**MEETING OF SGSU EXECUTIVE – AGENDA**

**Tuesday 27th June 2017**

**5.30pm – H2.6/7**

1. **Business**
	1. Present

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| FH | Francesca Harris | General Secretary |
| IB | Ishaan Bhide | VP Finance and Student Activities |
| BO | Bukola Ogunjinmi | International Officer |
| JT | Jeremy Teo | Events Officer |
| GB | Gabriela Barzyk | Representation Officer |
| CA | Chandru Amaranathan | Events Officer |
| YK | Yuna Kishimoto | Events Officer |
| SK | Sam Khavandi | Incoming President |
| SiS | Simi Sodeinde | Incoming International Officer |
| FM | Flora Matthews | Incoming CPO |
| JCD | Jean Claude Doukrou | Incoming CPO |
| SaS | Sahana Somanathan | Democracy Officer |
| ANA | Anass Nuur Ali | Incoming Student Trustee |
| VS | Vafie Sheriff | CPO |
| MD | Mustafa Dashti | CPO |
| RA | Ramat Ayoola | Incoming Campaigns Officer |
| SAH | Sadik Al-Hassani | Incoming Campaigns Officer |
| CBr | Craig Brooks | Incoming Campaigns Officer |
| RT | Ruben Thumbadoo | Student Trustee |
| CBl | Cerys Bladen | Heritage Officer |
| AB | Anya Brown | Heritage Officer |
| RB | Rowan Barnett | Incoming Technical Officer |
| EO | Ethan Osborn | Technical Officer |
| WM | Will Morrell | Sports Officer |
| AS | Ash Sithirapathy | Societies Officer |
| OCM | Olivia Craig-Mcfeely | Technical Officer |
| EA | Elisavet Arsenaki | Incoming Events Officer |
| AB | Aggie Bebbington | Incoming Events Officer |
| MR | Mohib Raza | Incoming Events Officer |
| RS | Rohan Sudhir | Incoming Events Officer |
| SSh | Sinthuja Shanmugarajah | Incoming Communications Officer |
| KG | Keshini Gooneratne | Incoming Communications Officer |
| RV | Ruth Varney | Communications Officer |
| NC | Nathan Cooper | Incoming Sports Officer |
| NT | Natasha Thomas | Incoming Sports Officer |
| JD | Jack Dickenson | Incoming Charities Officer |
| LP | Luke Peacock | Incoming Charities Officer |
| AG | Aditi Gunjal | Incoming Charities Officer |
| AD | Alex Denley | Technical OFficer |

* 1. Apologies

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| CBr | Corey Briffa | President |
| KT | Kat Telford | Chair |
| SJ | Shalu James | Events Officer |
| TA | Tanisha Amin | VP Education and Welfare |
| CL | Chantal Liu | International Officer |
| NMer | Na’im Merchant | Student Trustee |
| JC | Joe Clark | Communications Officer |
| LuC | Lucy Chapman | Campaigns Officer |
| KS | Khadija Stone | E+D Officer |
| VP | Vikram Patel | Charities Officer |
| NA | Naireen Asim | Charities Officer |
| CBa | Cameron Barclay | E+E Officer |
| NMel | Naomi Melamed | Societies Officer |

* 1. Minutes from the previous meeting were PASSED
	2. Action Points

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| **Comms** | Fid out how to change the in office link | ONGOING |
| **Campaigns** | Meet with Corey and Tanisha | ONGOING |
| **Socs** | File handover and constitution for Finance Soc, Palestinian Society, Athletics Society and SEMS | COMPLETE |
| **Ishaan** | Make budget code for Palestinian Society, Athletics Society and SEMS | COMPLETE |
| **Comms** | Make webpage for Palestinian Society, Athletics Society and SEMS | COMPLETE |
| **Fran** | Make email account for Palestinian Society, Athletics Society and SEMS | COMPLETE |
| **Tech** | Get smoke breathing dragon for election results! | COMPLETE |
| **Cameron** | Send details of NUS green grant to Ethan | ONGOING |
| **Socs** | Put to include the list of previously won awards and to sensor proposers at awards committee in handover | ONGOING |

1. **Reports**
	1. President
	2. VP (Finance & Student Activities)
	3. VP (Education & Welfare)
	4. General Secretary
	5. Events Officers
	6. Sports Officers
	7. Communications Officers
	8. Heritage Officers
	9. Charities Officers
	10. Societies Officers
	11. Community Project Officers
	12. Technical Officers
	13. Equality & Diversity Officers
	14. Environment & Ethics Officer
	15. International Officers
	16. Representation Officers
	17. Campaigns Officers
2. **Society Proposals**
	1. Endocrinology Society
3. **Students’ Union Issues**
	1. Trustee Report
	2. Freshers dates
4. **AOB**
5. **Date of next meeting**

Tuesday 8th August!!

**REPORTS**

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| **President** | CBr was not present to give a verbal report. JD: considering the recent concern around the MFQCR, why has it taken so long for there to be a response?IB: there was an open meeting last week and a survey has been sent out since.AB: this has also been an ongoing issue for months its just not been a resolution yet.RV: why are you working on grad ball when this isn’t in your remit?IB: due to year reps being on elective and the way it has been going it requires all hands on deck from the Sabbatical officers | PASSED |
| **VP F+SA** | IB gave a verbal summary of the written report.RV: how do you feel being the only sab in office and how has it affected your workloadIB: as I’m at the end f the role I know now to handle it so its stressful but I’m managing | PASSED |
| **VP E+W** | TA was not present to give a verbal report.RT: is it appropriate to not send in a report due to being on annual leave? | PASSED |
| **General Secretary** | FH gave a verbal summary of the written report.BO: have the trustee minutes gone up yet?FH: Corey will edit the private minutes to be ready to be put up as the public minutes which will be done when he is back from leave.MD: finalized the plans what are the plans?FH: I’ll be talking to the timetabling and room booking teams next week in a meeting.IB: will that mean societies will have access to less rooms?FH: no it just means that at times they may not be available as much as they have been this year. | PASSED |
| **Events Officers** | YK gave a verbal summary of the written report. | PASSED |
| **Sports Officer** | WM gave a verbal summary of the written report.RV: **AP** could incoming collect trial information for the comms team to put on the website so that freshers know when trials are before freshers fair so they don’t miss them.BO: since you have had a tough year in general, what is the major thing you’re passing onto the next team?WM: I am writing a very in depth handover of weekly work and our main problem at the start of the year was we didn’t know what was happening which is why mistakes were made so I think it will be much easier for them next year.RA: will all the room bookings start again from fresh?WM: it will be similar to last year but there wont be external use which frees up quite a lot of time each week that we can use it for. | PASSED |
| **Communications Officers** | RV gave a verbal summary of the written report.AB: where is the app up to?RV: it has been sent to developers which we are waiting for it to be built and I should be ready for freshers! | PASSED |
| **Heritage Officers** | AB gave a verbal summary of the written report. | PASSED |
| **Charities Officers** | No one was present to give a verbal summary of the written report. | PASSED |
| **Societies Officers** | AS gave a verbal summary of the written report.BO: are you still doing the society specific emails addresses?AS: yesRV: how is online handover forms workingAS: its all getting set to our Gmail which is much easier than on paper.AB: do you think it confuses things having two email accounts?AS: its linked through a google form so they aren’t actually emailing anything to the Gmail account. | PASSED |
| **Community Project Officers** | MD have a verbal summary of the written report. | PASSED |
| **Technical Officers** | EO gave a verbal summary of the written report.BO: did you get money from SGUL Change?EO: I will be chasing them up as its been 6 weeks when they said it can take up to 4.IB: we wanted there to be a playlist at the fire sale would this be possible?EO: yes I will be here and happy to do that.  | PASSED |
| **E+D Officers** | No one was present to give a verbal summary of the written report.JD: when will be getting information on focus groups?GB: have you finalized and published the information on the 9 protected characteristics for performance societies? | PASSED |
| **E+E Officer** | CBa not present to give a verbal summary of the written report.VS: what were you meant to be speaking to Ethan about?EO: there is a green grant available as part of the green impact award and as we haven’t applied for it id like to use it for rechargeable batteries. | PASSED |
| **International Officers** | BO gave a verbal summary of the written report. | PASSED |
| **Representation Officers** | GB gave a verbal summary of the written report.EO: you say people ae concerned about the roles, was that about the liberation or individuals or AGM?GB: a combination of everything, people are still passionate about the liberations officer role, we are thinking of a potential survey but are still looking at minutes and trying to condense everything down.MD: do you have any information on what the into space will turn into?GB: not that I know of**AP message all final year year reps to push grad ball** | PASSED |
| **Campaigns Officers** | No one present to give a verbal report.BO: why no report? | NOT PASSED |
| **Trustee Report** | RT gave a verbal summary of the written trustee report. |  |

1. **Society Proposals**

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| ENDO Society | Matthew Anson gave a presentation on the changes made to the society proposal since the last meeting, in which the society was neither accepted nor rejected.JC: have you considered how attendance to your events may vary with time of year?MA: we would work around any big events happening and with the availability of consultants to pick a time when it might be quite quiet in the university.AB: they have fulfilled everything we wanted them to do and they have a good plan for the year.MD I propose we pass Endocrinology Society as a society of St George’s Students’ UnionSeconded by ABAccept: 12Reject: 0Abstain: 0PASSED by simple majority.**AP: Comms to make webpage for ENDO society****AP: Ishaan to make budget code for ENDO society****AP: Fran to make email account for ENDO society** | **PASSED** |

1. **Students’ Union Issues**

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| --- | --- |
| Freshers Dates | **Planning Freshers (Postgraduate) / (Undergraduate)**Postgraduate: 26th August - 1st September Undergraduate: 23rd September - 6th OctoberMove in weekends will be the weekend before these weeks, which you must all be free for.WM: are we doing postgrad move in?FH: yesEO: will there be paramedic freshers?IB: we have asked that the university give better warning this year and it is better integrated but we don’t have a date at the minute. |