**MEETING OF SGSU EXECUTIVE**

**Tuesday 31st October 2017**

**5.30pm – H2.8**

**ATTENDEES**

|  |  |  |
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| **BA** | Bethany Agnew | VP Education and Welfare |
| **VS** | Vafie Sheriff | VP Finance and Student Activity |
| **FH** | Francesca Harris | Chair |
| **EO** | Ethan Osborn | Technical Officer |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **JCD** | Jean Claude Doukrou | CP Officer |
| **VP** | Vikram Patel | E+D Officer |
| **NC** | Nathan Cooper | Sports Officer |
| **RC** | Ramneek Chana | Societies Officer |
| **CB** | Craig Brooks | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SpK** | Spardha Kumar | Democracy Officer |
| **SaS** | Sahana Somanathan | Democracy Officer |
| **SS** | Simi Sodeinde | International Officer |
| **AnN** | Anass Nuur | Student trustee |
| **HLb** | Hannah-Lidbetter | Charities Officer |
| **JD** | Jack DIckenson | Charities Officer |
| **AG** | Aditi Gunjal | Charities Officer |
| **LP** | Luke Peakcock | Charities Officer |
| **YK** | Yuna Kishimoto | General secretary |
| **EA** | Elisavet Arsenaki | Events Officer |
| **MR** | Mohib Raza | Events Officer |
| **AB** | Agge Bebbington | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **AH** | Alan Hasanic | Sports Officer |
| **OCM** | Olivia Craig-Mcfeely | Technical Officer |
| **TT** | Tasha Thomas | Sports officer |
| **SJ** | Shalu James | Societies Officer |
| **OH** | Omar Hajazi | Campaigns Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |
| **KG** | Keshini Goonerane | Communications officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |
| **NA** | Naireen Asim | E+D Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **JT** | Jeremy Teo | Societies Officer |

**APOLOGIES**

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| **FM** | Flora Matthews | CP Officer |
| **CL** | Chantal Liu | Student Trustee |
| **BO** | Bukola Ogunjinmi | Student trustee |

**ABSENT FROM MEETING**

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| **LS** | Louay Salfity | Communications officer |
| **AS** | Alex Scurfield | Communications officer |
| **KM** | Kurush Medhora | E+E Officer |

**MINUTES**

Minutes from the previous meeting were PASSED with changes to be made.

**ACTIONS FROM LAST MEETING**

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

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| President | SK was present to give a verbal summary of the report  RA: about the elections, to my knowledge no-one has signed up to run for Representations  SK: nominations have reopened so if you know anyone  BA: Do people know  VP: Can sam let us know  SK: paramedic, biomed mmbs5 MRes, physio, healthcare year 2, NUS Delegate  VP: How many missing  SK: MMBS4, masters, healthcare year one  EO: can we make it an action point that roles have been reopened. Normally the reopen nomination close on the Wedneaday so they can  SpK: we have spammed the groups but we need everyone to be a team and advertise  AS: can I suggest that we go outside the library because people are spamming s much on facebook already that people might not see  SAH: Campaigns and democracy are doing that  RA: we are also going to halls  SaS: can we have a mass e-mail  SK: there is an all student e-mail  SaS: can you do another one with the roles on it  AnN: Is voting going to be seperate for the reopened nominations  SK: it depends  AnN: The last mass e-mail was 2 days before the deadline. So how much time will there be for people  SK: Friday is the dealine  SaS: can we have one tonight or tomorrow morning?  SK: Yes  EO: in the past the reopened position open on Monday and close whenever but it was made sure that they had time for campaigning. If the e-mail goes out today or even tomorrow there wouldn’t be enough  BA: Hustings is tomorrow and Thursday so we would have to have different hustings for them.  CrBr: Can we please advertise as we need someone for Reps | PASSED |
| VP F+SA | VS was present to give a verbal summary of the report  OM: The bidding form doesn’t work  VS: it does now  EO: Finance apprentice interviews, can you give more information  VS: Gill needed help. University is paying for, extra staff on Gills team who is part of back of the office  EO: SU is not paying for that  VS: uni is starting a scheme of apprenticeship  EO: no money is leaving the SU  EO: SU is paying DJs  VS: I haven’t sent correspondence and we are paying them from  BA: Its not fair  EO: In the constitution we are not allowed to be paid  BA: what is the rationale for paying. They get promotions and they get experience. Some people are happy to do it for free  EO: Raz has asked for payment when he came for Tinchy  VS: Talked to Gill. It is a gratitude payment and not an hourly pay.  NC: why were you paying  VS: DJs have asked.  SAH: If they play for both of the sets do they get payed  VS: yes  EO: unlikely they will do tw sets  SK: this is similar to the change in entry into discos from five to six  RB:  EO: firstly, I have not heard from any DJs that they have a problem coming in and doing it without pay. This is the first time I am hearing about this and I feel like we were not involved with any of the discussion. Finding out about it by reading the report is not the best way and discourtesy. I also want to clarify that this is not coming out of our budget  VS: it was me talking to COO and the DJs. I apologise  SAH: Do you have an estimate  VS: Events Budget  AS: is there an application process. If you’re having it as a job, will we advertise for it.  VS: I expect the Tech to hire DJs. If people want to play 2200-0000 we can allow them practice  EO: If we are gatekeepers to payroling. I want to formalise with Top 4. Secondly DJ slots, on SU nights we are on duty for 18 discos throughout the year. In total, that would be £720.  JC: did you clarify if after shows are counted as a full Disco  VS: Yes they are technically a full Disco  EO: DJs are not part of events  AP:   * Tech meet with Vafie | PASSED |
| VP E+W | BA was present to give a verbal summary of the report  AH:  BA: Paramedics was in touch with me if language soc can add BSL into their course. I have talked to a deaf school if they can do a course for us. It is a two half-day course which has been really discounted. First only for paramedics as a pilot but I want to continue it and open it to students  VP: do we have feedback from the multifaith room.  BA: we have more concerns from the president of a society. We need to monitor how many people are using the space so we can cater.  ISOC want a written thing from uni to say that  Move  CP: can E+D be present | PASSED |
| General Secretary | YK was present to give a verbal summary of the report  VP: in terms of room booking do you have them sorted?  YK: yup  OM: now we finished freshers, what the long-term plan for the rest of the year (for top 4)  VS: my manifesto points is to meet with all the societies, I want to make awards ta fairer system. Finance aspects and catch ups with societies, increase student engagement, hyping what societies do so they feel like a part of SGSU.  In terms of Top 4, we have room bookings Rob Lowe  BA: from me, I want to secure long term budget. ATM I have 1000 not enough. After this year and I have the funding I can use the success from this year to show that it is necessary. We need training for this role because right now I’m online and I’m looking up things that are suitable to say in different situations. Also make sure the uni is accountable for their actions like for surveys  AH: Is there an organised central system for the room bookings between Vafie and Yuna?  VS:  AnN: when is SGM  YK: somewhere in Feb | PASSED |
| Events Officers | AB was present to give a verbal summary of the report  VS: did the snapchat filter work  VS: Have you already reviews Halloween and seen  VP: have you done a review on fresher’s  Elisavet: Advertisement was a problem so we reviewed and we made sure we did things differently for Halloween. We will also review Halloween and what we can improve for Christmas Disco.  YK: How did you change your tactics from freshers and Halloween?  AB: not just SU ones but other groups on FB, we posted more on the private groups  Elisavet: We posted every other day. Constant advertisement and for posters  Mohib: Added all the fresher’s on FB 500-600 invited to the events  VP: Photobooth for Christmas  Elisavet: We haven’t discussed with Top 4 so we don’t know yet but we will talk about it | NOT PASSED |
| Technical Officers | EO was present to give a verbal summary of the report  BA: well done and thank you for consistently working so hard | PASSED |
| Sports Officers | AH was present to give a verbal summary of the report    VP: does the sports heritage objects  AH: removed from SU bar area we will  SK: has the timetable made a difference  NC: I’ve not had a complaint  VS: I have received a complaint | PASSED |
| Communications Officers | KG was present to give a verbal summary of the report    NC: Top 4 pictures on the e-mails and the society pack  YK:  JC: what your e-mail  KG: | PASSED |
| Heritage Officers | WM gave a verbal summary of the report | PASSED |
| Charities Officers | HL was present to give a verbal summary of the report  **VP: have you got Bake sales planned between now and Christmas**  **LP: we’re not thinking of doing a bake sales. We are trying to think of other ideas instead of bakesales which only bring in a bit of money**  **BA: what are some of the ideas and why not just do both**  **HL: We should do both**  **JD: At Christmas disco we want to sell shots**  **CB: how did you end up voting and suggestion**  **LP: it would have been better with online voting but I feel it was still quite successful**  **JD: we reckon the turn-out was much higher. We felt doing it at the fayre was easier for people to vote rather than an online anyway**  **LP: we got a lot of sign up for helping out at the fayre as well which was good. The next two weeks we will discuss how we are going to get more involved with the chosen charities.**  **VS: Why was your report late**  **HL: we thought we had sent it but we hadn’t.**  **AH: can you tell us more about the chosen charity**  **HL: They are a children’s hospice. (Trinity Hospice Clapham)**  **LP: having a meeting with them soon so will let you know more about them.**  **JD: 413 votes in total**  **VP: you have lots of sign ups. Are you forming a RAG sub-committee?**  **HL: possibly yes. Our plan was to get them involved but if we can get down the official route that might be a good idea.** | PASSED |
| Societies Officers | RC was present to give a verbal summary of the report | PASSED |
| CP Officers | JC was present to give a verbal summary of the report  BA: when you say Board, is the board in the corridor? Or the digital.  JCD: board in corridor  BA: it might be a good idea to have a digital version to have on the digital boards so it can go outside the library and in the bar  SK: send it to Michelle if you want this to go on the digital screens  VP: are you still back-dating  JCD: we have made a policy. A person can be nominated by anyone for the month of that activity.  For activities spanning more than one month, people can be nominating 2 times(for the same activity)  You can be nominated multiple times for different things  If people have done loads of things we recommend you nominate them for volunteer of the year. But we need to get these to comms | PASSED |
| E+D Officers | VP gave a verbal summary of the written report.  BA: legacy meeting was today  WM: what happens if the society doesn’t want to sign the form  VP: the performance societies have. Not to offend but to respect everyone which I feel the directors are doing  JCD: have Revue signed an E+D pack  VP: yes  AP:   * Meeting with Beth to catch up on the legacy meeting | PASSED |
| E+E Officer | AD was present to give a verbal summary of the report    VS: why was your report late  AD: I forgot, there’s not really an excuse  NC: how long is it going to take for the parsnip to grow  AD: not in season and not sure it will be ready for Christmas  JCD: what is the date for people using stairs  BA: I need to talk to uni where we can put posters up as technically we are only allowed to put posters up on second floor  AD: I’m going to try and put them on the stairs with milestones saying if you’ve used the stairs for a week this is how much you’ve burned in calories  SK: The union are doing something similar so you might want to do it before them  BA: or we can collaborate | PASSED |
| International Officers | Golnoush was present to give a verbal summary of the report | PASSED |
| Campaigns Officers | SAH was present to give a verbal summary of the report  RB: what will you be giving away  SAH: not sure yet | PASSED |
| Democracy Officers | SaS was present to give a verbal summary of the report | PASSED |

\*For full written reports, please see Executive Officer Reports document (agenda).

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

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| Indian Society | The aim of this society is celebrating Indian culture for both those of an Indian origin and for those that are not. Collaboration with Tamil and Punjabi society. Open to having debates about the political issues in India if people are interested. Some events planned are meet and greet, Cricket matches where all the profit will go to charity, Indian games night and teaching languages spoken in India.  The executive committee asked the society committee questions and discussed the proposal. | EO: I propose that we accept Indian society as a society at St George’s Students’ Union on the caveat that you change the society name from SGUL to SGSU.  Seconded by  SJ  Accepted: 33  Rejected: 0  Abstain: 0  **AP:**  VS: create budgeting  Socs: Contact them and file constitution  PASSED |
| Dentistry and Maxillofacial Society | Aim is to raise awareness of dentistry and facial surgery and for people to consider this as a career option. Advantages of having this society will be that for those students who want to go into this field would have a platform. Aim to branch out to other universities. Some events planned are oral cancer awareness month, lectures which will focus on the head and neck region which can be in collaboration with Henry Gray society and volunteering opportunities at schools similar to the KCL Smile Society.  The executive committee asked the society committee questions and discussed the proposal. | AS: I propose that we accept Dentistry and Maxillofacial society as a society as part of St Georges Students’ Union  Seconded by  WM  Accepted: 36  Rejected: 0  Abstain: 0  AP:  VS: create budgeting  Socs: Contact them and file constitution  PASSED |
| Canadian Students society | A club now in necessity where there has been an influx of Canadian students. Student now have the options to stay at Georges due to the closure of the INTO program. This society will enable people to learn about the cultures of Canada. Identity, charity and education are the three main concepts for this society. Want to bring the St Georges community together and not exclude anyone. Some events they are thinking of having are Lacrosse and Ice Hockey which link to Canada but can include everyone. Some food events and recreational events such as bowling and paintballing  The executive committee asked the society committee questions and discussed the proposal. | JC: I propose that we accept Canadian Society as a society  Seconded by  RA  Accepted: 35  Rejected: 0  Abstain: 1 |

**Agenda points:**

**AOB**

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| --- | --- |
| **SU logo** | VS: New SU logo. We are going to post on FB or put it up on S drive |
| **Pictures for Exec** | SK: Tomorrow |
| **Office clean** | SK: just a reminder that we need to keep the office clean |
| **Halloween Disco** | EO: I had to come off Tech Duty and go into normal Exec duty. As Tech I am on duty but I am  SK: main answer was there was a duty swap between Vafie and Yuna.  EO: that doesn’t make a difference. Vafie was helping out  VS: issues with not having enough people on duty, gender balance and it is something  VP: The reluctance of the security downstairs. I had to call Zen to come downstairs to help  YK: On the night talked to security and security were putting new people in different positions. If you want to feedback I definitely will  EO: at George’s there is a duty of care, on the night there was someone who was brought up and was in the sick for two hours.  Security need to be aware of the policies of when they should and shouldn’t let people in  BA: Firstly, sorry you were in that position. It is definitely on our radar and we are very sorry that you were put in that position  VS: not our duty to stay in the sick room for six hours  VS: our students shouldn’t be coming to our disco when they’re at a point when they can’t stand straight.  GB: From all the officers on duty that night, we need to make it clear that Exec are volunteers  EO: I admit it is not my place but I would like to bring it up. If you are Exec but not on duty etc please don’t go into the office |
| **Bidding forms** | EO: can we have an update on bidding form  VS: When Gill is back  EO: our document has been put in as a bidding form. 2 week’s time we will be working with Diwali show and we need to buy things from Germany and if it is two week’s time, we won’t have the equipment  VS: was hoping to have it done by Tuesday  SK: do you want to meet tomorrow to discuss it  EO: I want everyone to know about it and not finish it with just a meeting. We would have to talk to Diwali show to tell them that we will need to send more of their money and taking away from charity. It has been five years since we have worked with Diwali show and I don’t want to be put in a position where I have to tell Diwali show this because we are underfunded. It’s not acceptable.  SK: there’s nothing we can do now  VS: it has to be through a bidding form.  OM: so what are we going to tell Diwali show? Sorry we cant’ do your tech because we are underfunded?  VS: we can have that meeting for you with Diwali show  BA: this is an exceptional circumstance, we should talk to Gill  BA: we can have a meeting with you and Top4  AP:   * We will set a meeting where you can talk to Top 4 |
| **Elections** | SK: e-mail is going out  JCD: I will set up a table in front of the library is there information I can give people  SS:  EO: reopened for 72 hours (3 days) but if we open tomorrow that goes on to weekend.  VP: we start voting for the re-opened positions on Monday?  BA: we need a campaign  VP: we need a whole new husting process  CrBr: In June Corey let anyone run if the space wasn’t filled  SK: we have to do it through SU like year reps who have self-elected themselves  AnN: hustings tomorrow and the voting starts for those positions on Monday. We need whole new hustings for the other positions  AP:   * Sam to talk to Sahana about the ones who have not replied to Sam about running for Year reps |

**DATE OF NEXT MEETING**

Tuesday 14th November