**MEETING OF SGSU EXECUTIVE**

**Tuesday 23rd January 2018**

**5.30pm – H2.8**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **FH** | Francesca Harris  | Chair |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **VP** | Vikram Patel  | E+D Officer |
| **NC** | Nathan Cooper  | Sports Officer |
| **CB** | Craig Brooks  | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SaS** | Sahana Somanathan  | Democracy Officer |
| **SS** | Simi Sodeinde | International Officer |
| **AG** | Aditi Gunjal  | Charities Officer |
| **LP** | Luke Peakcock  | Charities Officer |
| **YK** | Yuna Kishimoto | General secretary  |
| **TT** | Tasha Thomas | Sports officer |
| **OH** | Omar Hajazi | Campaigns Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |
| **KG** | Keshini Goonerane | Communications officer |
| **NA** | Naireen Asim | E+D Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **GB** | Gabriela Barzyk | Societies Officer  |
| **BO** | Bukola Ogunjinmi | Student trustee |
| **VS** | Vafie Sheriff  | VP Finance and Student Activity |
| **JCD** | Jean Claude Doukrou | CP Officer |
| **HLb** | Hannah-Lidbetter | Charities Officer |
| **EO** | Ethan Osborn  | Technical Officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |
| **AD** | Alex Denley  | E+E Officer |
| **CL** | Chantal Liu | Student trustee  |
| **RA** | Ramat Ayoola  | Campaigns Officer |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **KM** | Kurush Medhora | E+E Officer |
| **SpK** | Spardha Kumar  | Democracy Officer |
| **RC** | Ramneek Chana | Societies Officer |
| **BA** | Bethany Agnew | VP Education and Welfare |
| **SK** | Sam Khavandi | President |
| **AB** | Aggie Bebbington  | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **JD** | Jack DIckenson | Charities Officer |
| **AnN** | Anass Nuur | Student trustee  |
| **OCM** | Olivia Craig-Mcfeely | Technical Officer |

**ABSENT FROM MEETING**

|  |  |  |
| --- | --- | --- |
| **AS** | Alex Scurfield | Communications officer  |
| **FM** | Flora Matthews | CP Officer |
| **LS** | Louay Salfity | Communications officer |
| **MR** | Mohib Raza | Events Officer |
| **JT** | Jeremy Teo  | Societies Officer |
| **SJ** | Shalu James  | Societies Officer |
| **AH** | Alan Hasanic  | Sports Officer |

**MINUTES**

Minutes from the previous meeting were PASSED with changes to be made.

* Sam attending and apologizing
* Gabby name wrong
* Denley not on the minutes – talk to Denley

**ACTIONS FROM LAST MEETING**

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | SK was not present to give a verbal summary of the reportCL: how are you doing for sponsorshipVS: have a plan for sponsorship. Anyone ever sponsored an event at Georges will be contacted There will be a document ready by the end of this week to send out NC: how are the events planning going since last meeting as there were some issues  | PASSED |
| VP F+SA | VS was present to give a verbal summary of the reportRB: did you fill up all the minibus test spaces VS: open till 12th feb BO: At council there was an issue about Rob Lowe about the external booking having an , how did you come about that decision VS: Dan carter used to have that sessionDecision was made to give back that session to him. We don’t own but just manage the Rob LoweBO: students weren’t told about it until afterCB: if rowing was affected we should have been told but also the Rob Lowe is now student priority and that is what we have always been told VS: we have just taken over the management and because we don’t own it we cant’ just say no to every external CB: Georges card is the only one that allow access so how are externals even getting access VS: they can buy it. NT: I was doing the timetable at the beginning of the year. Have there been changes that I as a sports officer have not been told aboutVS: I have made some changes to the timetable with a few things being shifted. I sent out an e-mail today and I forgot to send it to you guys (sports officers) I will do that tomorrow. AD: we are still managing so why is an external still being prioritised. I don’t understand why you’re getting pressurized when they made the SU the management VS: prioritising the students is meant to be that students as a whole are being prioritised in getting slots and more time which was done at the beginning of the year. I haven’t taken any slots away just shiftedNC: at the beginning Tasha changed the timetable to literally clear out all external users. Do we as sports officers not have anything to do with the timetable anymore. VS: Sports officers don’t have to deal with the timetable anymore NT: are there clashes with external and students since we last did the timetable VS: the meeting is to clear up all clashes to make sure that societies are actually using the time they have booked in the Rob Lowe if they are not then that time slot can be given to someone elseNT: last Rob Lowe meeting not many turned up to confess that they aren’t actually using their booked slots how will we know if this continues to happen which slots are actually being used and which aren’t VS: either e-mail to tell us that they are or come and tell usNC: if they don’t come, or e-mail us we can assume that they are using it? VS: yesAP: * VS to forward the new timetable to the sports officers
 | PASSED |
| VP E+W | BA was present to give a verbal summary of the report BO: what the research she is presenting will be on. Is it SU matters or other things BO: what are your plans for bigger and better mental wellness week this year SAH: alumni fund 🡪 £1500 being used and there are definitely plans to make it bigger and better  | PASSED |
| General Secretary | YK was present to give a verbal summary of the report SAH: Charities were the old descriptions need change  | PASSED |
| Events Officers | No-one was present to give a verbal summary of the reportRB: what are their plans for their upcoming events CB: tell us more about the disso drink deal RB: can events ensure that tech are informed about any events 2 weeks before an event  | PASSED |
| Technical Officers | RB was present to give a verbal summary of the reportWM: what was said about the music room at councilVS: a student had suggested reconstructing the use of the music room EO: proposal of a constitutional change would possibly come out. No major changes just reconstruction of management and the financialsCL: how much is the staging VS: three bids from three societies. £4000 given towards this. Cheapest stage we can store 5500 and we are currently talking to alumni with them confirming that they will be paying for this. The stage would be ordered in time for Musical  | PASSED |
| Sports Officers | NC was present to give a verbal summary of the report CL: can you tell us about sports heritageNC: speaking to Vafie and sam, its advertising what our sports teams are doing and if they win with pictures and descriptions RB: how do feel you have been kept in the loop about Rob Lowe NC: not at all VS: If anyone is interested in coming to fixtures we can get the minibus out to go to matches as an exec thingCL: if we are supporting teams, maybe you should talk to sports NC: we have talked  | PASSED |
| Communications Officers |  No-one was present to give a verbal summary of report VS: update on the app KG: appsoft soc have not replied to us SAH: have they given up? KG: they seemed keen but they haven’t replied to us SS: we gave them everything they needed but there was no response  | PASSED |
| Heritage Officers |  WM was present to give a verbal summary of the report  CL: whats happening with splitting spiders and cobras WM: not allowed to have them on the same day CL: when will they be AS: its easier for Cobras as this can take place on any day | PASSED |
| Charities Officers | AG was present to give a verbal summary of the report  SAH: how many tickets sold for mystery night outAG: 15 places left and we are making a profit CB: what’s bar footsie AG: bar = stock exchange and the more one drink is bought the more expensive it will become and other drinks become cheaper VS: what other events apart from jailbreak AG: rag lunch, speed dating, valentine’s circles, bar footsies CL: whats our RAG total AG: we don’t know AP: * VS to count the RAG total
 | PASSED |
| Societies Officers | RC was present to give a verbal summary of the reportCL: how are you doing for societies up for grab GB: three released and 2 are on the list to meet Vafie. About 6 listsCL: are you updating comms with the new committee and thingsGB: yes  | PASSED |
| CP Officers | No-one was present to give a verbal summary of the reportCL: when is the CP achievements and gallery  | PASSED |
| E+D Officers | NA was present to give a verbal summary of the written report.  SAH: have you met the Rep officers NA: no way of contacting them so Beth is trying to sort out things VP: should we go ahead without contacting them because it has been a month VS: yes NC: they need to fulfil their role they have run for the role EO: written warning can be given after their Zone leader has talked to them GB: they have had handovers and we have had meetings. Not much being done by them despite this  | PASSED |
| E+E Officer | AD was present to give a verbal summary of the reportNC: the stairs campaign are you not going to carry on? AD: there is the one poster by the stairs. Having talked to sam, he doesn’t want to put the posters on electronic boards. Before I do that I could count the numbers using stars and lift. We can role it into green impact. NC: text-a-tea isn’t that bad for the environment. VS: have we done anything towards the green impact awardAD: things we will be doing 🡪 continue advertising environmental and ethical with discussion opened up to the students. Which is what the green impact award is, which is involving the student tbody.VS: what have you done so farAD: The stairs campaign has been a big thing so farNC: why have you not done more AD: we have been busy CL: why was your report lateAD: I forgot CL: have we abandoned the allotment AD: during spring time there will be more allotment related things but I was told to explore other things apart from the allotment so I have tried more with this  | PASSED |
| International Officers | SiS was present to give a verbal summary of the report VS: how many tickets have you sold personallySiS: 15 and Golnoush have sold 6-7 GS: Not being able to pay online has put a lot of people off when it doesn’t work and they decide not to buy tickets because its just such a hassleVS: The address has to be one they have registered their card with not where they are living. SS: can we not put it on the website GS: it is quite frustrating CL: how many tickets do you need to sellSiS: max capacity is 220CL: are we paying for the whole boat regardlessGS: we have sold out all the early birds ad because we have a fixed amount we have to pay we are thinking of ways to increase the numbers not the price CB: I thought INTO was done what are the problemsGS: people already in second year and T years still count as INTO students and allocations for them is still causing problemCL: where is the Chinese new year dinner taking place SiS: The ISS and East Asian Society are organising it and its going to be held in the SU bar.  | PASSED |
| Campaigns Officers | CB was present to give a verbal summary of the report  AG: mental wellness week, charities want to fundraise in collab with you RB: other than the wall, is the SU planning any separate campaigns.SAH: we don’t have anything planned CL: is there a policy on the wall. VP: what are your opinions as a student trustee CL: I just feel that at the moment people aren’t taking things down and they push that responsibility onto someone else SAH: at the moment there is no time limit and its until the next event CB: definitely something we need to look into and it is being ignored but it is mainly Margo CL: if you tell whoever is putting things up, they need to know when to take it off by CB: from now on its going to be boards going up and there is a different system going onRB: I don’t know about the taking down. Stagecraft are creating panels to be hung on the walls. These are going to be canvases that can be painted white each time and then put up SAH: we need to get ACS and Charity week to take their things NA: e-mailing margo as well as she wants us to help her take things up and we will have everything down by PRDIE CL: is there a wall committeeSAH: it’s a bit of both campaigns and E+D | PASSED |
| Democracy Officers | SaS was present to give a verbal summary of the reportSAH: have you identified any societies that are problematic SaS: a platform where they can report to us if they spot something dodgy during their elections Democratically if you join a society and their constitution you are already accepting their constitution and if their elections are happening VS: if its in the constitution and we have approved it as an SU it is technically ok. CB: all societies do things differently and if it needs be to fill committee positions SaS: VP: anonymous and we need to make sure people are not afraid of saying what they feel SaS: we need a platform for this to be able to take place especially if it is upsetting people AS: performance societies, regular members and subs need to be changed SAH: looking into our constitution and the trustees looking into the constitution is this happeningCL: strategy needs to fall in place first and not much can be done until this has happened in regards to the constitution CL: since you have been in office, has this been discussed at councilSaS: unless there have been formal complaints there isn’t a way for people to come forward to usCL: go to council to shape your proposal and to see  | PASSED |
| Representation Officers | No-one was present to give a verbal summary of the report VS: why no report VS: why is there no response from you AP: * Top 4 to talk to Reps
 | NOT PASSED |

\*For full written reports, please see Executive Officer Reports document (agenda).

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

N/A

**Agenda points:**

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| --- | --- | --- |
| Mayball | VS: same date 17th May, venue is the same. If you’re on the committee and you’re zone leader hasn’t contacted you they should. Sponsorships we have a list.  VP: did we break even on Mayball last year VS: we stayed within the budget and the possibility of breaking even is higher VP: what leads you to say thisVS: we now have a good handover from last years Top 4 with budgeting set in place. It has given us the guideline and also we have seen the areas that we could improve on. AS: in terms of awards, can we set the criteria beforehand VS: we will be having a session where all the criteria’s will be discussed and anyone writing the awards will be made aware of these VP: have we got any sponsors yet VS: even if we don’t get sponsors we can still break even CB: can you quantify making a higher profit VS: we have the potential because we will get more sponsorship money and there is a background set from last year and by improving this year GS: catering updates VS: not a solid confirmation but should have one by next meeting NC: is mayball meant to make a profitVS: its budgeted and it’s not for profit purposes. As long as we make 3K and don’t spend over 5K we are ok. VP: do you know when T-year halfway ball VS: not confirmed VP: how would this impact the t-year turn out EO: sports ball was replaced by Mayball and sports ball made a profit VS: was within budget not sure about whether it made a profit or notWM: reason for sports ball being successful 🡪 small venue and tickets sold out so Mayball was made to have a bigger venue and to accommodate for more people CB: I know last year there were discussions regarding free entry or not for the award winners but the decision was made that they had to buy a ticket is this the same for this yeat. VS: discount for award winners  |  |
| Awards | VS: Awards weekend 24th and 25th March Apologies deadline has gone We will have an exec meeting before this weekend SAH: what happens if you don’t show up VS: consequences like not being signed of. It is a compulsory meeting and every exec officer has a duty to come. AS: last year we did open it to the students what incentives are you giving for more people to join the team VS: not much just the fact that they are able to sit in this meeting and help make important decisions as well as free food all day for both days ☺ NT: what is awards weekend VS: Its when we as an exec sit down and read through all the applications that we receive for awards and we discuss who should win an award GB: Advertising and the awards committee AS: maybe make it like a council thing with one representative from each society being present at the meeting? |  |
| UH conference  | VS: This is happening this weekend SiS: they should work towards integrating international students CB: Can people attend a part of it or do they have to go for the whole thing? VS: there are different workshops in the morning and afternoon   |  |
| RAG room clear  | YK: I will be doing a clear out this Wednesday and have had to push it back a week because of AHR being closed last Thursday for the staff party AS: How does the clear out work YK: everything that’s not on shelves taken out and kept in AHR  |  |
| SGM and six month reports  | SAH: what’s quorum VS: It is the minimum number of people that need to be present in the room for the meeting to proceed SAH: what happens if this isn’t metEO: we have the chance to lower quorum to a certain number in order to ocntinue and if not met then the meeting is postponed and changed into an EGM instead at a later date WM: We wont be able to make it as we have interviews AS: How do we answer questions that are given to usVS: ask te student body to send questions before meeting maybe?  |  |

**AOB**

**DATE OF NEXT MEETING**

Tuesday 6th February