**MEETING OF SGSU EXECUTIVE**

**Tuesday 16th October 2018**

**5.30pm – J1.1**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| ND | Nick Davis | General Secretary |
| EO | Ethan Osborn | Chair |
| AS | Annabel Strachan | VP E&W |
| WM | Will Morrell | VP F&SA |
| AW | Amy Wright | Events Officer |
| RB | Rowan Barnett | E&E Officer |
| TT | Tasha Thomas | Campaigns Officer |
| AG | Aditi Gunjal | Campaigns Officer |
| CM | Conor Mullany | Charities Officer |
| HL | Hannah Lidbetter | Representation Officers |
| MF | Maia Forde | Campaigns Officers |
| SSo | Simi Sodiende | International Officer |
| TO | Timi Omidora | CP Officer |
| NC | Nathan Cooper | Heritage Officer |
| EC | Emma Casey | Sports Officer |
| OCM | Olivia Craig McFeely | E&E Officer |
| AK | Amrita Kullar | Events Officer |
| AB | Amelia Burnard | Events Officer |
| KC | Katie Cottrell | Campaigns Officer |
| FH | Faris Hussein | Charities Officer |
| SAH | Sadik Al-Hassani | Representation Officer |
| RA | Ramat Ayoola | E&D Officer |
| OR | Oliver Ryan | Student Trustee |
| TM | Tanya Malagamuwa | CP Officer |
| OH | Omar Hijazi | President |
| JM | Jan Mukibii | E&D Officer |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **CBr** | Craig Brooks | Heritage Officer |
| **LBA** | Louis Buckley Archer | Societies Officer |
| **KL** | Kevin Li | Charities Officer |
| **CB** | Corey Briffa | Democracy Officer |
| **SS** | Sinthiya Sivarajah  | Democracy Officer |
| **MD** | Manasvi Dwaraknath | International Officer |

**MINUTES**

Minutes from the previous meeting were PASSED by simple majority

**ACTIONS FROM LAST MEETING**

1. VP F&SA - DONE
2. GenSec - DONE
3. Sports

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | REPORT RECEIVED LATEVerbal Summary Given | PASSED |
| VP F+SA | Verbal Summary GivenSAH: I want to ask about the decision to start charging £5 at T&T instead of £6Wm: Oversight on my behalf, I hadn’t ordered enough change, so had no choice but to drop itRA: Why didn’t we have enough time to order changeWM: It takes time and we only realized we didn’t have enough when it was too lateND: Can we have a georgesball updateWM: Haven’t paid for the last 3 years so paid off the debt, should be back up soon | PASSED |
| VP E+W | Verbal Summary GivenRA: Why didn’t you invite E&D to the meeting about BHM with campaignsAS: It wasn’t a talk about BHM itself, it was about workings of the group | PASSED |
| General Secretary | Verbal Summary Given | PASSED |
| Events Officers | Verbal Summary GivenRA: How is advertising for war of the wards going, when did it startAW: Only received the material off UH on Monday so it has been up since thenRA: Do we keep the money from our ticket salesAW: No profit is made, the £3 tickets just cover the cost of the nightRB: How have you found working as a team during Freshers’ it’s very intense for youAB: It was tough but we made it throughAK: We made it through, it was harder than we expectedNC: Do you have any ideas for how to get people into Discos earlier and more sober – have we tried discounted entryRB: It’s been tried before, but people get their stamp and then leaveDiscussion ensued about whether early discounted entry would encourage people to attend earlier, or would people attend and then leave to get more drunk before returning – no consensus met as pople unsure as to whether we should stop people re-entering or notOR: How do you think Freshers’ went engaging non-drinkersAW: We ran a scavenger hunt as a test but didn’t label it non-drinking and we had about 30 people turn up, OH: Received some good feedback about it as it was the only event some students could attend, maybe we should put it in the first week so people don’t feel left out for the first week. OH Explained there are other plans such as photo walk we could bring in | PASSED |
| Sports Officers | Verbal Summary GivenTT: How are you finding managing the work loadEC: I’ve been finding it okay as I am having input from my zone leader and a past sports officerOR: Still think we need to reconsider the sports officer role, a lot of admin that a student shouldn’t have to do when they could do student facing tasksTT: It requires past experience and we have been taken advantage of as we can’t learn everything we need to know in a yearND: People get caught up thinking that the new admin assistant is just to take the weight of the gen sec, it is definitely in scope for them to take some of the admin tasks off sports officers.OCM: We need to remember that there are jobs not filled on exec, we need to focus on them rather than further supporting roles that are already filled, we need to prioritise  | PASSED |
| Heritage Officers | Verbal Summary GivenSAH: What do you think about having exec on duty?NC: I think it did make a difference having sober people, but I think it was a mistake to have drunk stewards on as well.SAH: I think if we had exec on duty we should have done it right, some exec were drinking – if something had happened this would have been a massive liability – we need to handover that this must be done correctly OH: It’s not a matter of can you handle your drink or not, you are on duty you must not drink.AG: I don’t think the incident that happened in pub 4 should have taken so long to be sorted out, I don’t think we handled it as well as we couldSAH: Have we de-briefed about itAG: No, maybe we should have.TT: Can we produce some policy on when to call ambulances/police, I think it took too long to make the decision HL: When everyone had to leave the last pup at WW8 it was hectic and there were not enough of us to deal with crowd control. | PASSED |
| Charities Officers | Report Received Late - Verbal Summary GivenHL: Do you have any plans to use our TFL licenceFH: We’ve just been discussing it and working out how to use the mascot, so yes we are looking into it.FH: Have managed to get the MP to back us | PASSED |
| Societies Officers | Report Received Late – Not PresentAW: Who policed making sure GDPR wasn’t brokenOH: Socs officers told everyone, I don’t think anyone would have maliciously broken itRB: Feedback from societies was that the form wasn’t comprehensive enough as they don’t only take name and email but need extra infoOH: GDPR didn’t only effect this but now we have a year to work out a plan to minimise its impact | PASSED |
| CP Officers | No Report ReceivedVerbal Summary Given:Held CP Evening – 8-9 CP heads attendedNow have contacts for all active CPsND: Why no report?TO: I take responsibility I didn’t send it and thought it wouldn’t be good to send it late |  |
| E+D Officers | Verbal Summary GivenSAH: What have you done for BHM, we are two weeks into the month and haven’t seen anythingRA: To clarify campaigns officers were new 2 years ago, so in the constitution BHM has always been E&D officers responsibilities, however now it is a bit unclear who does what – it has been frustrating working this way as I am so involved and don’t see anything happening. The only thing that has happened is that posters have gone upMF: Do you feel supported in your role, do you think this has been team effort?RA: No I don’t, I don’t there has been the same amount of involvement or support from other exec members or ACS | PASSED |
| E+E Officer | No Report ReceivedVerbal Summary Given:* Freshers’
* Allotment
* Posting Recipes
* In talks with Liz Gilby (Head of estates and facilities) about allotment grant and our plans for it

ND: Why no report?OCM: Sorry I forgot and then was away for the weekend | PASSED |
| International Officers | Verbal Summary GivenOH: Is it because there isn’t an allocated budget, and did you get money in the end?SSo: We got the money on the day  |  |
| Representation Officers | Report Received LateVerbal Summary Given with summary of how the first Senate meeting wentAS: Do you think we should have it that people have to run as a team and then drop out and re-run to gain extra peopleSAH: We can’t be sure that people would work well as a team etcRA: Are the biomeds planning a grad ball or are they trying to combine it with half way ballHL: The plan is to have half way ball in February, however the year are being polled as to when they want it, if the consensus is that T year want it at the end of the year it would be possible to combine with the 3rd year biomeds, however it may fall at a time that this can’t happen | PASSED |
| Campaigns Officers | Verbal Summary GivenSAH: What has happened to make BMH not very prominent and how are you going to make sure this doesn’t happen again for future campaignsAG: At the very start of the year we had meetings and made plans, but as our academic year started work came along and the campaign fell through the gaps, I think that now we are more organised with uni work going forward we should be much better prepared MF: The 2 events we have coming up can be a huge success if we put are all into it which we are planning on doing, don’t think we should write this off as a failure yet.KC: Sometimes communication between us hasn’t be great, people haven’t been very active at replying , I think this is why it seems to have failedSSo: Are you okay with having staff members attending events?MF: YesND: Send posters to me and I will forward it on to get it in the staff newsletter | PASSED |
| Democracy Officers | Not present – apologies and report received on timeRB: According to this it is currently advertising week what is going on?AS: Every poster that goes on the facebook page goes through me, I think we she could posting privileges to top 4 to allow us to check things we are postingRA: What are we supposed to be doing regarding elections, this is the first I’ve heard that it is currently going on. And what are the plans for advertising the roles on exec that are currently not filled?OH: Tech is on our radar, we need a long term plan.WM: I’ve also contacted the people who initially ran for Comms about getting them to re-runND: As the zone leader why have I not been party to these discussionsWM: No reason apart from I am friends with one of themND: The general secretary is constitutionally required to call a meeting of the PDRG (Policy development and review group) and the chair is supposed to be party to all discussions on the constitution, we both feel that we have not been involved in any of the Democracy review discussions, why is this? | PASSED |

\*For full written reports, please see Executive Officer Reports document (agenda).

**STUDENT UNION ISSUES**

**SOCIETY PRESENTATIONS**

**AOB**

**Disciplinary Panels – RESERVED BUSINESS**

**Weekend Away – RESERVED BUSINESS**

**Freshers’ Restructure**

WM: We can’t make events free as we budget the money made to give to societies, so if we made it free we wouldn’t have any money to give to societies

RA: Even if we took a pound off entry that adds up when you consider the number of attendees to events

AS: We need to weigh up the benefit of attracting more people by dropping the price to the risk of dropping the price and not attracting any extra attendees

AW: If we are discussing changes in prices can we also discuss incentives to attract more people

ND: We know Halloween is well attended, if there is something events officers want to try to increase attendance lets trial it.

**Officer Reports**

OR: Lots of reports are missing, your verbal reports show that you are doing so much stuff, it only takes 5 minutes to throw your report together, and then you have something to prove you have been doing things, lets push to to get a full house for next meeting

AS: As a zone leader and I urge the other zone leaders to try and remember to remind their zone members to send their reports, it is easy to forget but we can help each other.

**ACTION POINTS**

* **Top 4 + Chair to meet RE Constitutional points regarding election/resignation of Officers + disciplinary policy**
* **Meeting involving VP E&W and whoever they deem necessary to discuss guidance around emergency situations and providing first aid on duty**
* **Top 4 to review GDPR implications for elections**
* **Top 4 to consider all feedback about Weekend Away and to report back to exec**