**St. George’s Students’ Union**

Meeting of the Council I



***30th August 2016***

***Lecture Theatre A***

***Minutes***

**Attendance**

|  |  |
| --- | --- |
| Athena SWAN | Protest + Activism Forum |
| Clinical Neuroscience | Mindfulness |
| Yoga | ABACUS |
| Ladies Basketball | Bake Society |
| Diwali Show | Dance Society |
| Fashion Show | Teddy Bear Hospital |
| Representation Officers | Ladies Hockey |
| Netballs | Societies Officers |
| Tooting Show | Mens Cricket |
| PakSoc | ArabSoc |
| Paeds Soc | Islamic Society |
| Ju Jitsu Society | OIS (surgery) |
| Tamil Society | Genetics Society |
| TAD Soc | Revue |
| Music Soc | Punjabi Soc |
| Sikh Soc | Radio Soc |
| Street Doctors | Musical |
| SKIP | FAT Soc |
| Book Club | Hindu Society |
| GP and Management Society | Fencing Club |
| UH Boat Club | Marrow |
| Pre-Hospital Care Society | Pole Fitness |
| MEL Society | Baker Street Irregulars |
| Cycling and Triathalon | SPACE Society |
| Wu Shu Kwan Club | Karate |
| Languages Society | Krishna Consciousness |
| LINKS | SKIP |
| Chair | General Secretary |
| VP Finance + Student Activities | VP Education + Welfare |
| President |  |

**AGENDA**

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1. **Business**
   1. Apologies

*Trauma + Orthopaedics*

*Volleyball*

*Sri Lankan Society*

*Mens Hockey*

*Henry Gray*

*Physio Society*

*Shovinji Kempo*

*Archery*

*Boat Club*

* 1. Matters arising
  2. AOB

*Pre-Hospital Care name change*

*CP Committee Meetings*

*Society to CP conversion*

* 1. Minutes from the previous meeting

PASSED by simple majority

1. **Welcome from Top 4**

Welcome and introduction from each of the new SU Top 4.

1. **Representation Officer Report**

|  |
| --- |
| **Introduction**  Hello, this is Gabriela Barzyk and Sunil Singh and we are your Representation Officers.We’ve been Year 1 Biomedical Science Year Reps last year and hope to use our experiences to help you. As Representation Officers, we will attend Council, Senate and Executive meetings and share important information between the different teams. We will also look after Year Reps. We love to chat and keep you updated so you can contact us anytime. |
| **What have we done since the last meeting**  Sorting out Mums and Dads/ cohort pages & organising Year Reps |
| **Summary from:**  **Exec 9th August**  Increased capacity to discos  Sports Ball put together with Fresher’s ball // planning in progress  Societies Officers hard at work with handovers and preparing for Fayres  **Exec** **23rd August**  Budgets sent to all socs and societies by VP Finance; Treasurer Training date not finalised yet  Setting up subcommittees  Lights at bar linked to disco lights |
| **Societies presented**  British Red Cross- **approved** but change to community project  Saving Londoners Lives SGUL- comeback in 2 weeks  Comedy Soc- **approved** |
| **What we have coming up in the next month**  Exec/Senate  PG, UG Mums and Dads  Freshers!!! |

Gabriela Barzyk gave a verbal summary of representation report.

1. **Treatment of rooms & Spaces issues – Performance Society Contract**

CBr explained the new Performance Society Contract and the expectations of societies who use SU spaces. Appointments will be made with Performance Society Directors/Producers/Presidents to sign their contracts.

1. **External Speakers**

Any societies who are having external speakers need to be approved through the SU. The document needed is on committee resources on the SGSU website. Societies need to fill in the external speakers form and have it signed by the SU President. This is so that we can ensure external speakers are following our policies. This only applied to people coming to give lectures/talks (eg choreographer is fine). There needs to be 2 weeks notice.

1. **Year Plan**

The year plan was updated until March 2017.

1. **Clubs and Societies Finance Committee and Budget**

Budgets have been sent out, appeals will go to a panel made up of Top 4, Sports Officers, Societies Officers and CPOs. The panel will decide according to your appeal if need more money. The deadline for appeals is 11/09 at 5pm.

1. **Minibus Test**

The next test is on 24th November – deadline to apply is this Friday at 5pm with no exceptions. There will be another date later in the year.

1. **Treasurer Training**

Provisional date 14th September Wednesday. If you can’t make it talk to VP F+SA.

1. **Council Manual**

The council manual is currently being updated. It will soon be uploaded onto the SGSU website.

1. **Social Learning Space**

The SLS is able to be booked by the SU once a week, and we are only allowed to use one table. All food sold 9eg at bake saels) must be clearly labelled, especially for allergens. The space can be booked by emailing VP Education and Welfare.

1. **Mailing list**

The societies officers are going round at both Freshers Fayres to gather all current emails of committees and the main society emails also. They are working on making new SU email accounts for all societies as a long term goal, but in the short term we need the ones you are all currently using.

1. **RAG room**

The RAG room has just been tidied, please adhere to the rules which are up on the wall in there.

1. **Interfaith forum**

Interfaith Forum is a relaxed environment to come and discuss each others faith and any issues you might be facing.

1. **University Room bookings**

The system has changed this year, so now to book university bookings please email General Secretary directly. The online system will no longer work and you do not need to email the University Room Booking system anymore.

1. **Room booking clashes**

1. **AOB**

PRE HOSPITAL CARE name change

RH: We would like to change our name to St Goerge’s Emergency Medicine Society. The society has been on a down hill for the past few years. We feel it needs turning around. This will give us a fresh start with a new name, making the society a bit clearer. I propose we change name of Pre-Hospital Care Society to St George’s Emergency Medicine Society.

Seconded by Yoga Society.

PASSED by simple majority.

CP Committee Meetings

CPOs: We want to keep on top of everything you’re all doing. We will potentially be holding monthly meetings after an initial first one – we will let CPs know a date soon.

CP Conversion

CPOs: Currently new CPs are being passed as societies and there is no real way to convert them to CPs. We want to propose a method to do so. We have published a document about this and can put it on the website. It will be a simple conversion system.

Wu Shu Kwan: What’s the current system?

CPOs: there isn’t one.

Chair: Will there be a way of applying as a CP?

CPOs: Yes

VP F+SA: Who approves it?

CPOs: We will further discuss this, probably the CPOs and VP F+SA.

1. **Important Dates**
   1. Postgraduate Freshers’ Week – 1st-4th September
   2. UG Fresher’s Fayre – 21st September
   3. Fresher’s Fortnight – 21st September - 4th October
2. **Date of next meeting**

Tuesday 27th September 18:00 LTA

**Minutes of the Previous Meeting of Council**

**St. George’s Students’ Union**

8th Meeting of the SU Council

21/06/2016

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**Attendance**

|  |  |
| --- | --- |
| Protest & Activism Forum | IFemSoc |
| SPACE | Islamic Soc |
| LGBT Pride | Book Club |
| Ladies Hockey | Ju Jitsu |
| Swimming | Representation Officers |
| Photography Soc | General Secretary |
| Radiology | Incoming President |

1. **Business**
   1. **Apologies**

# General Practice and Healthcare Management

Genetics Society

Mindfulness

Wu Shu Kwan

* 1. **Matters arising**

None

* 1. **AOB**

None

* 1. **Minutes of the Previous Meeting**

PASSED by Simple Majority

1. **Representation Officer Report**

What we’ve done since last meeting

* Elections
* The SDL rooms in Jenner Wing should be opening in the new year.

Societies Presented at the last Exec

* None

What we’ve coming up in the next month

* Handovers

**Passed by simple majority**

1. **Society business**
   1. **Teddy Bear Hospital Constitution Change**

CB presented the changes: added roles such as liason officer and clinics booker which was already being used but not in the constitution. Editing duties to make it clearer. 28/28 vote for.

**Accepted: 11 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact TBH for new constitution

* 1. **Boat Club Constitution Change**

No-one present to present changes.

* 1. **Mindfulness Constitution Change**

JW presented the changes: Added roles such as yoga society liason officer & events officer. Unanimous.

**Accepted: 11 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact Mindfulness for new constitution

* 1. **Protest & Activism Constitution Change**

JW presented the changes: Added roles such as liason officer & communications officers. Unanimous.

**Accepted: 11 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact PAF for new constitution

* 1. **Swimming Constitution Change**

MF presented the changes: Added a vice captain at their AGM. 18/18 present members voted in favour.

**Accepted: 11 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact Swimming for new constitution

* 1. **IFemSoc Constitution Change**

SL presented the changes: Added media officer & fundraising officer. Extended the aims to include IFem & GenSoc. Majority of 13 voting members voted for.

**Accepted: 11 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact IFemSoc for new constitution

* 1. **SPA Constitution Change**

MJ presented the changes: Added E&D liason officer, events officer & secretary. Now added student carers into the society, SPACE (student parent and carer empowerment).

**Accepted: 12 Rejected: 0 Abstain: 0**

**PROPOSAL ACCEPTED**

**Action Point** – Societies officers to contact SPACE for new constitution

1. **New SU Executive**

The new Executive Officers start on the 1st August. An introduction from Corey, the incoming president.

1. **Handover Forms/Risk Assessments/Year Reports**

Handover forms, risk assessments and year reports are all due before the first council of next year (30th August). They are all important for contact and credit to be given as well as compliance to the charity commission. If you are missing 2 or more, then your society may be dissolved in the New Year.

SPACE : Is there risk assessment advice for events with children present?

GenSec: Go and speak to Michelle (Office Manager) as she sorts all our risk assessments.

Radiology: What if our societies events have no risks?

GenSec: There are risks everywhere, be imaginative. Also Michelle will happily give you advice if you want.

IFemSoc: Is there a form for these?

GenSec: Yes, they are all under committee resources on the SGSU website.

1. **AOB**

None

1. **Important Dates**

None

1. **Date of next meeting**

Tuesday 30th August 2016