and Society Accounts 15-16 (IB) | IB: Email from Societies Officers has been sent today. Accounts as of end of 15-16, the document will go to AGM. If the society made a surplus or deficit, people might ask questions about it. You might be accountable if deficit, asked how to make position better from last year to this year. Make sure to check society accounts prior to AGM. At the bottom of the email will be a report generated by me, at the end of each society section, a total at end of 14/15, 15/16 and the money that is being carried over to next year. All clubs and societies are there, so check the document come up with questions, answers depending. Email will state a value, my door is open 9am-5pm so I am happy to speak about your society’s finances.  CL: This will be for 15-16, so technically these are the people from last year, so people will be accountable despite this?  IB: Part of the problem, you inherit previous years, AGM will not discriminate or ignore this as society finances carry on. Prepare for answers  CL: Do you have the values for money societies have this year, 16/17?  IB: At AGM we present audits from last year, once the accounts have been passed at AGM, I will send the in-year positions. If you want to know, have an insight of current year, I can show you. It’s more up to treasurer or president to find out. So questions will be asked based on these accounts, not 16/17 values.  If you are in deficit, you can speak to me prior to meeting, I will be able to confirm on the day. If you are a treasurer or president you should be included, if not, let me know as AGM is in May. |

**AOB**

Handover signatures

CL: Handovers are currently on website, we got an email that we have to submit signatures by 14th and run signatures by you?

IB: In the email I believe it said you have to come to me to get a signature, as long as I know who you are, I can follow up with Societies Officers, also to follow up on who filled the documents and who has not.

Risk Assessment for Societies

AB: Difficult to fill in Risk Assessment form for certain societies, how should we follow up, especially if we are not something like a sports society?

IB: It is necessary to fill in the form, I can show an example if you come to the office. For academic societies.

JK: Difficult to judge as each society is different.

**DATE OF NEXT MEETING**

Tuesday 9th May 2017

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**Representation Officer Report**

**Introduction**

Hello, this is Gabriela Barzyk and Sunil Singh and we are your Representation Officers.We’ve been Year 1 Biomedical Science Year Reps last year and hope to use our experiences to help you. As Representation Officers, we will attend Council, Senate and Executive meetings and share important information between the different teams. We will also look after Year Reps. We love to chat and keep you updated so you can contact us anytime.

**What have we done since the last meeting**

* Continued to keep up to date with the handover of the Prevent Scheme petition
* Senate of the month, this was also included in the newsletter: Paramedic Year 1 Reps
* Sent Awards information to Year Reps and asked them to distribute this to cohorts.
* Answering any queries the year reps have had.
* Passed on Year Rep contacts to Eoin Lally with regards to ‘improvement discovery sessions’
* Helped to write the IFEM Soc nomination for NUS Women's Group/ Femsoc of the year 2017
* Wrote Inspirational HE Woman Student 2017 award nomination for NUS Delegate Sarah Lasoye ahead of Women's Conference 2017
* Promoting SGSU Awards
* Writing SGSU Award nominations for students and societies
* Posted info about RAG quiz on Senate page for Year Reps to distribute
* UH Revue Afterparty duty
* Attended Senate
* Updating Sarah on Prevent Scheme/ discussing Catayst fund for harassment and assault
* Checking up on Reps and their progress following meetings
* Met with Year 1 BMS Reps to discuss how they are doing and to offer advice
* Sent Awards information to Year Reps and asked them to distribute this to cohorts
* Helped at Mental Health Week Text-a-Tea
* Updated Senate Board again
* Communication with NUS Delegate Sarah Lasoye about upcoming events

**Summary from:**

**Exec 21st March**

* Plans for St George’s Day: bake off at the start of the day, neighbouring room have archives out give chance an alumni to have a look at the archives. This will be confirmed in April.
* New presidential newsletter
* Silent Revision Room for final years
* Library noise: text service for when people are disruptive
* Multi-faith prayer room: looking for alternative space, the room will always be here
* Found out SGSU / SGUL have been nominated for the Whatuni award ‘Giving Back’
* Catalyst Fund🡪 have money to address sexual harassment and consent: Hannah’s survey was used!
* Volunteer of the Month
* Mental Health Week: 1142 teas given out
* Democracy Officer role review

**Exec** **4th April**

* Appointed an interior designer for the bar
* Library isses: guard and text service not on hand
* Corey Helped with the interview process of the new academic registrar.
* Meeting about multi-faith room, make it a space applicable to all faiths is tricky, trying to tackle it
* VP Finance took money from Performance society accounts for the tech costs and afterparty costs (Criteria- Any cast and crew over 100 were charged flat-rate of £300 for AfterParty, plus tech charge
* Tanisha will meet with Principal/ send out an email about triggering article 50 and student support soon
* E&E working on green impact award
* Pastoral questions (ask Deborah in newsletter) -message Comms Officers with questions

**Societies presented**

**Finance Society:** accepted

**Senate Summary**

* Discussion: The constitution should be amended so that there is one home student and one INTO student elected as year rep because some people feel that they’re not represented well enough if there were two home or two INTO students elected in MBBS4
* Amalgamating a curriculum advisory meeting into senate and it will be held twice a year.
* 6th floor is being refurbished and they’re asking for volunteers to design a plan.- contact deputy principle Jane Saffell
* Trial of an online system that will allow students to evaluate teaching of lectures (2 streams, 1 evaluates at end of term, 1 evaluates weekly/daily)
* Base room contracts will be discussed at the next senate and all year reps will be sent a survey asking what they would like changed/ rules that should be included in the meeting.
* Tickets for T year ball are being sold
* MBBS reps spoke about how disappointing the feedback was for personal tutors. Many students reported having very little contact with their personal tutor and majority even said they had an initial email, but no contact after this. 🡪 we will ask Senate for ideas on improvement/ change

**What we’ve coming up in the next month**

Steering Group planning

Acting on previous Steering Group ideas

Duties