**MEETING OF SGSU EXECUTIVE**

**Tuesday 19nd September 2017**

**5.30pm – H2.7+8**

**ATTENDEES**

|  |  |  |
| --- | --- | --- |
| **SK** | Sam Khavandi  | President |
| **VS** | Vafie Sheriff  | VP Finance and Student Activity |
| **YK** | Yuna Kishimoto  | General Secretary  |
| **FH** | Francesca Harris  | Chair |
| **EO** | Ethan Osborn  | Technical Officer |
| **RB** | Rowan Barnett | Technical Officer |
| **WM** | Will Morrell | Heritage Officer |
| **AS** | Ash Sithrapathy | Heritage Officer |
| **LP** | Luke Peacock  | Charities Officer |
| **AG** | Aditi Gunjal  | Charities Officer |
| **BO** | Bukola Ogunjinmi | Student trustee |
| **JT** | Jeremy Teo  | Societies Officer |
| **GB** | Gabriela Barzyk  | Societies Officer  |
| **LS** | Louay Salfity | Communications officer |
| **SpK** | Spardha Kumar | Democracy Officer |
| **CB** | Craig Brooks  | Campaigns Officer |
| **SAH** | Sadik Al-Hassani | Campaigns Officer |
| **SaS** | Sahana Somanathan  | Democracy Officer |
| **SS** | Simi Sodeinde | International Officer |
| **SJ** | Shalu James | Societies Officer |
| **HLB** | Hannah Lid Better | Charities Officer |
| **RC** | Ramneek Chana  | Societies Officer |
| **EA** | Elisavet Arsenaki | Events Officer |
| **MR** | Mohib Raza | Events Officer |
| **RS** | Rohan Sudhir | Events officer |
| **AH** | Alan Hasanic  | Sports Officer |
| **OCM** | Olivia Craig-Mcfeely | Technical Officer |
| **FM** | Flora Matthews | Community Project Officer |
| **JCD** | Jean Claude Doukrou | Community Project Officer |
| **NT** | Natasha Thomas | Sports Officer |
| **GS** | Golnoush Seyedzenouzi | International Officer |
| **VP** | Vikram Patel | E+D Officer  |
| **KM** | Kurush Medhora  | E+E Officer |
| **AD** | Alex Denley  | E+E Officer |
| **RA** | Ramat Ayoola  | Campaigns Officer  |
| **OH** | Omar Hijazi | Campaigns Officer  |
| **NC** | Nathan Cooper  | Sports Officer  |
| **JD** | Jack Dickenson | Charities Officer |

**APOLOGIES**

|  |  |  |
| --- | --- | --- |
| **NA** | Naireen Asim | E+D Officer |
| **AnN** | Anass Nuur | Student trustee  |
| **AS** | Alex Scurfield  | Communication Officer |
| **CL** | Chantal Liu  | Student Trustee |

**ABSENT FROM MEETING**

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| --- | --- | --- |
| **AB** | Aggie Bebbington  | Events Officer |
| **KG** | Keshini Gooneratne | Communication Officer |
| **SiS** | Sinthuja Shanmugarajah | Communications officer |

**MINUTES**

Minutes from the previous meeting were Passed but with amendments to be made

**ACTIONS FROM LAST MEETING**

* **Sam:** Contact MSL training for comms and YK
* **Sam:** Contact Claire Frost
* **Yuna:** Online calendar
* **Yuna:**Website and board
* **Yuna:** Society proposal pack update
* **Yuna**: Access to student trustee e-mail
* **Yuna:** make email account or Wine and Cheese society
* **Events:** Change the dates and locations to the right ones on the Freshers posters
* **T4:** to follow up the problems in the bar regarding tech
* **Comms:** Sort the website out – updating names and banner
* **Comms:** make webpage for Wine and Cheese society
* **Interntional:** Talk to students in the US
* **Democracy:** Learn how to use the online voting system
* **Vafie:** to make budget code for Wine and Cheese
* **Socs:** file handover and constitution for Wine and Cheese Society

**ACTIONS FROM PREVIOUS MEETINGS**

**AOB**

1. Respect

**REPORTS\***

|  |  |  |
| --- | --- | --- |
| President | SK gave a verbal summary of the report | PASSED |
| VP F+SA | VS gave a verbal summary of the report  | PASSED |
| VP E+W | BA was not present to give a verbal summary of the reportBO: Update on multi-faith room?EO: planning with BHM any clashes resolved?SAH: yes  | PASSED |
| General Secretary | YK gave a verbal summary of the report**AP:** * Online calendar
* Website and board
* Student trustee email access
 | PASSED |
| Events Officers | MR gave a verbal summary of the written report  | PASSED |
| Technical Officers | EO gave a verbal summary of the reportLP: Do you have any updates on the issueEO: projector, AV fixed and the partition doors will not arrive on time so we have hired a curtain for the finale and everything is currently in hand and sending that email was a good idea. Most of it sorted **AP:*** Talk to Vikram about organising meeting with the shows
 | PASSED |
| Sports Officers | NT gave a verbal summary of the report | PASSED |
| Communications Officers | LS and AS gave a verbal summary of the reportJCD: CPs are asking for access to their email, how do they get it FH: Yuna does email access**AP:*** make webpage for Wine and Cheese society
 | PASSED |
| Heritage Officers | WM gave a verbal summary of the report  | PASSED |
| Charities Officers | HLB gave a verbal summary of the report | PASSED |
| Societies Officers | GB gave a verbal summary of the written report.  | PASSED |
| CP Officers | FM gave a verbal summary of the written report  | PASSED |
| E+D Officers | VP gave a verbal summary of the written report. | PASSED |
| E+E Officer | AD gave a verbal summary of the written report. VP: are you going to do a Freshers’ day in the allotment? AD: A good idea but maybe not during Freshers fortnight but definitely later sending leaflets and putting messages in their letter boxes after Freshers. BO: why don’t you combine all the Cobras and they have to do a drink in the allotment?AD: Will definitely talk to heritage about it. It sounds like a good idea. EO: You should grow Raddish.  | PASSED |
| International Officers | GS gave a verbal summary of the written report. | PASSED |
| Campaigns Officers | CB gave a verbal summary of the written report.  | PASSED |
| Democracy Officers | SaS gave a verbal summary of the written reportAD: what cohort aren’t voting SaS: most people are not voting and the most are medics next is biomed and the physios and parameds are not votingEO: what the issue with MSL problem and an external SaS: when Spardha and I spoke about this it was best not to use it SK: setting it up for each society will be very log SaS: It should be an option and not a necessitySK: we will need to talk about it **Ongoing AP:** * Learn how to use the online voting system
 | PASSED |

\*For full written reports, please see Executive Officer Reports document.

**STUDENT UNION ISSUES**

**SOCIETY PROPOSALS**

N/A

**Agenda points:**

N/A

**AOB**

|  |  |
| --- | --- |
| **Respect** | BO: Just to tell people what Student Trustee actually does because quite a few people have asked me. The very simple outline of things is that I you have a problem or an issue that you feel like you should address someone within regarding the SU, please take it to your Zone Leader and if they feel that they need to take it to someone higher, they will bring it to a board of Trustees.  |

**DATE OF NEXT MEETING**

Tuesday 3rd October