**MEETING OF SGSU EXECUTIVE**

**Tuesday 4th September 2018**

**5.30pm – J1.1**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **EO** | Ethan Osborn | Chair |
| **WM** | William Morrell | VP Finance & Student Activities |
| **AS** | Annabel Strachan | VP Education & Welfare |
| **ND** | Nick Davis | General Secretary |
| **CB** | Corey Briffa | Democracy Officer |
| **SS** | Sinthiya Sivarajah | Democracy Officer |
| **FH** | Faris Hussain | Charities Officer |
| **MW** | Maddie Witcomb | Societies Officer |
| **SD** | Sam Deuchar | Societies Officer |
| **LBA** | Louis Buckley Archer | Societies Officer |
| **OR** | Oliver Ryan | Student Trustee |
| **TP** | Tamsin Parker | Student In Attendance |
| **CBr** | Craig Brooks | Heritage Officer |
| **RB** | Rowan Bartlett | Environment and Ethics Officer |
| **OCM** | Olivia Craig McFeely | Environment and Ethics Officer |
| **NC** | Nathan Cooper | Heritage Officer |
| **SAH** | Sadik Al-Hassani | Representation Officer |
| **AW** | Amy Wright | Events Officer |
| **AB** | Amelia Burnard | Events Officer |
| **AK** | Amrita Kullar | Events Officer |
| **HL** | Hannah Lidbetter | Representation Officer |
| **TO** | Timi Omidiora | Community projects Officer |
| **MF** | Maia Forde | Campaigns Officer |
| **AG** | Aditi Gunjal | Campaigns Officer |
| **AC** | Anne-Marie Levins | Student In Attendance |
| **AAH** | Ana Alina Haiduc | Student in Attendance |
| **SSo** | Simi Sodeinde | International Officer |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **OH** | Omar Hijazi | President |
| **KL** | Kevin Li | Charities Officer |
| **MD** | Manasvi Dwaraknath | International Officer |
| **RA** | Ramat Ayoola | Equality and Diversity Officer |
| **JM** | Jan Mukibii | Equality and Diveristy Officer |
| **TT** | Tasha Thomas | Campaigns Officer |
| **KC** | Katie Cottrell | Campaigns Officer |
|  |  |  |

**MINUTES**

Minutes from the previous meeting were **PASSED** by simple majority

**ACTIONS FROM LAST MEETING**

1. **VP E&W:** Get previous E&E to write and deliver a handover

AS: I have spoken to them and they aren’t prepared to write a handover

1. **President:** Old Technical officers to meet with Omar before next exec meeting, as soon as possible

President absent, so no update

1. **VP F&SA:** Create Budget code for new societies

Completed

1. **Societies Officers:** File constitutions of new societies

Completed

1. **General Secretary:** Create Webpages and Email Addresses for new societies

Completed

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | NOT PRESENT  RB: UG fresher’s is now less than 3 weeks away, what are your plans for solving technical issues?  OR: What is “everything I’ve missed” in your report, how are you planning on catching up with it? | PASSED by Simple majority |
| VP F+SA | WM gave verbal summary  NC: Vafie last year discussed having a separate captain training day are you planning on doing this?  WM: He hasn’t handed this idea over, we just have treasurer training day planned but we are inviting captains  RB: I think previously treasurer training day was earlier on?  WM: This isn’t true, was around this same time for the past 2 years  OR: How did postgrad freshers’ go financially?  WM: £6206.31 was taken by the bar and £240 for casino night and pub quiz entry.  OR: How does this compare to last year?  WM: £600 more taken by the bar on Karaoke night and £200 more on the Sunday meet and greet, I don’t have the rest of the figures yet  OR: How can we improve next year?  WM: Casino wasn’t well attended, we know the reason why, not much could be done about it.  HL: What happened in the morning of postgrad freshers’ fayre, why weren’t we told what time to arrive?  WM: Was on the comment detailing duty on the facebook page, appreciate this wasn’t useful, will make sure there is a separate post for next fayre  ND: What is the day for treasurer training day?  WM: 19th September  NC: Can I confirm that you are splitting the training  WM: Captains will be invited to the Treasurer training day, but we can look into having a separate one for them as well. | PASSED by simple majority |
| VP E+W | Verbal Summary Given  AS: The past E&E officers aren’t prepared to give a written handover.  RB: Last year I helped coordinate with John Hammond on Trans issues, I can forward you the email chain  CBr: What is the joint film event?  AS: A person from the hospital would like to show Black Panther and then hold a talk afterwards | PASSED by simple majority |
| General Secretary | Verbal Summary Given  No Questions | PASSED by simple majority |
| Events Officers | Verbal Summary Given  RB: Are the events going to have separate posters for each event?  AW: Yes  ND: Do you think there is time to wait for Omar’s return or do you just need to get on with it?  AW: We are getting on with it all and will just update him on what we have done?  AW: Will most likely change  RB: With your zone leader absent do you think you’ve been getting enough support from other members of Exec?  AW: Yes, Will and Annabel have been amazing  HL: What have you learnt from postgrad that you will apply to UG freshers’  AW: We are going to advertise even earlier  AS: Have already Sold 8 wristbands  NC: Do you think the problem with Casino is that it is not the right event for a Friday night?  AW: Yes I think that the students want more of a night out on a Friday, we heard that some were drinking at halls to then go to Tram, also it was one of the new Paramedics birthdays so they were celebrating that at halls instead  OR: What level of direction did you receive from your zone leader for postgrad and what direction are you going to receive for the next 2 weeks?  AW: We plan the events ourselves, but we go to him if we need any help  OR: Are you involved with sorting out Tech  AW: No it isn’t on us. | PASSED by Simple Majority |
| Sports Officers | No Report, No Apologies, Not Present  OR: Why no report, why no apologies, why no answers to questions from last weeks?  NC: Have explained some stuff to the new sports officers, still yet to meet with them but this is happening next week | NOT PASSED |
| Heritage Officers | Verbal Summary Given  AS: I think revolutions is a good idea, as it ends in a night out rather than all cramming into an 8th pub, it’s bigger, should help with lasts years problems  CBr: The only problem is that because it is further away people may just try and go to the usual last pub – will there be numbers to make Revolutions viable, will people be in a state to etc.  RB: Any specific plans to encourage people to go to Revolutions  NC: People on duty in the 7th pub can try and move them on  OR: How are you going to deal with freshers’ getting left behind etc  NC: Going to meet with the heads of the families and explain that this is unacceptable, and impose sanctions on the families that don’t abide  OR: But what plans in place on the night?  AS: We reimbursed people who sent freshers’ home in taxis last year, we will do this again.  ND: Also the idea of having a pit stop about half way through, manned by exec members that can pick out those that are too drunk and either send them home in taxi/minibus  NC: I am not sure about the idea of putting money behind a chip shop, might make a mess of the streets etc  ND: That wasn’t the main point of the plan, the crux of it is that we would have exec not inside a pub that are able to “screen” people to make sure they are safe and not too drunk  OR: Is the minibus an option to take people home?  AS: Only people that could drive it are the heritage officers and Will, not really a possibility - potentially Corey and Mark? | Passed by simple majority |
| Charities Officers | Verbal Report Given as not Received prior  RAG shots arranged and okay to be sold at events, also emailed MP to get their backing for events throughout the year, just finalizing plans for freshers’ and making google docs for people to vote on which local and national charity they would like  WM: Have you decided which charities you would like to support?  FH: Looking into them, but will be decided by freshers at the fayre  AG: Have you thought about how many shots you plan on selling, too many is a problem as people get too drunk  HL: Have you got approval from Kenton?  FH: Yes, Kevin has spoken to him. | PASSED by Simple majority |
| Societies Officers | Verbal Summary Given  HL: I understand that you got rid of the shopping list idea, is there any plan to improve this system  MW: We are just letting societies to do it themselves, as we are very busy already.  CB: We need to be sure that societies aren’t breaching GDPR by letting them collect own data  ND: COO has formulated the policies and plans than still need to be implemented by Will  CB: You should meet with Gill and Will then, this is a big risk to us  CBr: What made you change?  MW: We were unware that it was a thing  CB: Can I just clarify if you didn’t know it was a thing during your Fresher’s or after your handover?  SD: We weren’t aware of it as freshers’ and as we don’t have comms officers it would have fallen to us to scan the sheets and build the email lists, too much work to do?  EO: We need to ensure that we aren’t breaching GDPR, that’s the final matter really | PASSED by simple majority |
| CP Officers | Verbal Summary Given  TO: Tanya making a doodle poll to arrange when CPs want to speak at our CP evening, want to keep it before the multicultural dinner  NC: Traditionally CPs have been hard to get in contact with, how are you going to tackle this  TO: Planning to hold a meeting with the heads of CPs to try and fix this – hopefully this will help as usually engagement drops after the CP evening in Freshers’. JC explained that one of the problems with CPs getting engagement is that for many of them you can only join at the beginning of the year as training is needed so it limits engagement from people who miss the beginning of the year.  NC: I don’t think that really answers my questions  TO: Keep active on emails and hopefully the initial meeting at the beginning of the year will set the scene for the year and keep them engaged  SS: Usually multicultural dinner is used as an incentive to get people to attend the CP evening as they get food first, how are you planning on identifying the people that have attended  TO: Use stamps like last year | PASSED by simple majority |
| E+D Officers | Not Present | PASSED by simple majority |
| E+E Officer | Verbal Summary Given  No Questions | PASSED by Simple Majority |
| International Officers | Verbal Summary Given  No Questions | PASSED by Simple Majority |
| Representation Officers | Verbal Summary Given  RB: Have we ever engaged with the PhD students before?  SAH: No, are goal for the year is to get a rep for every cohort so this is a great start towards that  AW: For the GEP Mums and Dads, did the pairings get sent out  HL: The parents got it, we can check if the children did  AS: Have you planned for Paramedic mums and dads because they didn’t get it this time  HL: Yes, already planned with the year reps, all in action  SAH: GDPR stopped us getting the names to do paramedic this time  AB: Did all the parents you were expecting to turn up turn up?  SAH: No, but not much we can do to make them  HL: We can put something in place for parents or children that don’t turn up to make sure they get matched with someone on the night | PASSED by Simple Majority |
| Campaigns Officers | Written Report Rejected – Verbal Report Given  AG: Starting to plan Mental Wellness week and BHM  MF: Also meeting with E&D officers to make sure no one oversteps their mark, also deciding on Thursday whether we want to utilise the wall or not | Passed by simple majority |
| Democracy Officers | Verbal Summary Given  RB: What is the deadline for filming  CB: No real deadline, just want them done before Freshers’  ND: Can you explain the filming etc a bit more  CB: Getting content that we can use throughout the year to increase engagement towards the SU – utilising the Screens around university as well as taking professional pictures to use on the website of each exec member.  AS: Can you please send the questions out beforehand, so people can be prepared  CB: Yes | PASSED by simple majority |

\*For full written reports, please see Executive Officer Reports document (agenda).

**SOCIETY PRESENTATIONS**

**Eastern European Society:**

Presented by Ana Alina Haiduc and Anne-Marie Levins

Explained that we have a large population of students from Eastern Europe that come to study here from abroad, they think a society for them would help them feel more comfortable and integrate.

Act as a support and welfare system and to introduce students not from eastern Europe to experience our culture.

Briefly went through their constitution and what each committee role entails.

Plan to hold events on National days of each Eastern European Country (11 Countries) – some would be free to attend; larger ones will have a small fee to attend.

Also plan to hold planning events to get new students involved in running events so they gain experience and get involved with SU life.

Plan to hold bake sales etc to raise money as well more original fundraising events

If budget permits they plan to donate remaining funds to Child Aid for Eastern Europe charity

Questions:

CB: How did you decide on your £15 membership fee and budget plan?

AAH: It’s only actually £7, the £15 would cover the meal at our first meet and greet as well

LBA: How are you going to make it accessible to people who aren’t of eastern European origin?

AC: I’m not sure we are going to put people off, hopefully they will want to join without us having to do much

Discussion:

ND: Can we let them be called Kingdom

EO: We have to pass them as they name they presented, nothing to stop them calling themselves with Kingdom colloquially

RB: Is there anything to say they need to be called Society

EO: No but we pass things as a society or club or CP etc. it would be called society by default

ND: So we are agreeing to call them Kingdom?

MF: I don’t think that there is anything they need to encourage non-eastern European students

OCM: I propose that we accept Eastern European Kingdom as a St George’s Students’ Union Society on the caveat that they change their constitution to match this name

Seconded by Will Morrell

**22 For**

**0 Against**

**0 Abstain**

**Wilderness and Extreme Medicine Society:**

Presented by Oliver Ryan and Tasmin Parker.

Briefly explained what wilderness and extreme medicine is, want to work to promote the field of medicine and encourage attendance to conferences and provide networking experiences.

Plan for the year is to run talks as well as plan an away trip with scenarios and stations to teach practical pre-hospital care. Would like to investigate the possibility of holding a wilderness medicine conference in London

Questions:

RB: Can you talk us through your budget plan?

OR: 3 events throughout the year, £3 entry or £5 yearly membership fee, anticipate at least 20 attendees so £180, will look into gaining sponsorship, small expenditure on refreshments for events. Haven’t budgeted for the expedition yet as so many variables will impact the cost.

Discussion:

RB: Sounds good, nothing else covers it

NC: I think there is a gap for it

CB: Emergency medicine use to be called Wilderness but changed when its aims changed so definitely a niche for it.

RB: I propose we accept WEMS as a society under St George’s Students’ Union

Seconded by Corey Briffa

**21 For**

**0 Against**

**0 Abstain**

**STUDENT UNION ISSUES**

**President’s Leave and Plans for Cover:**

WM: Personal reasons for taking the leave, we aren’t prepared to discuss the reasons here

AS: We were aware of the leave and agreed to it, there is nothing in his contract about when you can or can’t take your leave

**President’s Inaugural Email:**

**Top 4 Email Accounts:**

Are Top 4 in the process of updating their email account names and profiles

WM: There is a problem with the system, we have been trying to sort it out for weeks

ND: We have been working on this issue since we came into office, sorry if you feel we haven’t kept you updated on the matter.

**AOB**

**Student Trustees:**

ND: One trustee [Name Redacted] seems to be inactive from where I see it as I have received no correspondence from him at all. Can the other trustees confirm whether he is being active or not?

OR: I don’t want to comment on us as individuals as we are elected separately and not as a team, he is active in our group chat that we have though.

ND: My second point regarding student trustees is why my correspondence regarding your constitutional duty to update exec/senate/council following a trustee board has been ignored. You have now missed 3 executive meetings and a council meeting since the last trustee board and have failed to submit a written report or proposed an agenda point to provide a verbal update. My emails to one trustee regarding this have been ignored, I am wondering if you have read the constitution and realise that this is part of your role.

OR: I wasn’t aware of this, if you can send all correspondence to all 3 trustees that may help in future.

**ACTION POINTS**

1. **VP F&SA:** Budget Codes for New Societies
2. **General Secretary:** Emails and Webpages for New Societies