**St. George’s Students’ Union**

Meeting of the Executive V



MINUTES

20th October 2015

*Boardrooms H2.3 & H2.4*

**\* \* \***

1. **Business**
	1. Apologies
	2. Minutes from the previous meeting
	3. Matters arising
	4. AOB
2. **Reports**
	1. President
	2. VP (Finance & Student Activities)
	3. VP (Education & Welfare)
	4. General Secretary
	5. Events Officers
	6. Sports Officers
	7. Media Officers
	8. Heritage Officers
	9. Charities Officers
	10. Societies Officers
	11. Community Project Officers
	12. Technical Officers
	13. Equality & Diversity Officers
	14. Environment & Ethics Officers
	15. International Officers
	16. Webmasters
	17. Representation Officers
	18. Trustee
3. **Students’ Union Issues**
	1. Year Plan
	2. Elections
4. **Society Proposals**
	1. Simulation Society
	2. Street Doctors

1. **AOB**
2. **Important Dates**
	1. Council 27th October
	2. Year Rep & Webmaster Hustings 27th October
	3. Halloween Disco 30th October
3. **Date of next meeting**

4th November 2015

**1 Business**

**1.1 Present**

|  |  |  |
| --- | --- | --- |
| Alice Walker-Earwicker | VP: F & SA | AWE |
| Kat Telford | VP: E & W | KT |
| Ruth Varney  | General Secretary | RV |
| Michael Lee | Chair | ML |
| Mustafa Dashti | Representation Officer | MD |
| Vafie Sheriff | Representation Officer | VS |
| Francesca Humfrey | Technical Officer | FHu |
| Matthew Boon | Technical Officer | MB |
| Seher Bashir | Media Officer | SeB |
| Suchita Bahri | Media Officer | SuB |
| Lucy O’Reilly | Webmaster | LOR |
| Chantal Liu | International Officer | CL |
| Bukola Ogunjinmi | International Officer | BO |
| Georgina Chamberlain | Heritage Officer | GC |
| Sebastian Locke | Heritage Officer | SL |
| Alia Nasir-Gonzalez | Events Officer | ANG |
| Cameron Barclay | Events Officer | CBa |
| Lucy Chapman | Events Officer | LC |
| Francesca Harris | Events Officer | FHa |
| Theo Rennicks-Gordon | E & D Officer | TRG |
| Saad Muhammad | E & D Officer | SM |
| Greta Jata | E & E Officer | GJ |
| Aniqah Rahman | CPO | AR |
| Avin Philip | Charities Officer | AP |
| Bethany Agnew | Charities Officer | BA |
| Khadija Stone | Charities Officer | KS |
| James Parkin | Sports Officer  | JP |
| Moneet Gill | Sports Officer  | MGi |
| Anya Brown | Societies Officer | AB |
| Joe Clark | Societies Officer | JC |
| Alex Lisseter | Societies Officer | AL |
| Cerys Bladen | Societies Officer | CBl |
| Martin Gannon | Student Trustee | MGa |
| Tanisha Amin | Student Trustee | TA |

**1.2 Apologies**

Steven Gilbert

Hannah Jones

Durva Patel

Michael John

**1.3 In attendance**

StreetDoctors - Charlie Goodmaker

Simulation Society – Darrean Richards and Sonia Onyeka

**1.5 Minutes from the previous meeting**

 PASSED

**1.6 Matters arising**

FROM 11th August:

International Officers to meet with events about younger international students events at halls. - DONE

From 6th October:

RAG to meet with Events RE Halloween and Christmas events. - DONE

Representation and Media to meet RE newsletter. - ONGOING

E&D to meet Kat about 'things'. - DONE

International officers to meet with Kat about Year Reps for international courses. - ONGOING

Ruth to email Top 4 and Chair about constitutional change meeting - ONGOING

**1.7 AOB**

N/A

**2 Reports**

**President**

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| IntroductionHello. My name is Steven Gilbert and I am the President of the Students’ Union. It’s my job to represent the views of the student body to the union itself, the university and nationwide. It also my job to oversee the strategic and operational runnings of the Students’ Union. |
| Action pointsNul Point |
| What have we done since the last meeting* Annual leave!
* Assessment and Feedback think tank – group found some ‘quick wins’ such as being more realistic with the timing of assessment feedback and also releasing a very limited amount of, retired, exam questions to IFP students to alleviate their exam anxiety. Possibility of ‘essay-craft’ tutorials too
* Caught up with Events regarding Halloween + term plans for events
* Caught up with RAG regarding RAG week provisional plans and **replacement** for the RAG calendar which will not happen this year
* Met with the UH medgroup re. DDRB and events throughout the year
* Debrief with Estates following UG/PG move in and the strategy for next year
* Have hosted the first Trustee Board meeting of the year
* During this meeting I’ll be at SGUL Council – sorry I’m not there!
 |
| What have you got coming up in the next two weeks* Hosting elections!
* Making plans as our Commercial Manager (Stuart) is off sick for the foreseeable future.
* Xmas Circles/Disco
 |

* SG was not present to give a verbal report.
* Correction to change Xmas to Halloween
* Passed.

**VP Finance and Student Activities**

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| **Introduction**Hello everyone, my name is Alice Walker-Earwicker and I am the Vice President for Finance and Student Activities this year. My zone contains Societies, Sport, Community Project and Heritage Officers so these are my main areas of focus, I help manage these groups, answer any queries and help you set up a new one. I also am in charge of managing the Music Room, the two minibuses as well as all of the accounts/budgets for both the Charity arm and the Trading (Bar and School Shop) arm of SGSU! |
| **Action points**N/A |
| **What have you done since the last meeting?**Societies* Continued trying to find a date for the Finance Committee Meeting, have not been able to yet.

Minibuses* Held the test – everyone turned up (yay!) so we I have booked another test for **07/11**, I have emailed all societies to ask them to apply again – deadline is 23/10. Funding for this will be decided on a case by case basis.
* Blue has not been fixed so I have mediated all clashes – luckily not too stressful so far. Blue has now been taken for repairs but unsure of return eta.

Other* Had Agresso training with Michelle and John on 16/10
* Caught up with emails and issues from my two days of leave
* Taking lots of subs and trying to sort out online subs problems with Lucy
* Bought a new amp for the music room yay
 |
| **What have you got coming up in the next two weeks?**Societies* Hold Finance Committee meeting and let societies know the outcomes.
* Order kit for those who did not get it last year – Tennis so far has approached me.

Minibuses* Collect all replies for the second minibus test – allocate who gets a space and let societies know.
* Continue to mediate clashes until Blue comes back.

Other* So much coding.
* Probably lots of other things which I can’t think of right now.
 |

* AWE gave a verbal report to supplement her written report.
* Passed.

**VP Education and Welfare**

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| IntroductionHello, my name’s Kat Telford and I am your VP Education & Welfare. My role is to ensure that YOU feel supported in every aspect of your life here at St Georges so as to have the best student experience possible! I sit on academic meetings to ensure your education is the top priority, and I have an open door policy to provide students with support and advice. I also supply a free condom service for all students. So feel free to pop up and see me, my office door is always open and the kettle is always on! |
| Action points* E&D to meet Kat about 'things'.
* International officers to meet with Kat about Year Reps for international courses.
 |
| What have we done since the last meeting* Organised and carried out Senate Training
* Organised and carried out Open Meeting regarding proposed junior doctor contract changes
* Attended senate and relayed important information
* Attended important meetings such as: QAEC/E&D/AAMG/interfaith forum
* Been completing DBS checks alongside Michelle
* Been providing support for welfare issues in general as well as providing procedural guidance and advice.
* Helping Margot Turner to organise Intellectual Disability Disco
* Bought Pregnancy tests for my office
 |
| What have you got coming up in the next two weeks* Suicide training
* Completing procedural management
* Booking STI clinic for Halloween/XMAS/Fashion Show/Diwali Discos and Halloween Circles.
* Ordering more condoms with specific reference to latex free/extra large/extra thick varieties
* Setting date for Smart in the Dark Campaign
* Continuing to Sort out Computer issue in the SU office.
 |

* KT gave a verbal report to supplement her written report.
* Passed.

**General Secretary**

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| IntroductionHi I’m Ruth Varney and I’m the General Secretary. My role is organising meetings, booking rooms, coordinating with the Exec team & being the first point of contact for students – so you’ll hear a lot from me over the next year. I am the non-sabbatical quarter of SU Top4 and I am head of the Communications Zone.  |
| Action points Ruth to email Top 4 and Chair about constitutional change meeting |
| What have we done since the last meeting* Answering questions and collating documents from students setting up new societies.
* Chase year rep T-shirts.
* Lots of admin and answering questions as the new fresher’s arrive.
* Senate Training
* First Trustee board meeting
 |
| What have you got coming up in the next two weeks* Answering questions and collating documents from students setting up new societies.
* Chase year rep T-shirts.
* Organise a report with media to the alumni department which funded our app.
* Have a whole zone meeting.
* Organise a team for University Challenge.
* Council.
 |

* RV gave a verbal report to supplement her written report.
* Passed.

**Events Officers**

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| IntroductionHello! We are Alia Nasir-Gonzalez, Francesca Harris, Lucy Chapman and Cameron Barclay, the Events Officers for the Student Union this year. Our job is to plan and organise many of the events hosted by the Student Union throughout the year, including discos and Freshers’ events. This involves advertising on social media and around the university, and being on duty during events. |
| Action points* Events to meet with international officers
* Events to meet with RAG
 |
| What have we done since the last meeting* Organised Halloween disco and booked everything
* Planned events such as Karaoke night for November
* Begun to plan Christmas disco
 |
| What have you got coming up in the next two weeks* Finalising Christmas
* Looking at next year’s calendar and planning events for the new year
 |

* ANG gave a verbal report to supplement their written report.
* LOR: Would you like to sell Halloween tickets online?
* ANG: We will get back to you.
* KT: Will there be a tarot reader at Halloween disco?
* ANG: Maybe…
* MB: Can you send us tech request as you have missed the 2 week deadline.
* Passed.

AP – Events to send tech request to Tech ASAP.

**Sports Officers**

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| Introduction*Hello we are Moneet and James! Our role as sports officers is to oversee SGUL sports teams with their involvement in ULU and BUCS leagues and be the first point of contact for all sports events for the Students’ Union. We also co-ordinate the use of sports facilities (e.g the Rob Lowe) via liaising with sports captains and we will be representing SGUL on several different sports related committees (e.g Sports Centre Committee). Finally, we will be organising the 2015/2016 annual Sports Ball as well as the sports trials for fresher’s fortnight.* |
| Action points*None this week* |
| What have we done since the last meeting*- Completed affiliations**- Begun swimming competition entries**- Met with Roehampton's Sports Officer and had BUCScore tutorial**- Rearranged many fixtures**- Sent out confirmation emails about fixtures**- Updated Bucs contact details**- Started looking into the Rugby contract**- Enquired about the online gym renewal**- Begun revival of Sports Buddies**- Created a Facebook Group for SGUH captains**- Organised BUCS team sheets in order with their new regulations* |
| What have you got coming up in the next two weeks- Create our board with upcoming sports events, scores etc. - Fixtures - Collate and file team sheets- First aid course- Complete swimming entries |

* MG gave a verbal report to supplement their written report.
* Passed.

**Media Officers**

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| IntroductionHello everybody! We are Sagar Sharma, Seher Bashir, Munavar Saqi and Suchita Bahri, the new Media Officers for the Student’s Union this year. We are the first port of call when it comes to anything related to media, advertising and publicity for the university. We will be doing this mainly through the SGSU app and the newsletter. We will be in contact with Exec, clubs and societies using all channels of communication in order to address any queries between them and to keep the student body well informed about the happenings at the university.  |
| Action points* Chase app update (email corey)
 |
| What have we done since the last meeting* Weekly successful newsletters which have received good feedback
* Spoken informally to people about the newsletter to promote it
 |
| What have you got coming up in the next two weeks* Send out an email to all heads of societies informing them about the newsletter
* Continue the newsletter – weekly
* App usage – selling tickets/merchandise through app/ links to newsletter
 |

* SeB gave a verbal report to supplement their written report.
* RV: Would you like to come to Council to advertise the newsletter to societies?
* SeB: Yes.
* LOR: Can we remove the old app from the app store?
* Passed.

AP – MG to remove the old app from the app store.

**Heritage Officer**

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| IntroductionHi! We're Sebastian Locke and Georgina Chamberlain and we are your Heritage Officers for this year. It's our job to uphold the many traditions of mighty St George's, including lots of popular events such as Wandsworth 8, Spiders and Cobras. We'll also be trying to raise awareness of our rich history, start up some new traditions, and bring back that George's Spirit! |
| Action pointsN/A |
| What have we done since the last meeting- discussed dates for other major events throughout the year- planned ideas for our new 'Heritage Room'- continued research for scorpions. |
| What have you got coming up in the next two weeks- sorting out places to display items that Ruth found in RAG room- confirming what's happening with next Heritage group meeting with university  |

* SL gave a verbal report to supplement their written report.
* KT: Have you got any particular plans in place?
* SL: Yes.
* Passed.

AP – Meet Top 4 about plans for the upcoming year.

**Charities Officers**

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| **Introduction:**Hi everyone, we are Beth, Avin, Khadija and Kate and we have been elected as the Charity Officers at SGUL for 2015-2016.Our focus as charities officers is raising and giving on behalf of SGUL for 4 chosen charities. This year we have chosen St George’s Hospital Charity and a Charity Society. We felt it important we represented you, so a vote for the two remaining charities will be cast in the first week of fresher’s during various events.We will give the student body the opportunity to raise money awareness through events and the opportunity to participate in volunteering through out the year.As charities officers we will also be organizing the much-anticipated RAG week for everyone to get involved in!If you have any questions feel free to email us or ask us in person, we don’t bite! |
| **Action points:*** Spoke to Events regarding Christmas/ Halloween Disco and selling shots at both of these events
* Think of event to replace RAG calendar
* Speak to Haroon Ashraf regarding bucketeering
* Sort out bucketeering license
 |
| **What have we done since the last meeting:*** Organised Halloween bake sale on 30th October- Ground floor Hunter wing
* Poster made for Halloween bake sale
* Volunteers arranged for the Halloween bake sale
* Spoken to Prathvi Shetty (Diwali Show) re. Putting money through RAG and about selling gulab jamuns at the show
* Contacted 3 unis regarding jail break event successfully and company with regards to tracking system for participants
* Started to plan events for RAG week
 |
| **What have you got coming up in the next two weeks:*** Halloween bake sale- Hunter wing ground floor
* Halloween disco- selling flavoured vodka shots/ possible vodka gummy worms
* Plan for Christmas disco
* Send out email for volunteers for feeding homeless with Sikh Soc
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* KS gave a verbal report to supplement their written report.
* KT: What is being sold at Halloween?
* AP: We are selling vodka shots and gummy worms.
* Passed.

**Societies Officers**

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| IntroductionHi!! We are Anya, Cerys, Joe and Alex and we are this year’s Societies Officers! Our role is to maintain and oversee all goings on involving St. George’s Societies. As well as looking after the music room and second floor Boards. We also organise two major events in the year, Freshers’ Fayre and Awards evening. |
| Action points |
| What have we done since the last meeting* Spoken to people about boards ie. Sports and Heritage
* Handover forms
 |
| What have you got coming up in the next two weeks* Sort this years Handover Forms into the new filing system and update mailing list
* Advertise the new online society contact info spread sheet
* Music Room
* Boards along 2nd floor
 |

* CBl gave a verbal report to supplement their written report.
* Passed.

AP – Sports, Heritage, E&E and CPOs to do their HW2 boards

AP – RV to meet with Societies Officers about dissolving societies.

**Community Project Officers**

* No Report Received
* AR gave a verbal report.
* MG: Have we got any further with how to convert a society into a community project?
* AR: If their money goes to an external project they should be a community project.
* Passed.

AP – Chair, CPOs & AWE to meet to form a framework for turning a society into a community project.

**Technical Officers**

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| IntroductionWe are your technical officers. We keep the tech in the SU bar up and running, as well as providing technical support (sound, lights, etc), for shows and productions at St George’s. We also assist in maintenance of the music room. |
| Action pointsNone |
| What have we done since the last meeting* Meeting with Musical team to discuss Musical Medley
* Tech for Musical Medley show night
* Tech for Music Socs Open mic night
* Begun tech talks with Fashion show
* Replace broken equipment in music room
* Begun tech talks with Revue
* Begun tech talks with TAD Soc
* Begun talks with Musical Soc for 24hour Musical
* Reset and re-secured speaker system in AHR and Henry Gray
* Been generally awesome
* Tidied and rearranged music room with Societies officers
 |
| What have you got coming up in the next two weeks* Hallowe’en Disco
* Tech planning for 24hr
* Tech planning for Fashion Show
* Tech planning for Revue
* Tidy tech booth and rig lights (29th)
 |

* FHu gave a verbal report to supplement their written report.
* Passed.

AP – Tech to meet Top 4 about smoke machines and heat detectors.

AP – AWE to inform societies about changes to the AHR and HGR tech.

**Equality and Diversity Officers**

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| IntroductionHey, We are Theo Rennicks-Gordon and Saad Muhammad, your SU Equality & Diversity Officers for 2015/16. Throughout this academic year we will have meetings with the Equality and Diversity committee, uphold the no platform policy and ensure equality on the interfaith forum. Our role is one that involves working with students through the Dignity Scheme being brought back this year and helping form institutional policies that’ll ensure St George’s stays equal and diverse. |
| Action PointsMeet With Kat |
| What have we done since the last meeting?* Met with Kat to discuss BHM and Facebook page.
* Sat on the interfaith forum
* Made contact with ACS on collaboration for BHM
 |
| What have you got coming up in the next two weeks?* Promotion of Facebook page + cover photo logo
* BHM final events
 |

* TRG gave a verbal report to supplement their written report.
* RV: What black history month events have you organized?
* TRG: There is a debate and social happening which we will be advertising in the newsletter.
* KT: Has there been any progress on our events?
* SM: No, Rochelle never got back to us.
* Passed.

AP – Kat and E&D to meet about Black History Month events

**Environment and Ethics Officers**

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| Introduction*Hey friends, we’re Hannah and Greta and we are your Environment and Ethics Officers this year. Our role is mainly to make sure we can make Georges as sustainable and environmentally friendly as possible. We will do this throughout the year by reminding and encouraging staff and students alike via the various activities we’ll be holding such as in the Go Green Week and Ethics Week.*  |
| Action points* N/A
 |
| What have we done since the last meeting* Worked on Allotment
* Keeping Food for Thought updated
* Met with Katherine Telford
* Started Silver NUS Award (planning events etc.)
* Thorough plan for Go Green and Ethics Weeks
 |
| What have you got coming up in the next two weeks* More work on allotment
* Update Facebook page obvi.
* Start working on organising an allotment subcommittee.
 |

* GJ gave a verbal report to supplement their written report.
* KT: What has been planned for Go Green Week?
* GJ: Allotment day, Wine and Cheese Night and Smoothie bikes.
* GC: How is the allotment?
* GJ: It is winter so nothing is growing.
* KT: How is the funding process going?
* GJ: We are still looking in to it.
* AWE: Cycling society would like to get involved with Smoothie Bikes.
* Passed.

AP – E&E to contact president of cycling society.

**International Officers**

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| --- |
| Introduction*Hey Everyone! We are Chantal and Bukola, your International Officers.* *Our role is to represent International students at St. George’s, to ensure that the challenge of studying in a completely new country is as easy as possible for students from around the world. We aim to help international students feel comfortable, content, and integrated while at George’s. To achieve this, we will represent them in the SU and have regular meetings with the International Advisory Team. We will also be planning numerous events throughout the year, alongside the International Students Society.*  |
| Action points* International Officers to meet with events about younger international students events at halls – done
* Tentative date: 28 Nov 2015
 |
| What have we done since the last meeting* Met INTO foundation students for mentor-mentee mingle session
* Introduced ourselves and met with all international students at the International Students lunch
* Spoke to Dr Baboonian about international student support
 |
| What have you got coming up in the next two weeks* Plan for international non-drinking event in November for INTO students with the Events Officers
 |

* CL gave a verbal report to supplement their written report.
* Passed.

AP – International officers to meet RAG about raising money with INTO.

**Webmaster**

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| --- |
| IntroductionHi, I’m Lucy, Webmaster for 2015-16. This role involves overseeing the content of the website as well as making sure it is up-to-date and interesting. It also involves creating events, tickets and subs for SU activities.  |
| Action points |
| What have we done since the last meeting* Sorted admin access for many societies
* Updating subs/ creating event tickets for clubs/societies
* Dealt with payment issues via the website – have relaxed the payment checks
* Sorted the sign-up function which is now available on our website
* Updated Eddies food menu
* Put up Wellness clinic info
* Minutes for the junior doctor contract meeting
 |
| What have you got coming up in the next two weeks* Go through Clubs/Societies handovers and give the committee admin access to pre-empt the admin requests
 |

* LOR gave a verbal report to supplement her written report.
* FHu: Are all society payments going through the website now?
* AWE: For next term, yes. We are phasing out cash flow at the moment.
* Passed.

AP – Webmaster to email societies to ensure they put subs online.

**Representation Officers**

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| IntroductionHey guys, We’re Vafie Sheriff and Mustafa Dashti, formally known as your Representation Officers. We’re both second year biomeds who were previously first year reps. The role we’ve taken up this year is a new one as it’s an amalgamation of two previous roles (Senate + Council Elect). Our role is to attend all the SU meetings and inform you guys of what’s going on with SU throughout the year by producing reports of all meetings. We’ll be leading the year reps this year, being their first port of call for any issues that fall above their head, but feel free to contact us at any time – we’re super chilled out. |
| Action pointsNA |
| What have we done since the last meeting* Attended the last senate meeting
* Asked year reps for their pictures to start on senate board
* Attended some freshers lectures to promote upcoming election
* Contacted year reps to also promote upcoming elections
 |
| What have you got coming up in the next two weeks* Going to make a report of this meeting to take to next senate/council meetings
* Make a report of next council/senate metting for exec
* Elections
* Senate board

**Senate report*** Agenda points:

Senate training, Career advice, Sgul Change, E&D, Assessment & Feedback, Junior Doctor Contract* BMS

**Year 2**, are planning an end of year ball with the MBBS6/5 reps* HCS

**Year 2**, have successfully completed moms and dadrepresenting their cohort andkeeping them aware of whats going on**Year 3**, have organised a date and time for the HCS dinnerAre getting help for their dissertation from graduates for their cohort* MMBS

**Year 2**, in charge if the new trial recorder systemAre involved in planning an end of year ball with BMSHad some issues with Steven Malakowski (head of modle) which were dealt with**T-year**, have started to organise halfway dinnerMerged the GEPS & MMBS5 facebook groupsHave met with Clare Shoults to discuss T-year so far |

* MD gave a verbal report to supplement thier written report.
* FHa: What is the end of year ball? Do we need to be involved?
* RV: No, year reps organize them themselves.
* Passed.

**Trustee**

REPORT ON MEETING 19/10/15

After reviewing the minutes from the last meeting we began with a finance update from John, Elizabeth’s cover during her sick leave. After a comprehensive analysis of the current finances of the union the board discussed ideas on how to move forward and a plan was put in place for this. Steven gave an update on the commercial trading arm in the absence of Stuart Pothecary and discussed a recent SUCS meeting that took place on the 15th October, a plan of action was made for how to manage the commercial arm in Stuarts absence ready for him when he returns.

Steven gave an update on the events zone. Steven informed the board that the undergraduate freshers takings for Toga & Tequila was £800 below last year’s record and the board discussed the possible reason behind this. It was largely agreed that there is an issue with external companies using students to rep their events and masquerading as St George’s Freshers on social media. The board suggested possible solutions to this for next year including the creation of a singular Freshers page to be handed over from year to year and an earlier start to advertising of long established freshers events using an events subcommittee.

Alice gave a student participation zone update with a brief summary of the achievements of each officer team in her zone. It was noted that there has still not been a Finance Committee meeting thus far however the board was assured this would happen soon and the four societies seeking budget readjustment would be deliberated upon. Participation and Representation zone reports were also given though there was nothing to note.

The risk register and financial improvement were discussed and updated, last years sabbatical and student trustees were retired and this years were approved.

* MG gave a verbal report to supplement their written report.
* MB: What are the targets which you refer to for freshers?
* MG: Purely monetary.
* Passed.

**III. Student’s Union Business**

**IIIa. Year Plan**

The year plan was updated as of the end of December 2015.

**IIIb. Elections**

Please be aware that elections are underway and we are trying to ensure all cohorts are represented.

AP – Kat to meet with Kirsty about INTO foundation reps.

**IV. Society Proposals**

**IVa. StreetDoctors Proposal**

The proposed committee gave a 5 minute presentation on: what StreetDoctors is and why they should be a society.

Questions:

*KT: Do you have external support for this large project?*

What we are doing is taking some of the workload off of the King’s team which currently serves the whole of South London. We will only be teaching at 2 centres to start with. We have loads of support from HQ in Shoreditch. People from local teams will be coming to observe and educate us before we take on any teaching ourselves.

*BO: Are the 10-12 people going to training in Leeds all from George’s?*

Yes they are. All of them are medics

*AWE: Can you clarify your budget and proposed income? Would the money come out of the SU before it is reimbursed by the StreetDoctors HQ?*

We don’t really have a budget. All we spend is charged straight back to HQ as it is quite expensive to train an individual however the HQ fund us entirely. The individuals would pay and claim directly back from HQ so no money would pass through the SU.

Discussion followed:

It should be converted into a community project if it is accepted.

Apart from the name of SGSU, what do they gain from being a society?

DBS won’t be a problem as they will all be medics allowed to teach.

It is a great opportunity for medical students.

Is their budget detailed enough? Would subs be paid to the SU?

Concerns were raised that they are similar to Prehospital care but decided they are the project side to prehospital care’s education.

**Proposal (GC) I propose that we accept the StreetDoctors as a society of St George’s Student’s Union with a view to convert them into a community project and for them to discuss their budget with Alice.**

MG – Seconded.

For: 31 Against: 0 Abstain: 1

*PROPOSAL ACCEPTED*

AP – LOR to set up a webpage for StreetDoctors

AP – AWE to make a budget and cost centre for StreetDoctors

AP – Societies Officers to file their constitution & handover forms and to update the mailing list.

**IVb. Simulation Society Re-Proposal**

The proposed committee gave a 5 minute presentation on: what their society is, what they can provide for our students, and why they should be a society.

*GC: Is there a limit on the number of students that can get involved with each session?*

The introduction lecture has no limit as it will be in a lecture theatre. The sessions in the labs will have a limit of approximately 20 people so we would use a sign up and waiting list system. We would divide the session time into groups as required.

*CL: Are the events you mentioned your only activity? Or would you have training as well?*

There would be opportunities for people to run to be in committee and then get training in order to run sessions.

*BO: What would happen if something is broken, as the SU doesn’t own it?*

We don’t envisage this resulting in any cost to the SU as it is owned by the hospital.

*MG: Who will come up with the scenarios? Who will teach the lectures?*

There is already a scenario framework which we can follow and adapt. Current junior doctors or senior students will be teaching, we think.

*MD: What happens if Nick (current simulation centre supervisor) leaves?*

He has mentioned it to other members of staff so it is not just him who is allowing us to use the facilities.

Discussion:

A contract outlining our relationship with the simulation centre should be written up to cover the SU if Nick leaves or the students break something etc.

We have concerns about who would be teaching and whether the teaching would be in line with our curriculum.

Should the SU discuss with Nick about this?

Students aren’t allowed to do clinical skills even on manikins without supervision.

We have concerns the university/trust would remove all simulation facilities from students if this society abuses the centre.

**Proposal (KT) I propose that we neither accept nor reject the simulation Society, as a society of St George’s Student’s Union, until we have clarification on who will be teaching the sessions and a signed contract from the Simulation Centre Team confirming we are not liable.**

AB – Seconded.

For: 28 Against: 0 Abstain: 4

*PROPOSAL ACCEPTED*

AP – AWE to make contact with the simulation centre about a contract