**MEETING OF SGSU EXECUTIVE**

**Tuesday 22nd AUGUST 2017**

**5.30pm – JPLT**

**ATTENDEES**

|  |  |  |
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| **BA** | Bethany Agnew | VP Education and Welfare |
| **VS** | Vafie Sheriff  | VP Finance and Student Activity |
| **FH** | Francesca Harris  | Chair |
| **EO** | Ethan Osborn  | Technical Officer |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |
| **FM** | Flora Matthews | CP Officer |
| **JCD** | Jean Claude Doukrou | CP Officer |
| **NA** | Naireen Asim | E+D Officer |
| **VP** | Vikram Patel  | E+D Officer |
| **NC** | Nathan Cooper  | Sports Officer |
| **BO** | Bukola Ogunjinmi | Student trustee |
| **CL** | Chantal Liu  | Student Trustee |
| **LS** | Louay Salfity | Communications officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |
| **KG** | Keshini Goonerane | Communications officer |
| **RC** | Ramneek Chana | Societies Officer |
| **CB** | Craig Brooks  | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SpK** | Spardha Kumar  | Democracy Officer |
| **SaS** | Sahana Somanathan  | Democracy Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **SS** | Simi Sodeinde | International Officer |
| **AnN** | Anass Nuur | Student trustee  |
| **HLb** | Hannah-Lidbetter | Charities Officer |
| **JD** | Jack DIckenson | Charities Officer |
| **AG** | Aditi Gunjal  | Charities Officer |
| **LP** | Luke Peakcock  | Charities Officer |

**APOLOGIES**

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| --- | --- | --- |
| **SK** | Sam Khavandi  | President |
| **YK** | Yuna Kishimoto | General secretary  |
| **EA** | Elisavet Arsenaki | Events Officer |
| **MR** | Mohib Raza | Events Officer |
| **AB** | Agge Bebbington  | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **GB** | Gabriela Barzyk | Societies Officer |
| **SJ** | Shalu James | Societies Officer |
| **AH** | Alan Hasanic  | Sports Officer |
| **OCM** | Olivia Craig-Mcfeely | International Officer |
| **RA** | Ramat Ayoola | Campaigns Officer |
| **JT** | Jeremy Teo  | Societies Officer |

**ABSENT FROM MEETING**

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| **TT** | Tasha Thomas | Sports officer |
| **KM** | Kurush Medhora | E+E Officer |

**MINUTES**

Minutes from the previous meeting were NOT AGREED.

**ACTIONS FROM LAST MEETING**

1. Vafie to train everyone on duty for Casino night
2. Beth to contact and chase the fund for Tech and also ask about when the next panel is
3. Socs, Sports and Sam to talk about handbook
4. YK to send out handovers to those who have not received it and to chase any that have not been previously sent
5. Vafie to make budget code
6. Socs to file handover and constitution
7. Comms to make webpage
8. YK to make email account
9. All for both Connect and Stagecraft

**ACTIONS FROM PREVIOUS MEETINGS**

**REPORTS\***

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| President | SK was not present to give a verbal summary of the reportBO: Sam where are you? VS: He is at his MSL training CL: How ready are you for GEP fresher’s?  | PASSED |
| VP F+SA | VS gave a verbal summary of the reportAnN: what are the prelimery dates for treasurer training? VS: It will be on 16th Sept. Saturday breakfast provided | PASSED |
| VP E+W | BA gave a verbal summary of the report | PASSED |
| General Secretary | YK was not present to give a verbal reportBO: More details about weekend awayBO: Updated calendar for senate and councilVP: In terms of room bookings have you managed to get rid of a few rooms? Any changes in room bookings this year?**AP**Sort out calendar for Exec, Senate and Council.  | PASSED |
| Events Officers | No-one was present to give a verbal summary of the reportBA: Have you met with the previous events officers? BO: Whee are you? BO: why no report? BO: Can we see some GEP fresher events? VS: Do you need extra help at Fresher’s? AnN: Any thought into Undergrad Fresher’s? VP: Are you back by undergrad fresher’s and will it be prepared by then by you guys and not by Top3/4?  | NOT PASSED |
| Technical Officers | EO gave a verbal summary of the reportFH: are you in the loop about frehsers?EO: we are aware of whats happening in the evenings. Most of the events are sorted as they happen annually VS: whats the comedy quiz?EO: Its just a quiz happening this week and we feel it requires stage and micBA: Did you know that Monday isn’t happening now EO: I didn’t know but less work is not an issue  | PASSED |
| Sports Officers | NC gave a verbal summary of the report CL: In terms of Handbook will it be ready for GEP Fresher’s? NC: I think so  | PASSED |
| Communications Officers | KG gave a verbal summary of the reportEO: On website some out of date can we send you things to tweak? KG: yupSaS: Can we have an E-mail because we don’t have one yet **AP:**YK to make email for DemocracyBA: Are we having snapchat filters again at freshers? KG: yes VS: Some societies have emailed comms about access so could you send an all society emailKS: Yes will doVP: are we discontinuing the newsletter? KS: looking to hear back from sam but may just se the new app VP: What is actually happening with the app? Is there nothing on the app yet?KS: we don’t know anything about the app BA: its completely blank with nothing on the app VS: the app links to SGSU website and when the website updates the app updates with it **AP:**Comms to send out all society email to introduce themselves BO: Before GEP fresher’s try and update all the offciers on the websiteBO: Create a facebook page BA: I think there is one BO: Have you done any advertising for Fresher’s? **AP:** * Beth to add everyone on exec to the GEP Fresher age and for everyone to add people to the page
* Events to hand Comms with material so that they can advertise for fresher’s

**AP:** * Sam to have a meeting with all of Events to see what is happening
 | PASSED |
| Heritage Officers | AS gave a verbal summary of the report CL: In terms of shirts, how many T-shirts are there and what are the costs? AS: I think they have about ten and I think its coming out of last years budget CL: Stickers might peel off so maybe stamps might be easier? WM: So we’re thinking of having a piece of paper which they can stick the stickers on VS: Have you chosen the stewardsWM: No not yet AS: If anyone wants to be a steward please let us knowFH: I’ll do it!  | PASSED |
| Charities Officers | No-one was present to give a verbal summary of the reportBA: Have you started planning RAG quiz? BA: How is the voting system coming along? BA: will it be ready for Fresher’s? VP: How are they going to differentiate between local and national charities VP: Apart from RAG shot and Quiz what else are they doing during Fresher’s AS:The weekly quiz in the bar, will it clash with the RAG quiz? Are they having two quizzes in the same week? SpK: Regarding the voting system are they going to work ith he democracy officers to work democratically? VP: Have any sent apologies for this meeting? BA: no **AP:**Sam to follow up with charitiesVP: are they automatically continuing with St Georges Hospital Charity this year?  | PASSED |
| Societies Officers | RC gave a verbal summary of the written report.RB: where did you get the plugs?RC: we emailed helpdesk. We have 20 plugs, is that enough?EO: We only have 2 left and we are talking to Sam about it but 20 may not be enough  | PASSED |
| CP Officers | JCD gave a verbal summary of the written report VS: are you planning on having a volunteer of the month for September? JCD: YesBA: What are you planning on putting on the Instagram account? JCD: people volunteering, volunteer of the month and other photos FM: feature different CPs CL: What is VinspiredJCD: An award for those who have volunteered for certain hours and the only way to qualify to get it is to have an account so we are sending emails to societies to send information to submit people for itVS: Medsin already has a page on there AP:Everyone who doesn’t VP: Is CP evening in combo with the international officers? And when are the presidents of CPs finding out the dates f the CP meeting? FM: we will send out an email. JCD: waiting for fresher’s fayre to see numbers VS: its like that in the timetable **AP:** * To have the first CP meeting
* Contact heads of CP for the dates of meetings
 | PASSED |
| E+D Officers | NA gave a verbal summary of the written report. | PASSED |
| E+E Officer | No-one was present to give a verbal summary of the written report. BA: why have you not submitted a report?  | PASSED |
| International Officers | SS gave a verbal summary of the written report.BO: Find a way to contact Nicosia SS: will have a meeting with Beth VS: DO you need additional help picking up food SS: yes definitely and weve asked a few people with cars SpK: If you need contacts go to Mirch they will give you loads of food!  | PASSED |
| Campaigns Officers | SAH gave a verbal summary of the written report. RB: do you have plans to meet with Pride? SAH: Yes, currently we are focusing on BHM and charity week but after that definitely | PASSED |
| Democracy Officers | SpK gave a verbal summary of the written report VS: do trustees want to do something similar? CL: we will update you when things have been set  | PASSED |

\*For full written reports, please see Executive Officer Reports document.

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

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| --- | --- | --- |
| Ronald McDonald  | Ronald McDonald is a charity that provides accommodation for families of children who are receiving life-saving treatment at various hospitals. It is a charity that allows families to stay together during treatment periods. There are currently 14 houses in the UK and the one in Tooting has 8 bedrooms. They require students to come and volunteer. This experience provides many skills such as communication and we hope that once we are passed we can become a CPO. There are various roles within the charity such as cooking for families and other back work like admin in the offices. The executive committee asked the society committee questions and discussed the proposal. | AS: I propose that we accept Ronald McDnald House as a community project at St Georges Student Union. Seconded by WMAccepted: 20Rejected: 0 Abstain: 0 PASSED**AP:****VS** to make budget code**Socs** to file handover and constitution**Comms** to make webpage**YK** to make email account |

**AOB**

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| --- | --- |
| **T-shirts** | VS: They are arriving before undergrad fresher’s but can’t guarantee them arriving before GEP and if they don’t we will provide an alternative  |
| **GEP fresher’s**  | BA: Seven thirty at halls, we will provide breakfast please be there.  |
| **Apologies** | AnN: Please send in apologies! Very important  |

**DATE OF NEXT MEETING**

Tuesday 5th September