**MEETING OF SGSU EXECUTIVE**

**Tuesday 23rd January 2018**

**5.30pm – H2.8**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **FH** | Francesca Harris | Chair |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **VP** | Vikram Patel | E+D Officer |
| **NC** | Nathan Cooper | Sports Officer |
| **CB** | Craig Brooks | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SaS** | Sahana Somanathan | Democracy Officer |
| **SS** | Simi Sodeinde | International Officer |
| **AG** | Aditi Gunjal | Charities Officer |
| **LP** | Luke Peakcock | Charities Officer |
| **YK** | Yuna Kishimoto | General secretary |
| **TT** | Tasha Thomas | Sports officer |
| **OH** | Omar Hajazi | Campaigns Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |
| **KG** | Keshini Goonerane | Communications officer |
| **NA** | Naireen Asim | E+D Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **GB** | Gabriela Barzyk | Societies Officer |
| **BO** | Bukola Ogunjinmi | Student trustee |
| **VS** | Vafie Sheriff | VP Finance and Student Activity |
| **JCD** | Jean Claude Doukrou | CP Officer |
| **HLb** | Hannah-Lidbetter | Charities Officer |
| **EO** | Ethan Osborn | Technical Officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |
| **AD** | Alex Denley | E+E Officer |
| **CL** | Chantal Liu | Student trustee |
| **RA** | Ramat Ayoola | Campaigns Officer |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **KM** | Kurush Medhora | E+E Officer |
| **SpK** | Spardha Kumar | Democracy Officer |
| **RC** | Ramneek Chana | Societies Officer |
| **BA** | Bethany Agnew | VP Education and Welfare |
| **SK** | Sam Khavandi | President |
| **AB** | Aggie Bebbington | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **JD** | Jack DIckenson | Charities Officer |
| **AnN** | Anass Nuur | Student trustee |
| **OCM** | Olivia Craig-Mcfeely | Technical Officer |

**ABSENT FROM MEETING**

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| --- | --- | --- |
| **AS** | Alex Scurfield | Communications officer |
| **FM** | Flora Matthews | CP Officer |
| **LS** | Louay Salfity | Communications officer |
| **MR** | Mohib Raza | Events Officer |
| **JT** | Jeremy Teo | Societies Officer |
| **SJ** | Shalu James | Societies Officer |
| **AH** | Alan Hasanic | Sports Officer |

**MINUTES**

Minutes from the previous meeting were PASSED with changes to be made.

* Sam attending and apologizing
* Gabby name wrong
* Denley not on the minutes – talk to Denley

**ACTIONS FROM LAST MEETING**

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | SK was not present to give a verbal summary of the report  CL: how are you doing for sponsorship  VS: have a plan for sponsorship. Anyone ever sponsored an event at Georges will be contacted  There will be a document ready by the end of this week to send out  NC: how are the events planning going since last meeting as there were some issues | PASSED |
| VP F+SA | VS was present to give a verbal summary of the report  RB: did you fill up all the minibus test spaces  VS: open till 12th feb  BO: At council there was an issue about Rob Lowe about the external booking having an , how did you come about that decision  VS: Dan carter used to have that session  Decision was made to give back that session to him. We don’t own but just manage the Rob Lowe  BO: students weren’t told about it until after  CB: if rowing was affected we should have been told but also the Rob Lowe is now student priority and that is what we have always been told  VS: we have just taken over the management and because we don’t own it we cant’ just say no to every external  CB: Georges card is the only one that allow access so how are externals even getting access  VS: they can buy it.  NT: I was doing the timetable at the beginning of the year. Have there been changes that I as a sports officer have not been told about  VS: I have made some changes to the timetable with a few things being shifted. I sent out an e-mail today and I forgot to send it to you guys (sports officers) I will do that tomorrow.  AD: we are still managing so why is an external still being prioritised. I don’t understand why you’re getting pressurized when they made the SU the management  VS: prioritising the students is meant to be that students as a whole are being prioritised in getting slots and more time which was done at the beginning of the year. I haven’t taken any slots away just shifted  NC: at the beginning Tasha changed the timetable to literally clear out all external users. Do we as sports officers not have anything to do with the timetable anymore.  VS: Sports officers don’t have to deal with the timetable anymore  NT: are there clashes with external and students since we last did the timetable  VS: the meeting is to clear up all clashes to make sure that societies are actually using the time they have booked in the Rob Lowe if they are not then that time slot can be given to someone else  NT: last Rob Lowe meeting not many turned up to confess that they aren’t actually using their booked slots how will we know if this continues to happen which slots are actually being used and which aren’t  VS: either e-mail to tell us that they are or come and tell us  NC: if they don’t come, or e-mail us we can assume that they are using it?  VS: yes  AP:   * VS to forward the new timetable to the sports officers | PASSED |
| VP E+W | BA was present to give a verbal summary of the report    BO: what the research she is presenting will be on. Is it SU matters or other things  BO: what are your plans for bigger and better mental wellness week this year  SAH: alumni fund 🡪 £1500 being used and there are definitely plans to make it bigger and better | PASSED |
| General Secretary | YK was present to give a verbal summary of the report    SAH: Charities were the old descriptions need change | PASSED |
| Events Officers | No-one was present to give a verbal summary of the report  RB: what are their plans for their upcoming events  CB: tell us more about the disso drink deal  RB: can events ensure that tech are informed about any events 2 weeks before an event | PASSED |
| Technical Officers | RB was present to give a verbal summary of the report  WM: what was said about the music room at council  VS: a student had suggested reconstructing the use of the music room  EO: proposal of a constitutional change would possibly come out. No major changes just reconstruction of management and the financials  CL: how much is the staging  VS: three bids from three societies. £4000 given towards this. Cheapest stage we can store 5500 and we are currently talking to alumni with them confirming that they will be paying for this. The stage would be ordered in time for Musical | PASSED |
| Sports Officers | NC was present to give a verbal summary of the report  CL: can you tell us about sports heritage  NC: speaking to Vafie and sam, its advertising what our sports teams are doing and if they win with pictures and descriptions  RB: how do feel you have been kept in the loop about Rob Lowe  NC: not at all  VS: If anyone is interested in coming to fixtures we can get the minibus out to go to matches as an exec thing  CL: if we are supporting teams, maybe you should talk to sports  NC: we have talked | PASSED |
| Communications Officers | No-one was present to give a verbal summary of report    VS: update on the app  KG: appsoft soc have not replied to us  SAH: have they given up?  KG: they seemed keen but they haven’t replied to us  SS: we gave them everything they needed but there was no response | PASSED |
| Heritage Officers | WM was present to give a verbal summary of the report    CL: whats happening with splitting spiders and cobras  WM: not allowed to have them on the same day  CL: when will they be  AS: its easier for Cobras as this can take place on any day | PASSED |
| Charities Officers | AG was present to give a verbal summary of the report    SAH: how many tickets sold for mystery night out  AG: 15 places left and we are making a profit  CB: what’s bar footsie  AG: bar = stock exchange and the more one drink is bought the more expensive it will become and other drinks become cheaper  VS: what other events apart from jailbreak  AG: rag lunch, speed dating, valentine’s circles, bar footsies  CL: whats our RAG total  AG: we don’t know  AP:   * VS to count the RAG total | PASSED |
| Societies Officers | RC was present to give a verbal summary of the report  CL: how are you doing for societies up for grab  GB: three released and 2 are on the list to meet Vafie. About 6 lists  CL: are you updating comms with the new committee and things  GB: yes | PASSED |
| CP Officers | No-one was present to give a verbal summary of the report  CL: when is the CP achievements and gallery | PASSED |
| E+D Officers | NA was present to give a verbal summary of the written report.    SAH: have you met the Rep officers  NA: no way of contacting them so Beth is trying to sort out things  VP: should we go ahead without contacting them because it has been a month  VS: yes  NC: they need to fulfil their role they have run for the role  EO: written warning can be given after their Zone leader has talked to them  GB: they have had handovers and we have had meetings. Not much being done by them despite this | PASSED |
| E+E Officer | AD was present to give a verbal summary of the report  NC: the stairs campaign are you not going to carry on?  AD: there is the one poster by the stairs. Having talked to sam, he doesn’t want to put the posters on electronic boards. Before I do that I could count the numbers using stars and lift. We can role it into green impact.  NC: text-a-tea isn’t that bad for the environment.  VS: have we done anything towards the green impact award  AD: things we will be doing 🡪 continue advertising environmental and ethical with discussion opened up to the students. Which is what the green impact award is, which is involving the student tbody.  VS: what have you done so far  AD: The stairs campaign has been a big thing so far  NC: why have you not done more  AD: we have been busy  CL: why was your report late  AD: I forgot  CL: have we abandoned the allotment  AD: during spring time there will be more allotment related things but I was told to explore other things apart from the allotment so I have tried more with this | PASSED |
| International Officers | SiS was present to give a verbal summary of the report  VS: how many tickets have you sold personally  SiS: 15 and Golnoush have sold 6-7  GS: Not being able to pay online has put a lot of people off when it doesn’t work and they decide not to buy tickets because its just such a hassle  VS: The address has to be one they have registered their card with not where they are living.  SS: can we not put it on the website  GS: it is quite frustrating  CL: how many tickets do you need to sell  SiS: max capacity is 220  CL: are we paying for the whole boat regardless  GS: we have sold out all the early birds ad because we have a fixed amount we have to pay we are thinking of ways to increase the numbers not the price  CB: I thought INTO was done what are the problems  GS: people already in second year and T years still count as INTO students and allocations for them is still causing problem  CL: where is the Chinese new year dinner taking place  SiS: The ISS and East Asian Society are organising it and its going to be held in the SU bar. | PASSED |
| Campaigns Officers | CB was present to give a verbal summary of the report    AG: mental wellness week, charities want to fundraise in collab with you  RB: other than the wall, is the SU planning any separate campaigns.  SAH: we don’t have anything planned  CL: is there a policy on the wall.  VP: what are your opinions as a student trustee  CL: I just feel that at the moment people aren’t taking things down and they push that responsibility onto someone else  SAH: at the moment there is no time limit and its until the next event  CB: definitely something we need to look into and it is being ignored but it is mainly Margo  CL: if you tell whoever is putting things up, they need to know when to take it off by  CB: from now on its going to be boards going up and there is a different system going on  RB: I don’t know about the taking down. Stagecraft are creating panels to be hung on the walls. These are going to be canvases that can be painted white each time and then put up  SAH: we need to get ACS and Charity week to take their things  NA: e-mailing margo as well as she wants us to help her take things up and we will have everything down by PRDIE  CL: is there a wall committee  SAH: it’s a bit of both campaigns and E+D | PASSED |
| Democracy Officers | SaS was present to give a verbal summary of the report  SAH: have you identified any societies that are problematic  SaS: a platform where they can report to us if they spot something dodgy during their elections  Democratically if you join a society and their constitution you are already accepting their constitution and if their elections are happening  VS: if its in the constitution and we have approved it as an SU it is technically ok.  CB: all societies do things differently and if it needs be to fill committee positions  SaS:  VP: anonymous and we need to make sure people are not afraid of saying what they feel  SaS: we need a platform for this to be able to take place especially if it is upsetting people  AS: performance societies, regular members and subs need to be changed  SAH: looking into our constitution and the trustees looking into the constitution is this happening  CL: strategy needs to fall in place first and not much can be done until this has happened in regards to the constitution  CL: since you have been in office, has this been discussed at council  SaS: unless there have been formal complaints there isn’t a way for people to come forward to us  CL: go to council to shape your proposal and to see | PASSED |
| Representation Officers | No-one was present to give a verbal summary of the report  VS: why no report  VS: why is there no response from you  AP:   * Top 4 to talk to Reps | NOT PASSED |

\*For full written reports, please see Executive Officer Reports document (agenda).

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

N/A

**Agenda points:**

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| Mayball | VS: same date 17th May, venue is the same.  If you’re on the committee and you’re zone leader hasn’t contacted you they should.  Sponsorships we have a list.    VP: did we break even on Mayball last year  VS: we stayed within the budget and the possibility of breaking even is higher  VP: what leads you to say this  VS: we now have a good handover from last years Top 4 with budgeting set in place. It has given us the guideline and also we have seen the areas that we could improve on.  AS: in terms of awards, can we set the criteria beforehand  VS: we will be having a session where all the criteria’s will be discussed and anyone writing the awards will be made aware of these  VP: have we got any sponsors yet  VS: even if we don’t get sponsors we can still break even  CB: can you quantify making a higher profit  VS: we have the potential because we will get more sponsorship money and there is a background set from last year and by improving this year  GS: catering updates  VS: not a solid confirmation but should have one by next meeting  NC: is mayball meant to make a profit  VS: its budgeted and it’s not for profit purposes. As long as we make 3K and don’t spend over 5K we are ok.  VP: do you know when T-year halfway ball  VS: not confirmed  VP: how would this impact the t-year turn out  EO: sports ball was replaced by Mayball and sports ball made a profit  VS: was within budget not sure about whether it made a profit or not  WM: reason for sports ball being successful 🡪 small venue and tickets sold out so Mayball was made to have a bigger venue and to accommodate for more people  CB: I know last year there were discussions regarding free entry or not for the award winners but the decision was made that they had to buy a ticket is this the same for this yeat.  VS: discount for award winners |  |
| Awards | VS: Awards weekend 24th and 25th March  Apologies deadline has gone  We will have an exec meeting before this weekend  SAH: what happens if you don’t show up  VS: consequences like not being signed of. It is a compulsory meeting and every exec officer has a duty to come.  AS: last year we did open it to the students what incentives are you giving for more people to join the team  VS: not much just the fact that they are able to sit in this meeting and help make important decisions as well as free food all day for both days ☺  NT: what is awards weekend  VS: Its when we as an exec sit down and read through all the applications that we receive for awards and we discuss who should win an award  GB: Advertising and the awards committee  AS: maybe make it like a council thing with one representative from each society being present at the meeting? |  |
| UH conference | VS: This is happening this weekend  SiS: they should work towards integrating international students  CB: Can people attend a part of it or do they have to go for the whole thing?  VS: there are different workshops in the morning and afternoon |  |
| RAG room clear | YK: I will be doing a clear out this Wednesday and have had to push it back a week because of AHR being closed last Thursday for the staff party  AS: How does the clear out work  YK: everything that’s not on shelves taken out and kept in AHR |  |
| SGM and six month reports | SAH: what’s quorum  VS: It is the minimum number of people that need to be present in the room for the meeting to proceed  SAH: what happens if this isn’t met  EO: we have the chance to lower quorum to a certain number in order to ocntinue and if not met then the meeting is postponed and changed into an EGM instead at a later date  WM: We wont be able to make it as we have interviews  AS: How do we answer questions that are given to us  VS: ask te student body to send questions before meeting maybe? |  |

**AOB**

**DATE OF NEXT MEETING**

Tuesday 6th February